

PLEASE POST – NOTICE OF PUBLIC MEETING

Essex North Shore Agricultural & Technical School District Finance Subcommittee

Essex North Shore Agricultural & Technical School
565 Maple Street
Hathorne, Massachusetts 01937
Media Center (Upper Level)

Wednesday, September 5, 2018
5:30 p.m.

Agenda

1. *Call to Order*

2. *Approval of Meeting Minutes*

The Subcommittee will consider approval of meeting minutes for the Finance Subcommittee meeting of June 6, 2018.

3. *Financial Statements*

Administrative Recommendation: To approve financial statements for April 30, 2018 and May 31, 2018. The administration will provide the June 30, 2018 Financial Statements at the meeting. If approved, these statements will be placed on file for audit.

4. *Fiscal Year 2018 Certification Letter, Final Budget Summary and Community Assessments*

5. *Fiscal Year 2018 End of the Year Closing*

Administrative Recommendation:

The administration will provide the detail and recommendation at the subcommittee meeting.

6. *Bid 2019-3 Cleaning Services*

Bid 2019-3 Cleaning Services was publicly opened on Wednesday, August 29, 2018. The administration will provide the detail and award recommendation at the subcommittee meeting.

7. *Acceptance of Donations*

Administrative Recommendation:

- a. To accept the donation of a 1996 Toyota Avalon from Ms. Jennifer K. Schwarz of Peabody, Massachusetts to the Automotive Collision Repair & Refinishing Program.
- b. To accept the donation of office and lab furniture from the Furniture Trust to the Information Technology Services Program.

8. *Establishing Senior Awards and Student Related Services*

Administrative Recommendation: To apply funds received from the sale of scrap metal to senior awards and student related services as needed.

9. *Fiscal Year 2019 Grants*

Administrative Recommendation: To accept the following FY2019 Grants:

<u>Grant Description</u>	<u>Amount</u>
Perkins CTE Secondary Allocation	\$344,772
Clean Energy Education Center	\$160,000
Title I	\$147,607
Title IIA	\$ 31,510
Title IV	\$ 11,829

10. *District Signage*

The administration will provide an update regarding District Signage.

11. *South Campus Building*

The administration will provide detail regarding the South Campus Building assessment.

12. *Child Care Center Lease*

13. *Discussion items that were not reasonably anticipated by the Chairperson (M.G.L., Chapter 30A - Sections 18-25)*

14. *Adjourn*

The listing of matters is those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Tentative Minutes
Essex North Shore Agricultural and Technical School District
Finance Subcommittee
562 Maple Street
Hathorne, Massachusetts 01937
Media Center
Wednesday, June 6, 2018
5:30 p.m.

Members Present: Bruce Perkins, Chairperson, Mr. Marquis, Vice-Chair, Mr. Delaney, Dr. Picone, Mr. Prazar, Ms. Teixeira

Others Present: Dr. Lupini, Dr. Riccio, Mr. Lannon, Ms. Znamierowski, Ms. McMahon, Joe St. Pierre

1. Mr. Perkins called the meeting to order at 5: 37

2. *Approval of Meeting Minutes*

Mr. Marquis made the motion to approve the meeting minutes for the Finance Subcommittee of May 2, 2018. Mr. Delaney seconded the motion. The motion passed.

3. *Financial Statements*

Ms. Znamierowski discussed the budget, cash, and interest rates. All communities have paid their assessments except Peabody. We should end on a positive note overall.

The statements will be placed on file for audit in the Superintendent/Director's office

Mr. Marquis: asked about the 5,900 school choice deficit

Ms. Znamierowski: These are assessments from school choice students in other vocational schools.

Dr. Picone: questioned if the school lunch is subsidized.

Ms. Znamierowski: answered, "Yes, the manager and assistant manager are subsidized."

There was discussion about the budget of school lunches, benefits, salaries and subsidization.

Dr. Picone: asked if they were all eligible working over twenty hours.

Mr. O'Brien: asked Ms. Znamierowski about school choice.

Ms. Znamierowski: explained the chapter 74 education program.

There was discussion of past practice on school choice and taking programs that are offered at ENSATS.

Mr. Marquis made the motion to approve the financial statements for March 31, 2018.

Ms. Teixeira seconded the motion. All in Favor.

The statements will be placed on file in the Superintendent/Director's office.

4. *District Signage*

Ms. Znamierowski reviewed the packet with the group (**attached to minutes**)

"We have three quotes we need to decide on placement." She offered the group an opportunity to ask questions.

The group reviewed the different choices of signs included in the packet.

Ms. Teixeira: asked how the students of ENSATS would contribute to the signage.

Joe St. Pierre: replied, "They will dig the footings, place the sod."

Mr. O'Brien: discussed what he liked about sign number three and its placement.

Ms. Teixeira: questioned the scale of the graphic and the actual space on the property. "It seems like it would be more visible in the middle of the property."

Joe St. Pierre: answered, "I have been involved in this project for three months and we have not found the ideal spot yet."

Ms. Teixeira: suggested a site visit.

Mr. Marquis: questioned the differences in the quotes and if it was the roof accent?

Joe St. Pierre: replied, "Yes."

Mr. Perkins: asked, "Would the masonry program be involved with the footings?"

Joe St. Pierre: stated, "It depends on how soon you want to build it."

Ms. Teixeira: asked if it was feasible to wait until then?

Mr. Marquis: asked if they would do the footing and the block?

Joe St. Pierre: answered, "Yes."

Mr. O'Brien: brought up that he would like the sign to be higher to be above the wall.

Mr. Perkins: asked if there were questions or concerns.

Mr. Perkins: asked for a motion to approve a sign

Ms. Teixeira: made the motion to approve the sign for \$32,000 with the Hawk.

Mr. O'Brien: seconded the motion

The motion passed.

Mr. Perkins: stated, "Now we need to discuss the location."

Joe St. Pierre: spoke of what Harvey thought was best on the site visit, which is site C. "It looks cluttered heading north, but the other location is just as cluttered. The sun is an issue at certain times of day. It is a tough decision."

Dr. Perkins: asked Joe what his recommendation would be.

Dr. Perkins: made the motion to accept location C for the sign placement

Joe St. Pierre: agreed with Harvey on location C.

