

Essex North Shore Agricultural & Technical School District
Regular School Committee Meeting

Essex North Shore Agricultural & Technical School
565 Maple Street
Hathorne, Massachusetts 01937
Media Center (Upper Level)

Thursday, October 11, 2018
7:00 p.m.

Approved Minutes

Members Present: J. O'Brien, Department of Agriculture Resources
G. Demsey, Department of Agriculture Resources
E. Armstrong, Beverly
W. Marquis, Danvers
A. Craig, Essex
M. Teixeira-Prince, Gloucester
M. Lannon, Hamilton
G. Hathaway, Lynnfield
J. Delaney, Manchester by the Sea
M. Strout, Marblehead
A. Liteplo, Middleton
E. Johnson, Nahant
B. Griffin Dunne, Peabody
B. Perkins, Rockport
J. Picone, Salem
A. McDonald, Swampscott
A. Prazar, Topsfield

Members Absent: F. DiLuna, W. Nichols

Others Present: Dr. Riccio, S. Donnelly, M. Znamierowski, K. McMahon

1. Call to Order

Ms. Teixeira Prince called the meeting to order at 7:00 pm.

2. Salute to the Flag

*3. Public Comment**

Ms. Teixeira offered for anyone in the audience to speak for up to three minutes.

Attendance was taken. There is a quorum.

4. Student Representatives Report

Lexy Paquette gave the student representative's report. She discussed clubs and the addition of a chess club. There is a homecoming event coming up. The North Shore PTO

will be here for the event. An alumni reception and football game will take place. She gave the dates for the homecoming dance. She also reviewed the season results for the fall sports. Three teams are undefeated. She went on to review the standings for the fall teams. There was walk and bake sale to support the Downes Syndrome Society. She reviewed upcoming sporting events.

5. Approval of Meeting Minutes

Mr. Strout made the motion to approve the September 13, 2018 Regular Meeting Minutes. Mr. Marquis seconded the motion. It was noted that the attendance needs to be corrected to reflect the attendance of Ms. Teixeira Prince and Mr. Lannon. The minutes were updated prior to approval.

6. Communications

Dr. Riccio reviewed the three communication items and their details.

- a. Essex County Sheriff's Department National POW/MIA Recognition Day Ceremony
- b. Perkins IV Correctional Institutions 2018-2019 Essex Sheriff's Hardscaping Career Program
- c. Gloucester Times Article – Signing of New School and Workforce Development Partnership

Dr. Riccio discussed the targeted group from Gloucester and the training that will take place at ENSATS. She also mentioned the donation from the Burns family to support transportation for these students. This will increase access to other member communities that are not able to attend ENSATS.

Ms. Teixeira Prince thanked Dr. Riccio for her involvement with this project.

7. 2018-2019 Essex North Shore Agricultural & Technical School Committee and Subcommittee Meeting Schedule.

Recommendation: To reschedule the October 31, 2018 Finance Subcommittee meeting to November 1, 2018 at 5:30 p.m.

Recommendation: To reschedule the February 14, 2019 School Committee meeting to February 7, 2019 at 7:00 p.m.

Mr. Strout Made the motion to approve the rescheduling of the October 31 to Finance meeting to November 1 and February 14 School Committee meeting to February 7. Mr. Marquis seconded the motion. All in favor.

8. Discussion of testimony of the public hearing in reference to the school name

Ms. Teixeira Prince: offered the opportunity for everyone to speak on this topic by starting at one end of the table and working around the table before deliberations.

Mr. Hathaway: Felt like it was a long road to get back to the same answer. He thought there might be some other names closer in the running.

Ms. Liteplo: reviewed the survey results. She was surprised that 72% supported Essex Tech.

Ms. Johnson: Does not want to spend too much more time on this topic and move on to the topic of education.

Ms. Griffin Dunne: She was not surprised that Essex Tech came to the top of the list because

people are used to this name. She preferred Essex A & T to preserve the history of the Aggie. The Agriculture piece is distinct

Mr. Perkins: Felt strongly too about the Essex and A&T, but 75% is overwhelming.

Dr. Picone: Also liked Essex and A&T but supports the student's vote.

Ms. McDonald: Also supports the students and their surveyed votes.

Mr. Prazar: Has heard from members of his community that would have like Agriculture in the name

Lexy Paquette: brought up conversations she had with other community members about changing the name. She preferred Essex Ag and Tech. She feels like it would be hard to change from Essex Tech. The upperclassman feel even stronger about the name change

Mr. Strout: Brought up the five year strategic plan and the shortcoming was that there was no branding. Essex Tech became the branding. You cannot ignore a 75% vote.

