

Essex North Shore Agricultural and Technical School District
Regular School Committee Meeting

Essex North Shore Agricultural and Technical School
565 Maple Street
Hathorne, Massachusetts 01937
Maple Street Bistro

Thursday, September 12, 2019
6:00 p.m.

Approved Minutes

Members Present: F. DiLuna, Department of Agriculture
J. O'Brien, Department of Agriculture
G. Demsey, Department of Agriculture
E. Armstrong, Beverly
W. Marquis, Danvers/Vice President
C. Grant, Essex
V. Gilman, Gloucester in attendance until 7:00 pm
W. Lannon, Hamilton
J. Delaney, Manchester By the Sea
M. Strout, Marblehead/President
A. Liteplo, Middleton
B. Griffin-Dunne, Peabody in attendance until 6:20 pm
B. Perkins, Rockport
J. Picone, Salem
A. McDonald, Swampscott
W. Nichols, Wenham

Members Absent: Mr. Hathaway, Ms. Schena

Others Present: Dr. Riccio, Shannon Donnelly, Kathleen McMahon, Marie Znamierowski,

1. Call to Order

Mr. Strout called the meeting to order at 6:00 pm

2. Salute to the Flag

3. Student Representatives Report

Ms. Donnelly introduced the Student representative. Sarah Bacci, grade 11 Environmental Technology student from Reading.

Ms. Bacci reported on student activities being offered at ENSATS.

The ENSATS logo that won the North Shore competition this year.

She also reviewed other awards by ENSATS.

Fall athletics were reviewed.

Mr. Strout thanked Ms. Bacci and invited her to stay for the meeting.

*4. Public Comment**

Mr. Strout announced the time for public comment. There were no comments.

5. Approval of Meeting Minutes

Mr. Marquis made the motion for the approval of the August 13, 2019, Special Meeting Minutes.

Mrs. Griffin Dunne seconded the motion. The members that were absent from this meeting abstained.

The motion passed.

6. Warrant

Ms. McMahon reviewed the warrant with the School Committee members. She reviewed the items on the warrant and the amounts.

Mr. Marquis made the motion to approve the Treasurer's Report.

Mr. DiLuna seconded the motion. The motion passed.

7. Superintendent-Director's Summative Evaluation

Mr. Strout passed out the Superintendent's Summative Evaluation to the School Committee members.

The Superintendent's Summative Evaluation is part of this packet.

Mr. Strout advised as to why this is at the beginning of the meeting. He believes this is the most important thing the School Committee does all year long.

Mr. Strout reviewed the Evaluation with the group. He read from the Summative Evaluation.

Mr. Strout reviewed the number of members who voted and the vote results.

Mr. Strout read some of the comments made by School Committee members in the Evaluation.

Mr. Strout read the summary of standards that will be sent to the DESE.

Dr. Picone made the motion to accept the End of Cycle Summative Evaluation.

Mr. Grant seconded the motion. The motion passed.

Several members thanked Mr. Strout for his excellent and very thorough evaluation.

Mr. Perkins thanked Dr. Riccio for her excellent work.

The entire group applauded Dr. Riccio.

Dr. Riccio thanked everyone in the room for their hard work in helping her achieve success in her first year as Superintendent at ENSATS. She is committed to ENSATS and wants to continue to grow here for a long time.

Dr. Riccio acknowledged her "needs improvement" areas and invited members for feedback.

8. *Communications*

a. Notice of Resignations

Dr. Riccio reviewed the resignations of the staff members listed below.

- Mr. Matthew Hubbard, Special Education Teacher
- Ms. Jill Presutti, Food Services

Dr. Riccio reviewed the retirement notice of the staff member listed below.

b. Notice of Retirement Received from Mr. Joseph D. DeSando, Culinary Arts Instructor

Dr. Riccio explained what the thank you note below was for. It is included in tonight's packet.

c. Thank You Note Received from Superintendent Cara E. Murtagh, Peabody Public Schools

Dr. Riccio reviewed the conference listed below with the group. Conference information is included in this packet.

d. The MASC/MASS Joint Conference – November 6-9, 2019, Hyannis

Mr. Strout advised that letters have been sent to the above-mentioned staff.

9. Dr. Riccio reviewed the Essex Sports Center Lease. Space is being filled. There is stability in leases and the management team.

10. *Superintendent-Director Report*

a. *Larkin Cottage Homecoming Gala, October 19th*

Dr. Riccio reviewed the Larkin Cottage Gala and asked Ms. Bonnie Carr to participate in the Larkin Cottage presentation.