Mr. Lannon: brought up how Danvers decided on sign placement. The recommendation was to never have it at the middle of a building.

Mr. O'Brien: agreed that the C location is his preference.

Mr. Perkins: asked if they were ready to vote.

Ms. Teixeira: seconded the motion. All in favor.

There was discussion of when construction can start and lighting capabilities.

5. Diesel Fuel Bid 2019-1

Ms. Znamierowski discussed the bid and how the rate is determined.

Mr. Marquis made the motion to accept the Bid 2019-1 Diesel Fuel from Thursday, May 31, 2018, to Dennis K. Burke, Inc. of Taunton, Massachusetts.

Dr. Picone seconded the motion. All in Favor.

6. Bus Bid 2019-2

Ms. Znamierowski explained to the group of what was required in the bidding process. It was discussed that Anderson did not comply with the requirements, but O'Connor did. Anderson could not comply with about six of the necessary requirements. She discussed the elements that are required in the busses. It was recommended that ENSATS lease the busses from O'Connor bus sales \$257,235.

Mr. Marquis made the motion to award the Bid 2019-2 - 3-52 passenger buses from Thursday, May 31, 2018 to O'Connor Bus Sales.

Dr. Picone: questioned the likelihood that Anderson will challenge the bid.

Ms. Znamierowski: thought it was unlikely because they could not meet the requirements.

Ms. Teixeira: seconded the motion. All in Favor.

7. Establishing Scholarships

Mr. Perkins: asked how the scholarship funds are kept.

Ms. Znamierowski: explained the process of maintaining scholarships.

Mr. Marquis: asked about the \$2,000 break down of the scholarship.

There was discussion about scholarships

Mr. Marquis: made the motion to establish a scholarship sponsored by Julia Shia Sole Proprietor, DBA Madhouse Motors, Boston, Massachusetts of \$1,000 for a graduating senior from the Machine Tool Technology Program.

Mr. Marquis: made the motion to establish the Ellen R. Kline Memorial Scholarship sponsored by Mr. Kline of Wilmington, Massachusetts in the amount of \$2,000.

Dr. Picone seconded the motion. All in Favor.

8. *Fiscal Year 2018 Grant*

Ms. Teixeira made the motion to accept the following FY2018 Grant:

<u>Grant Description</u>	<u>Amount</u>
2018 Lowe's Toolbox for Education	\$5,000
Project Name: Orchard Planting	

Mr. Marquis: seconded the motion. All in Favor.

Ms. Teixeira: asked if thank you notes were sent out to the Grant funders.

9. *Fiscal Year 2017 End of the Year Audit Report – Giusti, Hingston & Company*

Ms. Znamierowski: reviewed the report and policies and procedures. There was one item that was missed on the report, depreciation.

Dr. Picone: thanked Marie for doing a good job.

Mr. Marquis: made the motion to accept the end of the Year Audit Report received from Giusti, Hingston & Company. The administration recommends accepting the report as submitted.

Mr. O'Brien: seconded the motion. All in Favor

10. *RFP 2018-1 South Campus Building Assessment*

The Administration will provide an update on proposals and outline potential next steps.

Ms. Teixeira: reviewed why this is important and why it is included on the agenda tonight. We have received six proposals and we have come up with three that best meet the criteria. Do we want to finalize a proposal and come up with a contract? The maximum we have to pay is \$70,000. How do we want to proceed?

Ms. Teixeira: asked what the assessment is for?

Ms. Znamierowski: explained that it was for the four buildings across the street and their feasibility.

Dr. Lupini: explained the recommendation and why it is needed.

Volunteers were asked for to be on the ad hoc negotiation team.

Ms. Znamierowski: explained the timing and the schedule.

Mr. O'Brien, Mr. Lannon and Mr. Marquis, Joe, Ms. Teixiera and Dr. Riccio will be on the ad hoc negotiating committee.

Mr. O'Brien: noted that the assessment has already been approved because it was in the budget.

11. *Vote to Incur Debt*

The District Treasurer is hereby authorized under the provisions of General Laws, Chapter 71, §16 (g), as amended by Chapter 463 of the Acts of 2004, Chapter 9 of the Acts of 2006, Chapter 304 of the Acts of 2008, and Chapter 130 of the Acts of 2010, and with the approval of the Chair of the District Committee, to borrow money from time to time in anticipation of revenue for the fiscal year beginning July 1, 2018, and to issue a note or notes thereof, payable within one year, and to review any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapte44,§17.

Ms. Znamierowski: explained that this is a vote just in case we need to borrow.

Dr. Picone: questioned how it is determined if money does need to be borrowed.

Mr. Marquis: made the motion to accept the vote to Incur Debt. Mr. Prazar seconded the motion. All in Favor.

12. Discussion items that were not reasonably anticipated by the Chairperson (M.G.L., Chapter 30A - Sections 18-25)

13. Mr. Marquis made the motion to adjourn at 6:18. Ms. Teixeira seconded the motion. All in Favor.

The listing of matters is those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

***All Documents related to this meeting are on file in the Superintendent/Director'*

Essex North Shore Agricultural & Technical School District
Balance Sheet - General Fund
April 30, 2018

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1 of 2

<u>Assets</u>	<u>Amount</u>
Cash and Cash Investments	\$10,762,562
Due From Cities and Towns	1,936,622
Due From Grants	31,571
Due From Revolving Funds	473
Accounts Receivable	0
Anticipated Receipts	4,225,326
 Total Assets	 <u><u>\$16,956,554</u></u>

Liabilities and Fund Equity

Liabilities:

Accounts Payable	\$3,187
Unclaimed Items	35,562
Payroll Deductions Payable	108,864
Accrued Payroll Payable	(4,782)
Library holding	8,236
Due to Commonwealth of Mass.	2,868
Due to Grants	59,897
Due to Revolving Fund	1,363,954
Due to Other Funds	(56,792)
Due to Capital Projects	<u>1,519,304</u>
 Total Liabilities	 <u><u>3,040,297</u></u>

Fund Equity:

Revenue Appropriation Budget	\$10,656,999
Reserved for Petty Cash	\$528
Reserved for Encumbrances	453,344
Reserved for Subsequent year Expenditures	900,000
Reserved for compensated absences	367,783
Reserved for Stabilization fund	196,154
Unreserved Fund Balance	<u>1,341,449</u>
 Total Fund Equity	 <u><u>13,916,257</u></u>

