# PLEASE POST - NOTICE OF PUBLIC MEETING 

Essex North Shore Agricultural and Technical School District<br>Regular School Committee Meeting<br>Essex North Shore Agricultural and Technical School<br>565 Maple Street<br>Hathorne, Massachusetts 01937<br>Maple Street Bistro<br>Thursday, October 10, 2019<br>7:00 p.m.<br>Agenda (Revised)

## 1. Call to Order

2. Salute to the Flag
3. Student Representatives Report
4. Public Comment*
5. Approval of Meeting Minutes

The School Committee will consider approval of the September 12, 2019 Regular Meeting Minutes.
6. Warrant
7. Communications
a. Notice of Resignations

- Mr. Robert Tierney, Ms. Eva Walsh, Ms. Donna Campbell, Mr. Ronald LeMay, Transportation Department
- Mr. Matthew Gwilliam, President, Hathorne Teacher Federation (HTF)
b. Notice of Retirement Received from Ms. Carin Haywood, English Instructor
c. Request received from Timothy E. Spanos, City Clerk, on behalf of the Peabody City Council

8. ENKO Greenhouse Presentation
9. SOAR - Ms. Jennifer Skane, Supervisor of Admissions, Freshman Academy \& Student Success and Ms. Michelle Harding, SOAR Program \& Credit Recovery Program
10. Superintendent-Director Report
a.DRAFT SMART Goals School Year 2019-2020
b. Larkin Cottage Homecoming Gala, October $19^{\text {th }}$
11. MCAS Accountability - Dr. Thomas O'Toole, Director of Academic Programs
12. Principal Report

Out of State/Overnight Field Trip Requests
Administrative Recommendation:

- To approve an Out of State Field Trip Request for fifty-six (56) DVC and Graphic students to Portsmouth New Hampshire on October 18, 2019 for a Photography Scavenger Hunt in downtown Portsmouth.
- To approve an Out of State Field Trip Request for eleven (11) grade 11 Cosmetology students to attend a Hair Expo in Concord, New Hampshire on November 18, 2019.

13. Subcommittee Reports

Finance Subcommittee
Acceptance of Donations
Recommendation:

- To accept the donation of an Argentinian Polo Horse Mare with a value of \$15,000 from Dr. Bryan Parrott of Ipswich, Massachusetts to the Equine Science Department.
- To accept a donation of $\$ 2,000.00$ toward the Radiology Certification Course from Tufts University School of Dental Medicine, Boston, Massachusetts.
Fiscal Year 2019 Invoices
Recommendation:
- To approve the payment of the Leslie Ray Insurance Agency invoice in the amount of $\$ 5,321.25$ from the FYY20 Budget.
- To approve the payment to IDEXX Vet Tech Maintenance Software invoices in the amount of $\$ 183.28$ from the FY20 Budget.
- To authorize a bi-monthly warrant.

Next Meeting: November 6, 2019 (5:00 p.m.)
Personnel Subcommittee
Next Meeting: November 14, 2019 (5:00 p.m.)
Policy Subcommittee
Next Meeting: December 10, 2019 (5:00 p.m.)
14. Old Business
15. New Business
16. Warrant
17. Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A - Sections 18-25)
18. Adjourn

[^0]*Public Participation at School Committee Meetings (File: BEDH)

Essex North Shore Agricultural and Technical School District Regular School Committee Meeting

Essex North Shore Agricultural and Technical School
565 Maple Street
Hathorne, Massachusetts 01937
Maple Street Bistro
Thursday, September 12, 2019
6:00 p.m.
Tentative Minutes
Members Present: F. DiLuna, Department of Agriculture
J. O'Brien, Department of Agriculture
G. Demsey, Department of Agriculture
E. Armstrong, Beverly
W. Marquis, Danvers/Vice President
C. Grant, Essex
V. Gilman, Gloucester in attendance until 7:00 pm
W. Lannon, Hamilton
J. Delaney, Manchester By the Sea
M. Strout, Marblehead/President

A Liteplo, Middleton
B. Griffin-Dunne, Peabody in attendance until 6:20 pm
B. Perkins, Rockport
J. Picone, Salem
A. McDonald, Swampscott
W. Nichols, Wenham

Members Absent: Mr. Hathaway, Ms. Schena
Others Present: Dr. Riccio, Shannon Donnelly, Kathleen McMahon, Marie Znamierowski,

1. Call to Order

Mr. Strout called the meeting to order at 6:00 pm
2. Salute to the Flag

## 3. Student Representatives Report

Ms. Donnelly introduced the Student representative. Sarah Bacci, grade 11 Environmental Technology student from Reading.
Ms. Bacci reported on student activities being offered at ENSATS.
The ENSATS logo that won the North Shore competition this year.
She also reviewed other awards by ENSATS.
Fall athletics were reviewed.
Mr. Strout thanked Ms. Bacci and invited her to stay for the meeting.