Dr. Riccio presented pictures and a blueprint of the planned cottage. These pictures can be found on the ENSATS website.

Dr. Riccio reviewed the walkway memorial bricks that can be purchased on the website as a fundraiser for the cottage.

Dr. Riccio gave the estimated costs if prevailing wages were paid. Using student labor from ENSATS will reduce this cost by approximately \$700,000 to \$1,000,000. This will be a two-plus school year project. She went on to review the events behind the Gala listed below. The cost of the tickets was reviewed and explained. The invitations were sent out 1.5 weeks ago. Eighty-Five tickets have been sold so far.

Ms. Bonnie Carr reviewed the Gala format, Silent Auction items, the food and presentation at the Gala.

This will be the first of many events that will be hosted for the cottage. Tickets purchased for the Gala are tax-deductible since it is a fundraiser.

Mr. Delaney commented on the amount of stone on the cottage and asked where it will be collected from.

Mr. Gilman reviewed the number of items that have been donated for the School Committee Basket auction item.

Mr. Strout thanked Ms. Gilman for her help with the basket and wished her a happy birthday.

Ms. Gilman left the meeting at this time.

Mr. Strout asked about the students being around the alcohol during the Gala.

Ms. Carr advised that the students will be involved with the food and not the alcohol.

Mr. Grant asked how the expenses for the Gala will be paid for.

Ms. Carr explained that the expenses will be paid for from ticket sales.

Dr. Riccio advised that some vendors have donated food.

Dr. Picone reviewed the cost of tickets and announced that they have room for one more at the School Committee table.

Mr. Strout acknowledged what a great thing this is for students to be involved in.

Dr. Riccio advised of the different vocations that are involved in this project.

b. Mr. Michael Chiusano, Professional Photographer, Published Author of "Main Street USA: A Photographic Journey to Forgotten America"

Dr. Riccio invited Ms. Bonnie Carr to introduce the photographer Mr. Michael Chiusano

Dr. Riccio presented the student vocation photos that are part of this initiative.

Ms. Bonnie Carr introduced Mr. Chiusano to the group. She went on to explain the pictures and the involvement of the students. The students showed great pride in their programs through the photos.

Ms. Carr read Mr. Chiusano's bio to the group. This bio is part of this packet.

Mr. Chiusano spoke to the group and explained why this project is important to him. Elevating the pictures of tradesman was his intent. He explained how he worked with the students prior to the photographs being taken. He asked them to bring props that would be used in their program. Black and white photos were used so there were no distractions with color. The pictures are formal and dignified and graced with some whimsy.

The group applauded Mr. Chiusano for his work.

Mr. Marquis made the motion to approve the Superintendent Director report.

Mr. Lannon seconded the motion. The motion passed.

11. Principal Report

Ms. Donnelly presented Out of State/Overnight Field Trip Requests.

Mr. Marquis made the motion to approve the field trips listed below.

Ms. McDonald seconded the motion. The motion passed

- An Overnight Field Trip Request for thirteen (13) FFA students to attend the Big E and participate in the Livestock Judging event in Springfield, Massachusetts on September 12, 2019, to September 13, 2019.
- An Out of State/Overnight Field Trip Request for thirteen (13) FFA students to attend the National Convention in Indianapolis, Indiana on October 29, 2019, to November 2, 2019.

Dr. Picone asked about ENSATS winning the best logo of the North Shore.

Ms. Donnelly advised of how the ENSATS Hawk was voted on as the best logo on the North Shore through a competition.

12. Subcommittee Reports

Finance Subcommittee

Mr. Perkins reviewed the donations listed below.

Mr. Marquis made a motion to accept the donation of an AlumaCraft Jon Boat with a value of \$300.00 from the Middleton Stream Team of Middleton, Massachusetts to the Natural Resources Department.

Mr. Delaney seconded. The motion passed.

Mr. Delaney made the motion to accept the donation of an alpaca with an approximate value of \$5,000.00 from True Vine Farm of Beverly, Massachusetts to the Veterinary Science Department.

Mr. O'Brien seconded. The motion passed.

Mr. Marquis made the motion to accept the donation of various cosmetology items with a total value of \$2,750.00 from Evolve Salon Systems, Manchester, New Hampshire.

Mr. Lannon seconded the motion. The motion passed.

Mr. Strout mentioned that none of the cosmetology donations are expired.

Mr. Delaney made the motion to accept the donation of a Lumber Cart with an approximate value of \$750.00 from Mr. Oliver, Jr. of Danvers, Massachusetts to the Carpentry Department.

Mr. Grant seconded the motion. The motion passed.