Total Liabilities and Fund Equity	<u><u>\$16,956,554</u></u>
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Unaudited

Essex North Shore Agr. and Tech. School District

Gross Budget Summary Rev & Exp Report For the Period 04/01/2018 through 04/30/2018

Fiscal Year: 2017-2018

	<u>04/01/2018 - 04/30/2018</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
Community Assessments					
Community Assessments (+)	\$471,590.50	\$16,151,783.63	\$19,285,358.00	\$3,133,574.37	83.8%
Sub-total : Community Assessments	\$471,590.50	\$16,151,783.63	\$19,285,358.00	\$3,133,574.37	83.8%
Miscellaneous					
Miscellaneous (+)	\$389,380.20	\$4,820,176.47	\$5,769,500.00	\$949,323.53	83.5%
Sub-total : Miscellaneous	\$389,380.20	\$4,820,176.47	\$5,769,500.00	\$949,323.53	83.5%
Other Financing Sources					
Other Financing Sources (+)	\$0.00	\$0.00	\$1,612,632.25	\$1,612,632.25	0.0%
Sub-total : Other Financing Sources	\$0.00	\$0.00	\$1,612,632.25	\$1,612,632.25	0.0%
State Aid					
State Aid (+)	\$0.00	\$498,566.00	\$964,984.00	\$466,418.00	51.7%
Sub-total : State Aid	\$0.00	\$498,566.00	\$964,984.00	\$466,418.00	51.7%
Total : INCOME	\$860,970.70	\$21,470,526.10	\$27,632,474.25	\$6,161,948.15	77.7%
EXPENSES					
Expenditures					
Expenditures (-)	\$1,600,438.20	\$16,975,475.24	\$27,632,474.25	\$10,656,999.01	61.4%
Sub-total : Expenditures	(\$1,600,438.20)	(\$16,975,475.24)	(\$27,632,474.25)	(\$10,656,999.01)	61.4%
Total : EXPENSES	(\$1,600,438.20)	(\$16,975,475.24)	(\$27,632,474.25)	(\$10,656,999.01)	61.4%
NET ADDITION/(DEFICIT)	(\$739,467.50)	\$4,495,050.86	\$0.00	(\$4,495,050.86)	0.0%

End of Report

Operating Statement with Budget

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Essex North Shore Agr. and Tech. School District

Transportation Rev & Exp Report For the Period 04/01/2018 through 04/30/2018

Fiscal Year: 2017-2018

	<u>04/01/2018 - 04/30/2018</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
Transportation Assessments					
Transportation Assessments (+)	\$24,619.50	\$253,963.00	\$281,617.00	\$27,654.00	90.2%
Sub-total : Transportation Assessments	\$24,619.50	\$253,963.00	\$281,617.00	\$27,654.00	90.2%
Transportation Reimbursement					
Transportation Reimbursement (+)	\$0.00	\$498,566.00	\$964,984.00	\$466,418.00	51.7%
Sub-total : Transportation Reimbursement	\$0.00	\$498,566.00	\$964,984.00	\$466,418.00	51.7%
Transportation - Miscellaneous					
Miscellaneous (+)	\$50,838.80	\$497,915.30	\$518,700.00	\$20,784.70	96.0%
Sub-total : Transportation - Miscellaneous	\$50,838.80	\$497,915.30	\$518,700.00	\$20,784.70	96.0%
Transportation - OFS					
Other Financing Sources (+)	\$0.00	\$0.00	\$3,823.28	\$3,823.28	0.0%
Sub-total : Transportation - OFS	\$0.00	\$0.00	\$3,823.28	\$3,823.28	0.0%
Total : INCOME	\$75,458.30	\$1,250,444.30	\$1,769,124.28	\$518,679.98	70.7%
EXPENSES					
Transportation Expenditures					
Expenditures (-)	\$145,638.26	\$1,118,510.61	\$1,769,124.28	\$650,613.67	63.2%
Sub-total : Transportation Expenditures	(\$145,638.26)	(\$1,118,510.61)	(\$1,769,124.28)	(\$650,613.67)	63.2%
Total : EXPENSES	(\$145,638.26)	(\$1,118,510.61)	(\$1,769,124.28)	(\$650,613.67)	63.2%
NET ADDITION/(DEFICIT)	(\$70,179.96)	\$131,933.69	\$0.00	(\$131,933.69)	0.0%

End of Report

Operating Statement with Budget

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Essex North Shore Agr. and Tech. School District

Capital Improvement Rev & Exp Report For the Period 04/01/2018 through 04/30/2018

Fiscal Year: 2017-2018

	<u>04/01/2018 - 04/30/2018</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
Capital Improvment Assessments					
Capital Improvement Assessments (+)	\$25,040.75	\$258,308.75	\$286,436.00	\$28,127.25	90.2%
Sub-total : Capital Improvment Assessments	\$25,040.75	\$258,308.75	\$286,436.00	\$28,127.25	90.2%
Capital Improvement - OFS					
Other Financing Sources (+)	\$0.00	\$0.00	\$64,659.28	\$64,659.28	0.0%
Sub-total : Capital Improvement - OFS	\$0.00	\$0.00	\$64,659.28	\$64,659.28	0.0%
Total : INCOME	\$25,040.75	\$258,308.75	\$351,095.28	\$92,786.53	73.6%
EXPENSES					
Capital Improvement Expenditures					
Expenditures (-)	(\$713.94)	\$189,905.02	\$345,195.28	\$155,290.26	55.0%
Sub-total : Capital Improvement Expenditures	\$713.94	(\$189,905.02)	(\$345,195.28)	(\$155,290.26)	55.0%
Total : EXPENSES	\$713.94	(\$189,905.02)	(\$345,195.28)	(\$155,290.26)	55.0%
NET ADDITION/(DEFICIT)	\$25,754.69	\$68,403.73	\$5,900.00	(\$62,503.73)	1159.4%