Mr. O'Brien: Thought that Essex Tech and Essex Aggie would be taken off the table. He will not oppose the vote.

Mr. Demsey: Is thrilled with the official name and can support the shortened version.

Mr. Armstrong: Is in favor of whatever the community wants to call it. He brought up the Salem News and the different names that are used for the school. He is happy with the survey.

Mr. Marquis: Is happy with the full name of the school. The fact that there was a proper survey taken is proof that Essex Tech is preferred.

Mr. Craig: Appreciates the official name. Personally he liked Essex A & T.

Mr. Lannon: Has always known the school to be Essex Tech and the survey speaks for itself.

Mr. Hathaway: Feels the survey is overwhelming.

Ms. Teixeira Prince: feels this is history repeating itself. This is what the school was named originally. There were other names on the table back then and some of the committee was divided. She is grateful to the students for taking the time for the survey. She is surprised that this is the name that was chosen. There needs to be a decision made tonight. She will respect the hard work the students have done, but still prefers Essex A & T. She will respect the survey results.

Ms. Liteplo: asked about the survey results and what percentage of students were in the Agriculture program.

Dr. Riccio: said it was a blind survey.

Mr. Strout made the motion to identify the official nickname of ENSATS to Essex Tech. Mr. Prazar seconded the motion.

Mr. Lannon: commented on how much it would cost to change the name. The money should

be saved and spent on programs.

Dr. Riccio: stated the sports name will be the Hawks as that is the mascot. The former uniforms will be allowed to remain as they were and have left it up to the specific programs. The only additional costs will be for the name on the school. The long version of the school must be used formally for correspondence.

Ms. Griffin Dunne: asked if the long name will be on the diplomas

Mr. O'Brien: The name on the building should be the full name of the school.

Dr. Riccio: discussed the removal of the old name on the building and changing it to the new official name.

Ms. Teixeira Prince: bumped into senator Bruce Tarr and his preference was Essex A & T.

There was a roll call vote taken. Essex Tech was the voted upon abbreviated name for ENSATS.

9. Superintendent-Director Report

Dr. Riccio presented her report and passed out a printed copy of her report. Her report is part of these minutes.

Mr. Strout made the motion to approve the Superintendent-Director's report. Mr. Marquis seconded the motion. All in Favor.

10. MCAS Accountability – Dr. Thomas O'Toole, Director of Academic Programs

Dr. O'Toole presented the MCAS report to the group. There is a handout with the results that were presented as part of this packet.

Ms. Liteplo: asked what kind of details are given with the results for review prior to the next MCAS testing round.

Ms. Griffin Dunne: thanked Dr. O'Toole for making the results in the packet so easy to understand. She appreciated the internal examination processes.

Mr. O'Toole: reviewed the evolution of the MCAS testing and his presence since the beginning.

Ms. Johnson: asked why going to computer based testing is going to be more difficult.

Dr. O'Toole: gave her an example of kids missing the scroll button and not getting to the bottom of the page. Familiarizing the students with the testing platforms is critical.

He needs to see the students practice the online test to feel more comfortable.

Ms. Griffin Dunne: has heard that the computerized test is going to be adaptive and asked

Dr. O'Toole what "adaptive" means. The more questions the student answers correctly depends on how many questions they get.

Dr. O'Toole: said they use range finding and all of the accommodations a student might need will be in place during testing.

Ms. Teixeira Prince: Thanked Dr. O'Toole for his enthusiasm and great report.

11. Principal Report

Ms. Donnelly reviewed the three field trip requests for the group's approval.

Out of State Field Trip Requests

An Overnight Field Trip Request for twelve (12) grade 9 -12 students to attend Skills Fall State Leadership in Marlborough, Massachusetts November 18 – 20, 2018.

Grade 10 and 12 Animal Science students attending the American Youth Horse Council Symposium in Moscow, Idaho March 8-10, 2019.

An Out of State Field Trip Request for grade 11 Environmental Technology students to attend University of Maine Darling Marine Center in South Bristol, Maine May 21-24, 2019.

Mr. Marquis made the motion to approve the three field trips reviewed by Ms. Donnelly. Ms. Griffin Dunne seconded the motion. All in Favor.
Ms. Teixeira Prince asked how they would get to Idaho. Ms. Donnelly replied they would fly.

Ms. Donnelly: Brought up some resignations from PTSO leaders and the volunteering of some underclassman parents. She reviewed all of the work being done by these new parents and the PTSO.

She reviewed an award received by Dr. Cross.

September 26 was the first late start for PD training for the staff.

Danvers Police Department lead the staff in PD for Alice Training in the morning and the staff lead the students in the afternoon in the Alice training.

Ms. Teixeira Prince: asked what the drill scenarios are that are presented to the students.