## 4. Public Comment*

Mr. Strout announced the time for public comment. There were no comments.

## 5. Approval of Meeting Minutes

Mr. Marquis made the motion for the approval of the August 13, 2019, Special Meeting Minutes.
Mrs. Griffin Dunne seconded the motion. The members that were absent from this meeting abstained.
The motion passed.

## 6. Warrant

Ms. McMahon reviewed the warrant with the School Committee members. She reviewed the items on the warrant and the amounts.
Mr. Marquis made the motion to approve the Treasurer's Report.
Mr. Diluna seconded the motion. The motion passed.

## 7. Superintendent-Director's Summative Evaluation

Mr. Strout passed out the Superintendent's Summative Evaluation to the School Committee members.
The Superintendent's Summative Evaluation is part of this packet.
Mr. Strout advised as to why this is at the beginning of the meeting. He believes this is the most important thing the School Committee does all year long.
Mr. Strout reviewed the Evaluation with the group. He read from the Summative Evaluation.
Mr. Strout reviewed the number of members who voted and the vote results.
Mr. Strout read some of the comments made by School Committee members in the Evaluation.
Mr. Strout read the summary of standards that will be sent to the DESE.
Dr. Picone made the motion to accept the End of Cycle Summative Evaluation.
Mr. Grant seconded the motion. The motion passed.
Several members thanked Mr. Strout for his excellent and very thorough evaluation.
Mr. Perkins thanked Dr. Riccio for her excellent work.
The entire group applauded Dr. Riccio.
Dr. Riccio thanked everyone in the room for their hard work in helping her achieve success in her first year as Superintendent at ENSATS. She is committed to ENSATS and wants to continue to grow here for a long time. Dr. Riccio acknowledged her "needs improvement" areas and invited members for feedback.

## 8. Communications

a. Notice of Resignations

Dr. Riccio reviewed the resignations of the staff members listed below.

- Mr. Matthew Hubbard, Special Education Teacher
- Ms. Jill Presutti, Food Services

Dr. Riccio reviewed the retirement notice of the staff member listed below.
b. Notice of Retirement Received from Mr. Joseph D. DeSando, Culinary Arts Instructor

Dr. Riccio explained what the thank you note below was for. It is included in tonight's packet. c. Thank You Note Received from Superintendent Cara E. Murtagh, Peabody Public Schools

Dr. Riccio reviewed the conference listed below with the group. Conference information is included in this packet. d. The MASC/MASS Joint Conference - November 6-9, 2019, Hyannis

Mr. Strout advised that letters have been sent to the above-mentioned staff.
9. Dr. Riccio reviewed the Essex Sports Center Lease. Space is being filled. There is stability in leases and the management team.
10. Superintendent-Director Report
a. Larkin Cottage Homecoming Gala, October 19th

Dr. Riccio reviewed the Larkin Cottage Gala and asked Ms. Bonnie Carr to participate in the Larkin Cottage presentation.
Dr. Riccio presented pictures and a blueprint of the planned cottage. These pictures can be found on the ENSATS website.
Dr. Riccio reviewed the walkway memorial bricks that can be purchased on the website as a fundraiser for the cottage.
Dr. Riccio gave the estimated costs if prevailing wages were paid. Using student labor from ENSATS will reduce this cost by approximately $\$ 700,000$ to $\$ 1,000,000$. This will be a two-plus school year project. She went on to review the events behind the Gala listed below. The cost of the tickets was reviewed and explained. The invitations were sent out 1.5 weeks ago. Eighty-Five tickets have been sold so far.
Ms. Bonnie Carr reviewed the Gala format, Silent Auction items, the food and presentation at the Gala.
This will be the first of many events that will be hosted for the cottage. Tickets purchased for the Gala are tax-deductible since it is a fundraiser.
Mr. Delaney commented on the amount of stone on the cottage and asked where it will be collected from.
Mr. Gilman reviewed the number of items that have been donated for the School Committee Basket auction item.
Mr. Strout thanked Ms. Gilman for her help with the basked and wished her a happy birthday.
Ms. Gilman left the meeting at this time.
Mr . Strout asked about the students being around the alcohol during the Gala.
Ms. Carr advised that the students will be involved with the food and not the alcohol.
Mr. Grant asked how the expenses for the Gala will be paid for.
Ms. Carr explained that the expenses will be paid for from ticket sales.
Dr. Riccio advised that some vendors have donated food.
Dr. Picone reviewed the cost of tickets and announced that they have room for one more at the School Committee table.
Mr. Strout acknowledged what a great thing this is for students to be involved in.