End of Report

Essex North Shore Agr. and Tech. School District

Debt Service Rev & Exp Report For the Period 04/01/2018 through 04/30/2018

Fiscal Year: 2017-2018

	<u>04/01/2018 - 04/30/2018</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
Debt Service Assessments					
Debt Service Assessments (+)	(\$92,077.50)	\$1,213,514.75	\$1,831,192.00	\$617,677.25	66.3%
Sub-total : Debt Service Assessments	(\$92,077.50)	\$1,213,514.75	\$1,831,192.00	\$617,677.25	66.3%
Total : INCOME	(\$92,077.50)	\$1,213,514.75	\$1,831,192.00	\$617,677.25	66.3%
EXPENSES					
Debt Service Expenditures					
Expenditures (-)	(\$100.00)	\$578,095.63	\$1,831,192.00	\$1,253,096.37	31.6%
Sub-total : Debt Service Expenditures	\$100.00	(\$578,095.63)	(\$1,831,192.00)	(\$1,253,096.37)	31.6%
Total : EXPENSES	\$100.00	(\$578,095.63)	(\$1,831,192.00)	(\$1,253,096.37)	31.6%
NET ADDITION/(DEFICIT)	(\$91,977.50)	\$635,419.12	\$0.00	(\$635,419.12)	0.0%

End of Report

Operating Statement with Budget

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Essex North Shore Agricultural & Technical School District
Revolving Fund Balance Sheet
As of April 30, 2018

ASSETS

Due From General Fund	\$1,740,078.44
Accounts Receivable	0.00
Inventory	<u>6,336.00</u>
 Total Assets	 \$1,746,414.44

LIABILITIES

Due To General Fund	\$396,749.91
Security Deposit	<u>14,048.00</u>
 Total Liabilities	 <u>410,797.91</u>

FUND EQUITY

		Reserved for Encumbrances <u>04/30/18</u>	Balance Available <u>04/30/18</u>
Fund Balance - Night School	\$100,763.08	50,000.00	50,763.08
Fund Balance - Culinary Art	154,662.31	0.00	154,662.31
Fund Balance - Career Areas	223,144.83	0.00	223,144.83
Fund Balance - Rental Fund	302,801.70	184,288.00	118,513.70
Fund Balance - School Lunch	208,329.45	0.00	208,329.45
Fund Balance - Insurance Claims	39,623.33	0.00	39,623.33
Fund Balance - Awards and Scholarships	112,213.04	0.00	112,213.04
Fund Balance - Tuition	137,607.35	50,000.00	87,607.35
Fund Balance - School Choice	(5,936.00)	0.00	(5,936.00)
Fund Balance - Regional Trans Reimb Fund	0.00	0.00	0.00
Fund Balance - Athletics	<u>62,407.44</u>	<u>0.00</u>	<u>62,407.44</u>
 Total Fund Equity	 <u>1,335,616.53</u>	 <u>284,288.00</u>	 <u>1,051,328.53</u>
 Total Liabilities and Fund Equity	 <u><u>\$1,746,414.44</u></u>		

Unaudited

Essex North Shore Agricultural and Technical School District
Revolving Fund Summary
April 30, 2018

					YTD
					Excess
					Revenues
Description	Current	YTD	Current	YTD	Over(Under)
	Revenues	Revenues	Expenditures	Expenditures	Expenditures
Night School	21,174.20	88,521.94	5,575.00	61,255.50	27,266.44
Culinary Art	19,457.99	167,224.46	13,021.41	137,683.33	29,541.13
Career Areas	13,961.15	105,111.23	14,001.18	83,623.04	21,488.19
Rental fund	13,335.10	145,058.50	23,257.70	49,800.52	95,257.98
School Lunch	48,946.51	437,883.20	41,486.32	344,057.45	93,825.75
Insurance Claims	0.00	7,356.10	0.00	5,627.15	1,728.95
Awards and Scholarships	2,500.00	52,889.00	0.00	1,412.70	51,476.30
Tuition	0.00	0.00	0.00	498.95	(498.95)
School Choice	0.00	(5,936.00)	0.00	0.00	(5,936.00)
Regional Trans Reimb Fund	0.00	0.00	0.00	0.00	0.00
Athletics	855.00	17,798.50	0.00	179.00	17,619.50
Total Revolving Funds	120,229.95	1,015,906.93	97,341.61	684,137.64	331,769.29

Unaudited

Essex North Shore Agricultural & Technical SchoolS District

Grant Fund Statement of Revenues

and Expenditures

Period Ended April 30, 2018

Grant #	Fund	Description	Project Code	Grant Amount	Current Revenues	YTD (Cumulative) Revenues	Current Expenditures	YTD (Cumulative) Expenditures	YTD Excess Revenues Over (Under) Expenditures
FY 2017 Grants									
2017 - 1	401	Entitlement 94-142	240	321,453.00	0.00	321,453.00	0.00		
2017 - 6	406	Title IIA	140	25,700.00	0.00	24,809.00	265.32	321,409.00	44.00
2017 - 10	410	MA Capital Skills - Health and Dental	n/a	244,292.00	0.00	244,292.00	0.00	24,809.00	0.00
								223,378.31	20,913.69
		Total		591,445.00	0.00	590,554.00	265.32	569,596.31	20,957.69
FY 2018 Grants									
2018 - 1	301	Perkins	400	301,450.00	27,962.00	261,366.00	2,296.21		
2018 - 3	303	Title IVA	309	3,718.00	0.00	372.00	0.00	205,451.32	55,914.68
2018 - 4	304	Title IIA	140	36,313.00	1,792.00	20,040.00	0.00	0.00	372.00
2018 - 5	305	IDEA 94-142	240	334,217.00	49,022.00	205,649.00	23,315.71	18,249.00	1,791.00
2018 - 7	307	Title I	305	163,536.00	19,046.00	88,659.00	12,124.91	202,291.72	3,357.28
2018 - 9	309	Captain Planet Foundation	n/a	2,500.00	0.00	2,500.00	0.00	86,250.07	2,408.93
2018 - 10	310	Lowe's Toolbox for Education	n/a	5,000.00	0.00	0.00	0.00	2,500.00	0.00
2018 - 11	311	Fuel up to Play 60 (School Lunch)	n/a	2,850.00	0.00	2,850.00	0.00	0.00	0.00
2018 - 13	313	MassBio Ed	n/a	5,000.00	0.00	0.00	0.00	2,500.00	350.00
2018 - 14	314	Year Long Living to Serve	n/a	3,000.00	0.00	0.00	0.00	0.00	0.00
2018 - 17	317	Skills Capital Grant (Adv. Man.)	n/a	495,210.00	0.00	0.00	0.00	0.00	3,000.00
2018 - 18	318	NSWIB	n/a	6,073.56	0.00	6,073.56	72,806.71	101,247.36	(101,247.36)
								6,073.56	0.00
		Total		1,358,867.56	97,822.00	590,509.56	110,543.54	624,563.03	(34,053.47)