Mr. Delaney made the motion to accept the donation of a TP Tools Skat Blast Top-Loading Cabinet, VAC-35 Vacuum System, Upgrades: second interior light; blasting gun for a total value of \$1,256.45 from Mr. Biggar, Houston, Texas to the Farm and Grounds Department.

Mr. Marquis seconded the motion. The motion passed.

Credit Card Purchases

Mr. Perkins made the motion to approve the use of a District credit card for purchases from vendors that do not accept purchase orders.

Mr. Marquis seconded the motion. The motion passed.

Pedestrian Crossing Lights

The group discussed the inoperable lights.

Mr. Strout reviewed the solar lights that will be installed and their locations.

Dr. Riccio reviewed the past history of these lights. The lights were put out of commission. These lights will only be lit when someone is crossing. These are critical for school safety.

Mr. Perkins made a motion to approve the purchase and installation of two pedestrian solar crossing lights on Route 62 at a cost of \$7,000 per system.

Mr. Grant seconded the motion. The motion passed.

Superintendent-Director Cell Phone and Internet Service Reimbursement

Mr. Marquis made the motion to approve the Superintendent-Director's Cell Phone and Internet Service Reimbursement to be paid in a \$1,200 lump sum annually.

Mr. Delaney seconded the motion. The motion passed.

Mr. Strout reviewed with the group the reasoning behind this motion.

Fiscal Year 2020 Grants

Mr. Marquis made the motion to accept the following FY2020 Grants:

<u>Grant Description</u>	<u>Amount</u>
Title I	\$145,528
Title IIA	29,206
Title IVA	10,000
Perkins	333,528
Capital Skills Grant	499,995

Mr. Lannon seconded the motion. The motion passed.

Fiscal Year 2018 Invoice

Mr. Marquis made the motion to approve the payment of the invoice in the amount of \$1,490.00 from the FY20 Athletic Budget.

Mr. O'Brien seconded the motion. The motion passed.

Ms. Znamierowski explained the background on this old PO.

Fiscal Year 2019 End of the Year Closing

Mr. Marquis made the motion to close revenues of \$27,772,071.20 and expenditures of \$27,383, 338.71 to unreserved fund balance.

Mr. DiLuna seconded the motion. The motion passed

Mr. DiLuna made the motion to transfer \$73,929.74 from unreserved fund balance to the school choice revolving fund to cover the FY19 assessment payments.

Dr. Picone seconded the motion. The motion passed.

Mr. Marquis made the motion to transfer \$350,000 from unreserved fund balance to a newly established reserved for MSPCA Angell Veterinary Clinic.

Dr. Riccio explained to the group on the need for this money to have a reserve fund to cover the opening of the hospital.

Mr. O'Brien explained the background of this fund.

The group discussed the need and rationale for this fund.

Mr. Delaney seconded the motion. The motion passed.

***Fiscal Year 2020 Assessment Certification Letter, Final Budget Summary and Community Assessment
Summer Project 2019 Update***

Ms. Znamierowski advised how these votes will affect the E&D Budget

Next Finance Subcommittee Meeting: October 2, 2019 (5:00 p.m.)

Personnel Subcommittee

Mr. DiLuna succeeded to Mr. Strout who began tonight's Personnel Subcommittee meeting due to Mr. DiLuna's late arrival.

Mr. Strout reviewed the motions that were made tonight at the Personnel meeting.

Mr. Marquis made the motion to delete "Interim" from the Director of Technology position and to approve the job description for the Director of Technology.

Mr. Grant seconded the motion. The motion passed.

Mr. Marquis made the motion to approve the revised Administrative Organizational Chart.

Mr. O'Brien seconded the motion. The motion passed.

Next Meeting: November 14, 2019 (5:00 p.m.)

Policy Subcommittee

Ms. Liteplo advised that there was no meeting to report on.

Next Meeting: October 10, 2019 (5:00 p.m.)

Mr. Joe Marino presented the Hawk Highlight video to the group.

13. Old Business

14. New Business

15. Warrant

Mr. Perkins made the motion to accept the warrant and place it on file.

Mr. Marquis seconded the motion. The motion passed.

16. Mr. Strout made the motion to Enter Executive Session to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the Chair so declares. The group will not re-enter the School Committee meeting after the Executive Session.

Mr. Marquis seconded the motion. The motion passed.

17. Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A – Sections 18-25)

18. Adjourn

The School Committee adjourned at 7:30 pm. And entered into Executive Session

Respectfully submitted by the Recording Secretary

The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Sections 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

*Public Participation at School Committee Meetings (File: BEDH)