Dr. Riccio advised of the different vocations that are involved in this project.
b. Mr. Michael Chiusano, Professional Photographer, Published Author of "Main Street USA: A Photographic Journey to Forgotten America"
Dr. Riccio invited Ms. Bonnie Carr to introduce the photographer Mr. Michael Chiusano
Dr. Riccio presented the student vocation photos that are part of this initiative.
Ms. Bonnie Carr introduced Mr. Chiusano to the group. She went on to explain the pictures and the involvement of the students. The students showed great pride in their programs through the photos.
Ms. Carr read Mr. Chiusano's bio to the group. This bio is part of this packet.
Mr. Chiusano spoke to the group and explained why this project is important to him. Elevating the pictures of tradesman was his intent. He explained how he worked with the students prior to the photographs being taken. He asked them to bring props that would be used in their program. Black and white photos were used so there were no distractions with color. The pictures are formal and dignified and graced with some whimsy.
The group applauded Mr. Chiusano for his work.
Mr. Marquis made the motion to approve the Superintendent Director report.
Mr. Lannon seconded the motion. The motion passed.

## 11. Principal Report

Ms. Donnelly presented Out of State/Overnight Field Trip Requests.

Mr. Marquis made the motion to approve the field trips listed below.
Ms. McDonald seconded the motion. The motion passed

- An Overnight Field Trip Request for thirteen (13) FFA students to attend the Big E and participate in the Livestock Judging event in Springfield, Massachusetts on September 12, 2019, to September 13, 2019.
- An Out of State/Overnight Field Trip Request for thirteen (13) FFA students to attend the National Convention in Indianapolis, Indiana on October 29, 2019, to November 2, 2019.

Dr. Picone asked about ENSATS winning the best logo of the North Shore.
Ms. Donnelly advised of how the ENSATS Hawk was voted on as the best logo on the North Shore through a competition.

## 12. Subcommittee Reports

Finance Subcommittee
Mr. Perkins reviewed the donations listed below.
Mr. Marquis made a motion to accept the donation of an AlumaCraft Jon Boat with a value of $\$ 300.00$ from the Middleton Stream Team of Middleton, Massachusetts to the Natural Resources Department.
Mr. Hathaway seconded. The motion passed.

Mr. Hathaway The donation of an alpaca with an approximate value of $\$ 5,000.00$ from True Vine Farm of Beverly, Massachusetts to the Veterinary Science Department.

Mr. O'Brien seconded. The motion passed.
Mr. Marquis made the motion to accept the donation of various cosmetology items with a total value of $\$ 2,750.00$ from Evolve Salon Systems, Manchester, New Hampshire.
Mr. Lannon seconded the motion. The motion passed.
Mr. Strout mentioned that none of the cosmetology donations are expired.
Mr. Hathaway made the motion to accept the donation of a Lumber Cart with an approximate value of $\$ 750.00$ from Mr. Oliver, Jr. of Danvers, Massachusetts to the Carpentry Department.
Mr. Grant seconded the motion. The motion passed.
Mr. Hathaway made the motion to accept the donation of a TP Tools Skat Blast Top-Loading Cabinet, VAC-35 Vacuum System, Upgrades: second interior light; blasting gun for a total value of $\$ 1,256.45$ from Mr. Biggar, Houston, Texas to the Farm and Grounds Department.
Mr. Marquis seconded the motion. The motion passed.

## Credit Card Purchases

Mr. Perkins made the motion to approve the use of a District credit card for purchases from vendors that do not accept purchase orders.
Mr. Marquis seconded the motion. The motion passed.