Unaudited

Essex North Shore Agricultural & Technical School District
Balance Sheet - General Fund
May 31, 2018

<u>Assets</u>	<u>Amount</u>
Cash and Cash Investments	\$9,885,864
Due From Cities and Towns	1,520,196
Due From Grants	31,571
Due From Revolving Funds	473
Accounts Receivable	0
Anticipated Receipts	3,741,656
Total Assets	<u>\$15,179,760</u>
<u>Liabilities and Fund Equity</u>	
<u>Liabilities:</u>	
Accounts Payable	\$3,187
Unclaimed Items	35,562
Payroll Deductions Payable	198,582
Accrued Payroll Payable	(4,782)
Library holding	8,236
Due to Commonwealth of Mass.	3,087
Due to Grants	59,897
Due to Revolving Fund	1,367,425
Due to Other Funds	270,653
Due to Captial Projects	<u>1,519,304</u>
Total Liabilities	<u>3,461,150</u>
<u>Fund Equity:</u>	
Revenue Appropriation Budget	\$8,459,352
Reserved for Petty Cash	\$528
Reserved for Encumbrances	453,344
Reserved for Subsequent year Expenditures	900,000
Reserved for compensated absences	367,783
Reserved for Stabilization fund	196,154
Unreserved Fund Balance	<u>1,341,449</u>
Total Fund Equity	<u>11,718,610</u>
Total Liabilities and Fund Equity	<u>\$15,179,760</u>

Unaudited

Essex North Shore Agr. and Tech. School District

Gross Budget Summary Rev & Exp Report For the Period 05/01/2018 through 05/31/2018

Fiscal Year: 2017-2018

	<u>05/01/2018 - 05/31/2018</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
Community Assessments					
Community Assessments (+)	\$416,426.50	\$16,568,210.13	\$19,285,358.00	\$2,717,147.87	85.9%
Sub-total : Community Assessments	\$416,426.50	\$16,568,210.13	\$19,285,358.00	\$2,717,147.87	85.9%
Miscellaneous					
Miscellaneous (+)	\$483,670.25	\$5,303,846.72	\$5,769,500.00	\$465,653.28	91.9%
Sub-total : Miscellaneous	\$483,670.25	\$5,303,846.72	\$5,769,500.00	\$465,653.28	91.9%
Other Financing Sources					
Other Financing Sources (+)	\$0.00	\$0.00	\$1,612,632.25	\$1,612,632.25	0.0%
Sub-total : Other Financing Sources	\$0.00	\$0.00	\$1,612,632.25	\$1,612,632.25	0.0%
State Aid					
State Aid (+)	\$0.00	\$498,566.00	\$964,984.00	\$466,418.00	51.7%
Sub-total : State Aid	\$0.00	\$498,566.00	\$964,984.00	\$466,418.00	51.7%
Total : INCOME	\$900,096.75	\$22,370,622.85	\$27,632,474.25	\$5,261,851.40	81.0%
EXPENSES					
Expenditures					
Expenditures (-)	\$2,197,647.11	\$19,173,122.35	\$27,632,474.25	\$8,459,351.90	69.4%
Sub-total : Expenditures	(\$2,197,647.11)	(\$19,173,122.35)	(\$27,632,474.25)	(\$8,459,351.90)	69.4%
Total : EXPENSES	(\$2,197,647.11)	(\$19,173,122.35)	(\$27,632,474.25)	(\$8,459,351.90)	69.4%
NET ADDITION/(DEFICIT)	(\$1,297,550.36)	\$3,197,500.50	\$0.00	(\$3,197,500.50)	0.0%

End of Report

Operating Statement with Budget

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Report: rptGLOperatingStatementwithBudget

2018.2.14

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Essex North Shore Agr. and Tech. School District

Transportation Rev & Exp Report For the Period 05/01/2018 through 05/31/2018

Fiscal Year: 2017-2018

	<u>05/01/2018 - 05/31/2018</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
Transportation Assessments					
Transportation Assessments (+)	\$8,677.25	\$262,640.25	\$281,617.00	\$18,976.75	93.3%
Sub-total : Transportation Assessments	\$8,677.25	\$262,640.25	\$281,617.00	\$18,976.75	93.3%
Transportation Reimbursement					
Transportation Reimbursement (+)	\$0.00	\$498,566.00	\$964,984.00	\$466,418.00	51.7%
Sub-total : Transportation Reimbursement	\$0.00	\$498,566.00	\$964,984.00	\$466,418.00	51.7%
Transportation - Miscellaneous					
Miscellaneous (+)	\$49,040.50	\$546,955.80	\$518,700.00	(\$28,255.80)	105.4%
Sub-total : Transportation - Miscellaneous	\$49,040.50	\$546,955.80	\$518,700.00	(\$28,255.80)	105.4%
Transportation - OFS					
Other Financing Sources (+)	\$0.00	\$0.00	\$3,823.28	\$3,823.28	0.0%
Sub-total : Transportation - OFS	\$0.00	\$0.00	\$3,823.28	\$3,823.28	0.0%
Total : INCOME	\$57,717.75	\$1,308,162.05	\$1,769,124.28	\$460,962.23	73.9%
EXPENSES					
Transportation Expenditures					
Expenditures (-)	\$102,891.74	\$1,221,402.35	\$1,769,124.28	\$547,721.93	69.0%
Sub-total : Transportation Expenditures	(\$102,891.74)	(\$1,221,402.35)	(\$1,769,124.28)	(\$547,721.93)	69.0%
Total : EXPENSES	(\$102,891.74)	(\$1,221,402.35)	(\$1,769,124.28)	(\$547,721.93)	69.0%
NET ADDITION/(DEFICIT)	(\$45,173.99)	\$86,759.70	\$0.00	(\$86,759.70)	0.0%

End of Report

Operating Statement with Budget

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Essex North Shore Agr. and Tech. School District

