



PTO Meeting Minutes
Date 12/12/2023

Officers: Nikki Champagne, *President*, Jacklyn Febles, *Co-President*; Carolina Velasquez, *Vice President*; Maryann Linquata, *Treasurer*;
 Kim Taormina, *Secretary*;

Attendance: Jacklyn Febles, Carolina Velasquez, Maryann Linquata, Kim Taormina, Paul Crofts, Heidi Riccio

Agenda Topic	DISCUSSION	ACTION RECOMMENDATIONS	Owner	Target Date
Treasurers Report	<ul style="list-style-type: none"> Bank Reconciled as of 12/11/23 Winter raffle Website had a glitch. All money was refunded Website back up and running for new sweepstakes 	None	Maryann	
Fundraising	<ul style="list-style-type: none"> Winter raffle Website had a glitch. All money was refunded Website back up and running for new sweepstakes Student Giving was doubled this year from \$1000 to \$2000 Institute for Savings grant denied Winter Sweepstakes going from 12/6-12/22. 2 winners will be announced Dec. 29 Need to discuss Valentines Sweepstakes 50/50 Class Sweepstakes 	None		
Staff/Faculty Holiday Appreciation	<ul style="list-style-type: none"> Last day before Christmas Break – 12/22 Coffee and Doughnuts Gift card ideas – Amazon, Restuarants, Dunks/Starbucks 	None	PTO Staff	
Senior Trip	<ul style="list-style-type: none"> Six Flags – biggest concern is the Chaperones and the number of them needed vs the number that sign up Maybe change it to Canobie where it is closer and more volunteers may sign up Follow up with Shannon and the class advisors 			

Open Discussion	<ul style="list-style-type: none"> • Mini Grants for teachers with special projects. Maybe look into twice a year (September and then mid-January) • Fundraising matching – if students raise money, will/can PTO match • Class dues – Goes to help by the cost of Senior week, graduation cap and gown, yearbook. If not all money is allocated, it gets moved to help with the next graduating class 				
	Meeting adjourned - Next meeting 1/09/2024				

Student Events	Homecoming Weekend 10/13 - 10/14 Possibly opening the stand at 2:30 for all games Hawk Holiday Hope	Need Volunteers Need donations of new trees			
Approval	Motion to Approve the Budget Meeting adjourned	Next meeting October 10, 2023			