## Pedestrian Crossing Lights

The group discussed the inoperable lights.
Mr. Strout reviewed the solar lights that will be installed and their locations.
Dr. Riccio reviewed the past history of these lights. The lights were put out of commission. These lights will only be lit when someone is crossing. These are critical for school safety.
Mr. Perkins made a motion to approve the purchase and installation of two pedestrian solar crossing lights on Route 62 at a cost of $\$ 7,000$ per system.
Mr. Grant seconded the motion. The motion passed.

## Superintendent-Director Cell Phone and Internet Service Reimbursement

Mr. Marquis made the motion to approve the Superintendent-Director's Cell Phone and Internet Service Reimbursement to be paid in a $\$ 1,200$ lump sum annually.
Mr. Hathaway seconded the motion. The motion passed.
Mr. Strout reviewed with the group the reasoning behind this motion.
Fiscal Year 2020 Grants
Mr. Marquis made the motion to accept the following FY2020 Grants:

| Grant Description | Amount |
| :--- | ---: |
| Title I | $\$ 145,528$ |
| Title IIA | 29,206 |
| Title IVA | 10,000 |
| Perkins | 333,528 |
| Capital Skills Grant | 499,995 |

Mr. Lannon seconded the motion. The motion passed.

Fiscal Year 2018 Invoice
Mr. Marquis made the motion to approve the payment of the invoice in the amount of $\$ 1,490.00$ from the FY20 Athletic Budget.
Mr. O'Brien seconded the motion. The motion passed.
Ms. Znamierowski explained the background on this old PO.

## Fiscal Year 2019 End of the Year Closing

Mr. Marquis made the motion to close revenues of $\$ 27,772,071.20$ and expenditures of $\$ 27,383,338.71$ to unreserved fund balance.
Mr. DiLuna seconded the motion. The motion passed
Mr. DiLuna made the motion to transfer $\$ 73,929.74$ from unreserved fund balance to the school choice revolving fund to cover the FY19 assessment payments.
Dr. Picone seconded the motion. The motion passed.
Mr. Marquis made the motion to transfer $\$ 350,000$ from unreserved fund balance to a newly established reserved for MSPCA Angell Veterinary Clinic.
Dr. Riccio explained to the group on the need for this money to have a reserve fund to cover the opening of the hospital.
Mr. O'Brien explained the background of this fund.
The group discussed the need and rationale for this fund.
Mr. Delaney seconded the motion. The motion passed.

## Fiscal Year 2020 Assessment Certification Letter, Final Budget Summary and Community Assessment Summer Project 2019 Update

Ms. Znamierowski advised how these votes will affect the E\&D Budget
Next Finance Subcommittee Meeting: October 2, 2019 (5:00 p.m.)

## Personnel Subcommittee

Mr. DiLuna succeeded to Mr. Strout who began tonight's Personnel Subcommittee meeting due to Mr. DiLuna's late arrival.
Mr. Strout reviewed the motions that were made tonight at the Personnel meeting.
Mr. Marquis made the motion to delete "Interim" from the Director of Technology position and to approve the job description for the Director of Technology.
Mr. Grant seconded the motion. The motion passed.

Mr. Marquis made the motion to approve the revised Administrative Organizational Chart.
Mr. O'Brien seconded the motion. The motion passed.
Next Meeting: November 14, 2019 (5:00 p.m.)

## Policy Subcommittee

Ms. Liteplo advised that there was no meeting to report on.
Next Meeting: October 10, 2019 (5:00 p.m.)
Mr. Joe Marino presented the Hawk Highlight video to the group.
13. Old Business
14. New Business

## 15. Warrant

Mr. Perkins made the motion to accept the warrant and place it on file.
Mr. Marquis seconded the motion. The motion passed.
16. Mr. Strout made the motion to Enter Executive Session to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the Chair so declares. The group will not re-enter the School Committee meeting after the Executive Session.
Mr. Marquis seconded the motion. The motion passed.
17. Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A - Sections 18-25)
18. Adjourn

The School Committee adjourned at 7:30 pm. And entered into Executive Session
Respectfully submitted by the Recording Secretary

The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Sections 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

[^1]
## Ward Councillors

Jon G. Turco, Ward 1 Peter M. McGinn, Ward 2 James Moutsoulas, Ward 3 Edward R. Charest, Ward 4 Joel D. Saslaw, Ward 5
Barry C. Sinewitz, Ward 6
Councillors at Large
Michael V. Garabedian
Thomas L. Gould
David C. Gravel
Anne M. Manning-Martin
Thomas P. Walsh