Capital Improvement Rev & Exp Report For the Period 05/01/2018 through 05/31/2018

Fiscal Year: 2017-2018

	<u>05/01/2018 - 05/31/2018</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
Capital Improvment Assessments					
Capital Improvement Assessments (+)	\$8,825.75	\$267,134.50	\$286,436.00	\$19,301.50	93.3%
Sub-total : Capital Improvment Assessments	\$8,825.75	\$267,134.50	\$286,436.00	\$19,301.50	93.3%
Capital Improvement - OFS					
Other Financing Sources (+)	\$0.00	\$0.00	\$64,659.28	\$64,659.28	0.0%
Sub-total : Capital Improvement - OFS	\$0.00	\$0.00	\$64,659.28	\$64,659.28	0.0%
Total : INCOME	\$8,825.75	\$267,134.50	\$351,095.28	\$83,960.78	76.1%
EXPENSES					
Capital Improvement Expenditures					
Expenditures (-)	\$23,808.90	\$213,713.92	\$345,195.28	\$131,481.36	61.9%
Sub-total : Capital Improvement Expenditures	(\$23,808.90)	(\$213,713.92)	(\$345,195.28)	(\$131,481.36)	61.9%
Total : EXPENSES	(\$23,808.90)	(\$213,713.92)	(\$345,195.28)	(\$131,481.36)	61.9%
NET ADDITION/(DEFICIT)	(\$14,983.15)	\$53,420.58	\$5,900.00	(\$47,520.58)	905.4%

End of Report

Operating Statement with Budget

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Essex North Shore Agr. and Tech. School District

Debt Service Rev & Exp Report For the Period 05/01/2018 through 05/31/2018

Fiscal Year: 2017-2018

	<u>05/01/2018 - 05/31/2018</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
INCOME					
Debt Service Assessments					
Debt Service Assessments (+)	(\$32,449.50)	\$1,181,065.25	\$1,831,192.00	\$650,126.75	64.5%
Sub-total : Debt Service Assessments	(\$32,449.50)	\$1,181,065.25	\$1,831,192.00	\$650,126.75	64.5%
Total : INCOME	(\$32,449.50)	\$1,181,065.25	\$1,831,192.00	\$650,126.75	64.5%
EXPENSES					
Debt Service Expenditures					
Expenditures (-)	\$0.00	\$578,095.63	\$1,831,192.00	\$1,253,096.37	31.6%
Sub-total : Debt Service Expenditures	\$0.00	(\$578,095.63)	(\$1,831,192.00)	(\$1,253,096.37)	31.6%
Total : EXPENSES	\$0.00	(\$578,095.63)	(\$1,831,192.00)	(\$1,253,096.37)	31.6%
NET ADDITION/(DEFICIT)	(\$32,449.50)	\$602,969.62	\$0.00	(\$602,969.62)	0.0%

End of Report

Operating Statement with Budget

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Essex North Shore Agricultural & Technical School District
Revolving Fund Balance Sheet
As of May 31, 2018

ASSETS

Due From General Fund	\$1,743,713.79
Accounts Receivable	0.00
Inventory	<u>6,336.00</u>
 Total Assets	 \$1,750,049.79

LIABILITIES

Due To General Fund	\$350,827.54
Security Deposit	<u>14,048.00</u>
 Total Liabilities	 <u>364,875.54</u>

FUND EQUITY

		Reserved for Encumbrances <u>05/31/18</u>	Balance Available <u>05/31/18</u>
Fund Balance - Night School	\$100,203.08	50,000.00	50,203.08
Fund Balance - Culinary Art	155,920.22	0.00	155,920.22
Fund Balance - Career Areas	229,702.20	0.00	229,702.20
Fund Balance - Rental Fund	307,760.78	184,288.00	123,472.78
Fund Balance - School Lunch	235,469.06	0.00	235,469.06
Fund Balance - Insurance Claims	41,867.08	0.00	41,867.08
Fund Balance - Awards and Scholarships	120,173.04	0.00	120,173.04
Fund Balance - Tuition	137,607.35	50,000.00	87,607.35
Fund Balance - School Choice	(5,936.00)	0.00	(5,936.00)
Fund Balance - Regional Trans Reimb Fund	0.00	0.00	0.00
Fund Balance - Athletics	<u>62,407.44</u>	<u>0.00</u>	<u>62,407.44</u>
 Total Fund Equity	 <u>1,385,174.25</u>	 <u>284,288.00</u>	 <u>1,100,886.25</u>
 Total Liabilities and Fund Equity	 <u><u>\$1,750,049.79</u></u>		

Unaudited

Essex North Shore Agricultural and Technical School District
Revolving Fund Summary
May 31, 2018

					YTD
					Excess
					Revenues
Description	Current Revenues	YTD Revenues	Current Expenditures	YTD Expenditures	Over(Under) Expenditures
Night School	1,003.05	89,524.99	1,563.05	62,818.55	26,706.44
Culinary Art	31,440.73	198,665.19	30,182.82	167,866.15	30,799.04
Career Areas	23,775.09	128,886.32	17,217.72	100,840.76	28,045.56
Rental fund	7,008.00	152,066.50	2,048.92	51,849.44	100,217.06
School Lunch	59,302.28	497,185.48	32,162.67	376,220.12	120,965.36
Insurance Claims	2,243.75	9,599.85	0.00	5,627.15	3,972.70
Awards and Scholarships	7,994.00	60,883.00	34.00	1,446.70	59,436.30
Tuition	0.00	0.00	0.00	498.95	(498.95)
School Choice	0.00	(5,936.00)	0.00	0.00	(5,936.00)
Regional Trans Reimb Fund	0.00	0.00	0.00	0.00	0.00
Athletics	0.00	17,798.50	0.00	179.00	17,619.50
Total Revolving Funds	132,766.90	1,148,673.83	83,209.18	767,346.82	381,327.01