Ms. Donnelly: reviewed the scenarios and situations given to the student groups with their teachers. The School Resource Officer, Mike Chase participated in the Alice Training.

There was a college fair hosted by the guidance department that was well attended with positive feedback from students and parents.

Her report is part of this minute packet

12. Subcommittee Reports

Finance Subcommittee

a. Relationship with Micro Brewers

Mr. Strout made the motion accept the recommendation to continue the ongoing relationships with three local Microbrewers – Bent Water Brewing of Lynn, Massachusetts, Notch Brewing and Deacon Giles Distillery of Salem, Massachusetts for their donation of spent grain to feed our livestock.

Mr. Marquis seconded the motion. All in Favor.

b. Acceptance of Donation

Mr. Perkins made the motion to accept the donation of furniture and office equipment from the Furniture Trust of Boston, Massachusetts.
Mr. Lannon seconded the motion. All in favor.

c. Establish Revolving Account

Mr. Perkins made the motion to authorize the District to establish a Revolving Account for operations of the school store.
Dr. Picone seconded the motion. All in favor

Mr. Perkins brought up the storage of temporary and permanent student records. He is making the recommendation that they be digitized in regard to what was found during the tour of the South Campus
Ms. Teixeira Prince recommended that this recommendation be put on the November Finance Committee Agenda.
Ms. Griffin Dunne: asked about digitizing current records compared to historical records.
Dr. Riccio: confirmed that current records are digitized, but it is the existing records that need to be digitized.

Next Meeting: November 1, 2018

District Policy Subcommittee

Ms. Liteplo reviewed the history and past processes of the subcommittee to create the new by-laws that are being presented tonight. She went on to discuss language that was changed to update more current acronyms for some processes such as “e-mail/regular mail”. She also reviewed the reasoning that was discussed for some of the changes.

Mr. Strout made the motion to adopt the revised By-Laws Governing the Operation of the Essex North Shore Agricultural & Technical School District.
Mr. Delaney seconded the motion. All in Favor.
Ms. Teixeira Prince thanked Ms. Liteplo for her hard work.
Next Meeting: December 13, 2018 (5:30 p.m.)

Personnel Subcommittee

a. Removal of Interim Title in Administrative Positions

Mr. Strout made the motion to remove Interim Title from the Principal and Assistant Principal positions.
Ms. McDonald seconded the motion. All in Favor

b. Personnel Proposals

Mr. Strout made the motion to approve the Director of Facilities, Farm and Grounds combined position including the proposed job description.
He reviewed that the job description is part of this minute packet.
Mr. Armstrong seconded the motion.
Ms. Liteplo asked about some of the responsibilities under the job description and some possible duplication of duties.
Mr. St. Pierre described the two different areas that they are responsible for.
Ms. Griffin Dunne asked if the department should be changed to custodial services and operations to distinguish it from the supervisor of farms and grounds for consistency.
All in favor of the amended job description.

Mr. Strout made the motion to approve Supervisor of Custodial Services & Operations and Supervisor of Farm & Grounds positions including the proposed job descriptions in the AFSCME unit.

Ms. McDonald seconded the motion. All in favor.

Next Meeting: November 8, 2018 (5:30 p.m.)

Ms. Teixeira Prince asked for recommendations for the school committee meeting date which has a conflict on November 8. Mr. Marquis suggested November 15 as a possible date. Ms. Teixeira responded that the Personnel meeting would need to be moved.

Mr. Marquis made the motion to move the two meetings to November 15. Mr. Strout seconded the motion. All in Favor to move the Personnel subcommittee and School Committee meetings from November 8 to November 15.

13. Old Business

Ms. Teixeira Prince asked how many planned on going to the conference in Hyannis. There was a show of three member's hands that plan to attend.

14. New Business

Mr. Marquis made the motion to Accept Mark Strout for the Official Voting Delegate to the Annual Business Meeting at the MASC/MASS Joint Conference, November 7-10, 2018.

Mr. Perkins seconded the motion. All in Favor.

Mr. Marquis made the motion to Accept Ms. Griffin Dunne for the Alternate Voting Delegate to the Annual Business Meeting at the MASC/MASS Joint Conference, November 7-10, 2018.

Mr. Perkins seconded the motion. All in Favor.

15. Warrant

Mr. Perkins made the motion to approve the warrant and put it on file for audit.

Mr. Strout seconded the motion. All in Favor.

16. Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A – Section 18-25)

17. Adjourn

Made the motion to adjourn at 8:54 pm

The meeting adjourned at 8:54 pm.

Respectfully submitted by the Recording Secretary

The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

*Public Participation at School Committee Meetings (File: BEDH)