Clerk of Council
Timothy E. Spanos
City Council Stenographer Allyson Danforth, RPR

City Hall
24 Lowell Street
978-538-5900
FAX (978) 538-5985

September 18, 2019

Dr. Heidi T. Riccio
Superintendent-Director
Essex North Shore Agricultural and Technical District
565 Maple Street
Hathorne, MA 01937

Dear Dr. Riccio:

At a Regular Meeting of the Peabody City Council held on Thursday evening, September 12, 2019, the City Council unanimously passed a motion requesting to see if there was a potential partnership that could be undertaken between Essex North Shore A \& T High School and the City of Peabody to help with repairs to the chapel and office located at Cedar Grove Cemetery on Cedar Grove Avenue.

Any assistance you can provide to the Cemetery Department will be greatly appreciated.

If you have any questions, please feel free to call my office.

Sincerely yours,


Timothy E. Spanos
City Clerk
cc: Ms. Beverly A. Griffin Dunne, 10 Colfax Street, Peabody, MA
Mr. Taylor McCallum, Superintendent of Cemeteries

## ESSEX NORTH SHORE

 AGRICULTURAL \& TECHNICAL SCHOOL
## SOAR Update

Collaborative Problem Solving<br>Grant F336<br>October 10, 2019

## Objective:

- Comprehensive Model of Behavioral
Management
- Development of the Graduate Profile



## May 24, 2019

Staff Introduction to<br>Collaborative<br>Problem<br>Solving

- CPS-Adherence and Impact Measure (CPS-AIM)
- Training
- Readiness Survey

[^2]
# Conventional Wisdom 

## Current Behavioral <br> Management Model

## The most common over-simplified understanding:

Because of poor (passive, permissive, inconsistent) porenting, kids learn to use challenging behavior to get things (e.g. attention) or escape / avoid things (e.g.. work).


## Current Behavioral Management Model

## Logical Solution

## The most common over-simplified solution:

Motivate compliant behavior through intensive, consistent programs of rewards, punishments and ignoring.
-18

## Collaborative Problem Solving



## Kids do well if they can...

...if they can't,
something is getting in the way.
We need to figure out what so we can help.

## READINESS REPORT

Readiness Measure



## READINESS STRENGTHS

- Leadership committed to this initiative and some prior knowledge of the model
- Agreement among staff that improvements are needed in current behavior management practices
- On average, staff and leaders report that CPS aligns with their personal values and goals
- Low to moderate degree of burnout among staff
- Staff interested in learning more about CPS


## READINESS CHALLENGES

- Volume of other initiatives and organizational changes
- Role of staff in decision making
- Communication structures for behavior managment
- Relationship between teachers, leadership, and parents
- Internal champions at multiple levels of the organization


## 2019-2020 Implementation Plan

- July, 2019-4 Administrators, 4 Teachers, SRO

Tier I trained - "Champions"
SOAR: Michelle Harding - Facilitated Plan B sessions

- Currently working with 10 students, 4 teachers
- ISS sessions
- Bi-Weekly Coaching sessions for Tier I trained team
- November 5, 2019 - SEL team DESE trainings Kick-Off


## 2019-2021 Implementation Plan

- January 2020-Tier I Train 7-10 additional staff
- February 2020 - Michelle Harding and 1-2 staff members attend Tier II training
- July 2020 - Certification Course - 1-2 staff members trained to provide Tier 1 training
- September 2020- Full Implementation - integrate CPS into School-Wide Professional Development Plan


## Essex Technical High School Field Trip or Off-Campus Field Work Request

Request for approval must be with the Principal at least two weeks in advance for instate end er and atrewealo
 Today ${ }^{\text {bin }}$ Dis $9 / 14 / 19$
Teacher Name: Gina Williams, Tessa Amoroso, Mark Blanchette, John Mejia OUT of STATE TRIP? Yes $\underline{x}$ No ___

Destination and Location of Trip: Down Town Portsmoth New Hampshire
Academy: (circle one) A B D E

Date (s) of Trip: Friday October 25 Day (s) of Schedule: $\qquad$
Departure Time: 8:30 Pick-up Time from Site: 12:30 Return to School Time: 2:00 Number of Students: 56 Please check one in each column: Class or Group: DVC\& Graphics_ Grade: 10\& 12


Photography scavanger hunt. Students will photograph objects that will represent the elements and principals of design

Chaperones (ALL): Gina Williams, Tessa Amoroso, Mark Blanchette
Drivers): $\qquad$
Substitute Needed? $\frac{\text { no }}{\text { Yes/No? }}$ (Please ALSO email substitute needs to dgibsonaiessextech.net)
When? (Class Periods/Duties, etc.)