Unaudited

Essex North Shore Agricultural & Technical School District

Grant Fund Statement of Revenues
and Expenditures

Period Ended May 31, 2018

Grant #	Fund	Description	Project Code	Grant Amount	Current Revenues	YTD (Cumulative) Revenues	Current Expenditures	YTD (Cumulative) Expenditures	YTD Excess Revenues Over(Under) Expenditures
FY 2017 Grants									
2017 - 1	401	Entitlement 94-142	240	321,453.00	0.00	321,453.00	0.00	321,409.00	44.00
2017 - 6	406	Title IIA	140	25,700.00	0.00	24,809.00	0.00	24,809.00	0.00
2017 - 10	410	MA Capital Skills - Health and Dental	n/a	244,292.00	0.00	244,292.00	0.00	223,378.31	20,913.69
		Total		591,445.00	0.00	590,554.00	0.00	569,596.31	20,957.69
FY 2018 Grants									
2018 - 1	301	Perkins	400	301,450.00	0.00	261,366.00	19,821.13	225,272.45	36,093.55
2018 - 3	303	Title IVA	309	3,718.00	0.00	372.00	0.00	0.00	372.00
2018 - 4	304	Title IIA	140	36,313.00	0.00	20,040.00	1,540.66	19,789.66	250.34
2018 - 5	305	IDEA 94-142	240	334,217.00	17,493.00	223,142.00	23,997.51	226,289.23	(3,147.23)
2018 - 7	307	Title I	305	163,536.00	14,378.00	103,037.00	11,095.38	97,345.45	5,691.55
2018 - 9	309	Captain Planet Foundation	n/a	2,500.00	0.00	2,500.00	0.00	2,500.00	0.00
2018 - 10	310	Lowe's Toolbox for Education	n/a	5,000.00	5,000.00	5,000.00	0.00	0.00	5,000.00
2018 - 11	311	Fuel up to Play 60 (School Lunch)	n/a	2,850.00	0.00	2,850.00	56.00	2,556.00	294.00
2018 - 13	313	MassBio Ed	n/a	5,000.00	5,000.00	5,000.00	0.00	0.00	5,000.00
2018 - 14	314	Year Long Living to Serve	n/a	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
2018 - 17	317	Skills Capital Grant (Adv. Man.)	n/a	494,897.62	494,897.62	494,897.62	198,899.65	300,147.01	194,750.61
2018 - 18	318	NSWIB	n/a	6,073.56	0.00	6,073.56	0.00	6,073.56	0.00
		Total		1,358,555.18	536,768.62	1,127,278.18	255,410.33	879,973.36	247,304.82

Unaudited



ESSEX NORTH SHORE

AGRICULTURAL & TECHNICAL SCHOOL DISTRICT

August 6, 2018

To the Treasurer of the following Massachusetts Cities and Towns:

Beverly	Gloucester	Marblehead	Salem
Boxford	Hamilton	Middleton	Swampscott
Danvers	Lynnfield	Nahant	Topsfield
Essex	Manchester-by-the-Sea	Peabody	Wenham
		Rockport	

In accordance with the Agreement entered into, by the representatives of the cities of Beverly, Gloucester, Peabody and Salem, the towns of Boxford, Danvers, Essex, Hamilton, Lynnfield, Manchester-by-the Sea, Marblehead, Middleton, Nahant, Rockport, Swampscott, Topsfield and Wenham (each a "Member Municipality") and also by representatives appointed by the Commissioner of Agriculture of The Commonwealth of Massachusetts (the "Commissioner of Agriculture"), dated January 6, 2011, pursuant to Chapter 463 of the Acts of 2004, as amended by Chapter 9 of the Acts of 2006, Chapter 304 of the Acts of 2008 and by Chapter 130 of the Acts of 2010 (collectively, the "Enabling Act"), I hereby certify that the Essex North Shore Agricultural & Technical School District has adopted its budget for Fiscal Year 2019.

Gross Budget Operating and Maintenance	\$28,329,622
Less Anticipated Revenue	\$5,250,112
Local Receipts	\$6,669,628
Net Assessment to Municipalities	\$16,409,882

The budget has also received the approval of two-thirds of the member communities as required by the District Agreement.

Sincerely,

Kathleen McMahon
District Treasurer

Attachments

**Essex North Shore Agricultural and Technical School District
FY 2019 Final Budget Summary**

4
2 of 3

<u>FOUNDATION BUDGET</u>	\$24,400,001
Chapter 70 Aid	4,191,296
Local Receipts	6,115,828
Foundation Budget Assessment	14,092,877
 <u>TRANSPORTATION BUDGET</u>	 1,804,836
Regional Transportation Reimbursement	1,058,816
Local Receipts	553,800
Transportation Assessment	192,220
 <u>DEBT SERVICE</u>	 1,829,192
Local Receipts	0
Debt Service Assessment	1,829,192
 <u>CAPITAL IMPROVEMENTS</u>	 295,593
Local Receipts	0
Capital Improvements Assessment	295,593
 GROSS BUDGET	 <u>\$28,329,622</u>
 Total Estimated State Aid	 5,250,112
Total Assessment to Communities	16,409,882
Local Receipts	6,669,628
Gross Budget	<u><u>28,329,622</u></u>

Essex North Shore Agricultural and Technical School District
FY 2019 Final Assessments

4
3 of 3

Community	Enrollment 1-Oct-17	Enrollment Participation Percentage	Foundation		Transportation Assessment	Debt Service Assessment	Capital Improvement Assessment	FY 2019 Final Assessment
			Required Minimum Contribution	Above Minimum Assessment				
Beverly	127	11.684%	1,711,284	70,639	22,459	213,723	34,537	2,052,642
Boxford	18	1.656%	240,649	10,012	3,183	30,291	4,895	289,030
Danvers	147	13.523%	1,968,977	81,757	25,994	247,362	39,973	2,364,063
Essex	20	1.840%	264,460	11,124	3,537	33,657	5,439	318,217
Gloucester	107	9.844%	1,443,895	59,515	18,922	180,066	29,098	1,731,496
Hamilton	13	1.196%	173,802	7,231	2,299	21,877	3,535	208,744
Lynnfield	23	2.116%	306,374	12,793	4,067	38,706	6,255	368,195
Manchester	6	0.552%	80,216	3,337	1,061	10,097	1,632	96,343
Marblehead	28	2.576%	374,343	15,574	4,952	47,120	7,614	449,603
Middleton	51	4.692%	681,840	28,367	9,019	85,826	13,869	818,921
Nahant	10	0.920%	133,694	5,562	1,768	16,829	2,719	160,572
Peabody	284	26.127%	3,325,535	157,958	50,221	477,913	77,230	4,088,857
Rockport	23	2.116%	334,235	12,793	4,067	38,706	6,255	396,056
Salem	183	16.834%	1,824,759	101,776	32,360	307,924	49,761	2,316,580
Swampscott	21	1.932%	280,757	11,680	3,714	35,340	5,711	337,202
Topsfield	16	1.472%	213,910	8,899	2,829	26,926	4,351	256,915
Wenham	10	0.920%	129,568	5,562	1,768	16,829	2,719	156,446
Total	1,087	100.000%	13,488,298	604,579	192,220	1,829,192	295,593	16,409,882