Arrangements for students not attending field trip:
Other Considerations: $\qquad$
Please note the following:
A. Approval signatures in order, please
B. Attach a list of students planning to attend.
C. Have the school nurse review the student list and confidentially identify students) with pertinent medical issues.
D. School Committee's approval is required on out of state field trips. (Principal to forward Request to School Com-Mtg.)
E. If student will miss other classes, please publish ( 5 days in advance) a list of student who you anticipate will attend the field trip.

Approval Signatures:

1. Attendance \& Substitute Coordinator, D. Gibson $\qquad$ Date:
2. Director:

 Date: $9 / 16 / 19$
3. Assistant Principal: $\qquad$ Date: $\qquad$
*Out of State Field Trips/Overnight require signature Bf Principal:
4. *If required: Prinǵpal
 Date:
 Approved:
 Not Approved: $\qquad$ School Committee Approval (if out-of-state/Qvernight)

Distribution: Applicant/Teacher - Director - Assistant Principal. - Attendance/Substitute Word. - Daily Notices - Transportation

## Essex Technical High School <br> Field Trip or Off-Campus Field Work Request

Request for approval must be with the Principal at least wo wees in advance for instate trips aid ans mech


 Dates) of Trip: N012 NN iSth 26.19 Day (s) of Schedule: 1

 Please check one in each column: Class or Group: $\qquad$ Grade: $\qquad$


Driver (s): $\qquad$
Substitute Needed? $\frac{\mathrm{NCO}}{\text { Yes } \mathrm{No} \text { ? }}$ (Please ALSO email substitute needs to deibson@essextech,nef)
When? (Class Periods/Duties, etc.)

Arrangements for students not attending field trip:
Other Considerations: $\qquad$
Please note the following:
A. Approval signatures in order, please
B. Attach an list of students planning to attend.
C. Have the school nurse review the student list and confidentially identify students) with pertinent medical issues.
D. School Committee's approval is required on out of state field trips. (Principal to forward Request to School Com-Mtg.)
E. If student will miss other classes, please publish ( 5 days in advance) a list of student who you anticipate will attend the field trip.

## Approval Signatures:

1. Attendance \& Substitute Coordinator, D. Gibson $\qquad$ Date: $\qquad$
2. Director:
 2 Date: 9-16-19
3. Assistant Principal: $\qquad$ Date: $\qquad$
*Out of State Field Trips/Overnfiht require signature of Principal;
4. *If required: Principal

$\qquad$ Date:
 Approved: $\qquad$ Not Approved: $\qquad$
$\qquad$ School Comralttee Approval (if out-of-state/overnight)
[^3]ESSEX NORT'H SHORE

## MEMORANDUM



TO: Heidi Riccio, Superintendent-Director
FROM: Don Ducharme, CTE Director, East Academy
DATE: September, 24, 2019
SUBJECT: Argentinian Polo Horse Mare Donation

The Equine Science Department has been offered an Argentinian Polo Horse Mare as a donation from:

Dr. Bryan Parrott
Ipswich MA, 01938
Perica the Polo Horse Mare - Approximate value: $\$ 15,000.00$
Parica will be part of the Equine Science department for educational purposes until she is no longer needed. At that point she will be removed from the property.

Please advise if we are able to accept this donation?

Regards,


Don Ducharme

ESSEX NORTH SHORE


## MEMORANDUM

TO: Heidi Riccio, Superintendent-Director
FROM: Jill Sawyer, CTE Director, West Academy
DATE: $\quad$ September 12, 2019
SUBJECT: Tufts Donation

The Dental Department has been offered a \$2,000 donation toward The Radiology Certification course from:

Tufts University School of Dental Medicine

Boston, MA 02111
Please advise if we are able to accept this donation.

Regards,



September 27, 2019

Marie Znamierowski, Director of Business Operations
Essex North Shore Agricultural and Technical High School
592 Maple Street P.O. Box 346
Hathorne, MA 01937

## Dear Marie,

As we discussed earlier this month, I am embarrassed to inform you that Pan American Life Insurance Company, the underwriter of the school district's Student Accident insurance policy, failed to invoice us for the coverage running from $7 / 1 / 18-7 / 1 / 19$. Therefore we could not invoice you. That premium is $\$ 5321.25$.

Marie, I realize this puts the district in a more challenging position with its bookkeeping than a typical business would Incur. I sincerely apologize for that. This was entirely an error from Pan America and quite honestly I wish we had found that error before the end of your fiscal year.

Thank you very much for your understanding.

Respectfully,


David L. Ray, CIC
President and CEO

## Leslie Ray Insurance Agency, Inc

129 Dodge Street
Beverly, MA 01915

Essox North \$hore Agricultural \&
Technieal School District

| Cuntomer |  |
| :--- | :--- |
| Apete | 16489 |
| Daite | $09 / 05 / 2019$ |
| Customer <br> Service | Sarah Goyette, CRiS, CISR |
| Page | 1 af1 |


| Payment infortatfon |  |
| :---: | :---: |
| Involice Summary | \$5,321.25 |
| Payment Amount |  |
| Prymant for: | Itwoicem451893 |
| PSR100066 |  |

- 2 maple stroet

Thant Yow
Hathome, MA 01937

Customer. Essex North Share Agricultural \&


| Lasille Ray Insurance Agency, Inc | (978)927-2600 | Date |
| :--- | :---: | :---: |
| 129 Dodge Street |  |  |
| Beverty, MA 01915 |  | $0905 / 2019$ |


| NVOICE NUMBER | 3048278774 |
| :---: | :---: |
| NVOIGEDATE | $06 / 02 / 2019$ |


| BLLLTO ACCOUNT NUMBER: | 88355 |
| :---: | :---: |

SHPTOAGCOUNTNUMBER $\quad 88355$

Billing Address
Shipping Address
ESSEX AGRIC. \& TECH. INSTITUTE
ESSEX AGRIC. \& TECH. INSTITUTE
PO BOX 362
562 MAPLE STREET
HATHORNE, MA 01937


In-House Diagnostics 1-800-814-1147 option 1 This transaction is subject to the IDEXX terms and conditions of sale found at https:/Www.idexx.com/naterms IDEXX'S privacy policies can be viewed at https:/www.idexx.com

Please detach this section and enclose with your payment. DO NOT SEND CASH!
IDEXX Laboratories, Inc.
One IDEXX Drive
Westbropk, Maine 04092

| ACCOUNT NUMBER | INVOICE NUMBER |  |
| :---: | :---: | :---: |
| 88355 | 3048278774 | INVOICE DATE |
| TOTAL DUE |  | CURRENCY |
| $\$ 78.23$ |  | USB |

If you would like to pay by credit card or make an online payment from your checking account, please enroll in Invoice Gateway using the below website and enrollment token.
Website: http://idexx.billtrust.com
Enrollment Token: HGX FXF WTZ
To sign up for our Autopay Program please call: 1-800-814-1147

ESSEX AGRIC. \& TECH. INSTITUTE
PO BOX 362
HATHORNE, MA 01937

Please Send Your Payment To This Address:

IDEXX Distribution, Inc.
PO Box 101327
Atlanta, GA 30392-1327

| WVOTCE NUMBER | 3048949430 |
| :---: | :---: |
| MVOISEDATE | 05515/2019 |

BLL-TO ACCOONT NGMBER: $\quad 88355$
SLIPTO ACCOUNTMMBER: $\quad 88355$

Billing Address
ESSEX AGRIC. \& TECH. INSTITUTE
PO BOX 362
HATHORNE, MA 01937

## Shippina Address

ESSEX AGRIC. \& TECH. INSTITUTE
562 MAPLE STREET
DANVERS, MA 01923


In-House Diagnostics 1-800-814-1147 option 1 This transaction is subject to the IDEXX terms and conditions of sale found at htips:/hww.idexx.comfnathrms
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[^0]:    The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Sections 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

[^1]:    *Public Participation at School Committee Meetings (File: BEDH)

[^2]:    *CPS implementation through a partnership
    with Massachusetts General Hospital
    Think:Kids

[^3]:    Distributing: ApplicandTeacher - Director - Assistant Principal. - Attendance/Substitute Cord. - Daily Notices - Transportation