CERTIFICATE OF TITLE

MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

TITLE NUMBER BL009952		VEHICLE IDENTIFICATION NUMBER 4T1BF12B8TU098070 4T1BF12B8TU098070		DATE OF ISSUE 03/16/2012	
MFRS. MODEL YEAR 1996	MAKE TOYT	MODEL NAME AVALON	MODEL NO. USXLXL	BODY STYLE/TYPE SEDAN	NEW/USED USED
CYL. PASS. DRS. 06 05 4	PURCHASE DATE 02/05/2012	ODOMETER READING 141,050 141,050 ACTUAL MILEAGE		PREV. TITLE NO. 82545295 <small>IF PREVIOUS STATE WAS TITLE EXEMPT, REGISTRATION NUMBER IS DISPLAYED.</small>	PREV. TITLE STATE FL

MAILING ADDRESS ONLY:

SCHWARZ, JENNIFER K

PEABODY, MA 01960-8619

OWNER(S) NAME AND ADDRESS:

SCHWARZ, JENNIFER K

PEABODY, MA 01960-8619

TITLE TYPE AND BRANDS

TITLE TYPE

BRAND
BRAND
BRAND
BRAND

TITLE MESSAGE(S):

FIRST LIENHOLDER:

SECOND LIENHOLDER:

RELEASE OF FIRST LIEN:	
THE FIRST LIENHOLDER'S INTEREST IN THE VEHICLE DESCRIBED IN THIS CERTIFICATE IS HEREBY RELEASED	
NAME:	
AUTHORIZED SIGNATURE: X	
DATE RELEASED:	

RELEASE OF SECOND LIEN:	
THE SECOND LIENHOLDER'S INTEREST IN THE VEHICLE DESCRIBED IN THIS CERTIFICATE IS HEREBY RELEASED	
NAME:	
AUTHORIZED SIGNATURE: X	
DATE RELEASED:	

THE REGISTRAR OF MOTOR VEHICLES HEREBY CERTIFIES THAT AN APPLICATION FOR A CERTIFICATE OF TITLE FOR THE MOTOR VEHICLE DESCRIBED HEREIN HAS BEEN DULY FILED, PURSUANT TO THE PROVISIONS OF THE LAWS OF THE COMMONWEALTH OF MASSACHUSETTS. BASED ON THE STATEMENTS OF THE APPLICANT AND THE RECORDS ON FILE WITH THIS AGENCY, THE APPLICANT NAMED IS THE OWNER OF SAID VEHICLE.

THE REGISTRAR OF MOTOR VEHICLES FURTHER CERTIFIES THAT THE VEHICLE IS SUBJECT TO ANY SECURITY INTERESTS SHOWN HEREIN.



Rachel Kaprielian
Rachel Kaprielian
Registrar

CONTROL NO. **F 9257349**
NOT THE TITLE NUMBER

ALTERATION OR ERASURE VOIDS THIS TITLE.

KEEP IN SAFE PLACE

REGISTRY OF MOTOR VEHICLES

VERIFY PRESENCE OF WATERMARK HOLD TO LIGHT TO VIEW

VERIFY PRESENCE OF WATERMARK HOLD TO LIGHT TO VIEW

ESSEX NORTH SHORE
AGRICULTURAL & TECHNICAL SCHOOL

MEMORANDUM

Office of the Grants Administrator

To: Heidi T. Riccio, Ed.D.
Marie Znamerowski

From: Maryellen D. Rancourt, Ed.D.

Date: August 29, 2018

RE: FY19 Entitlement Grant Allocations and Purpose – Titles I, IIA, IVA, and Perkins

The following details the amounts and purpose of the FY19 Titles I, IIA, IVA, and Perkins Entitlement Grants. Entitlement grants are funded by the US Department of Education through the Massachusetts Department of Elementary and Secondary Education. Allocations are determined through a formula developed by MADESE with guidance from USDOE. Titles I, IIA and IVA allocations are based upon numbers of low-income students and Perkins is based on number of CTE programs and students.

Title I - \$147,607

These funds provide services for students who are struggling to meet grade level expectations with reading and other language arts skills and in mathematics. Students are selected for this program based upon test scores and teacher recommendation. Title I classes become a part of the student's schedule. The funds pay for two teachers, one for reading and one for mathematics, a program assistant, supplies and materials for the Title I classroom, and memberships and subscriptions to professional organizations.

Title IIA - \$31,510

The purpose of Title IIA is to provide high-quality professional development for teachers to assist them with building their repertoire of skills to become more effective with their instructional and assessment strategies. These funds support the mentor program, a program required by MADESE. The mentor program provides significant and specific support to teachers in their first three years of teaching to help them understand the



ESSEX NORTH SHORE

AGRICULTURAL & TECHNICAL SCHOOL

climate and culture of the school, expectations for teachers, the evaluation process, and instructional and assessment techniques and strategies. Funds have also been allocated to allow teachers to attend conferences and workshops offered by experts in the field. There are also funds to allow the district to join area organizations that provide professional development opportunities for teachers.

Title IVA - \$11,829

This is a flexible block grant known as the Student Support and Academic Enrichment grant. The three areas of focus for these funds are to provide students with a well-rounded education, support safe and healthy students, and support the effective use of technology. These funds will be used for a consultant from Research for Better Teaching to conduct the twenty-four hour course High-Expectations Teaching to up to twenty-five staff members. Funds will also be used to purchase the necessary textbook for participating teachers and to pay for substitutes so the teachers can attend the training. Teachers will learn how to choose language, develop classroom structures, and use effective instructional strategies to motivate all students, but particularly to get low-performing, low-confidence students to change their stereotype about themselves.

Perkins - \$344,772

These funds are solely used to support the career and technical education programs in the school. Funds have been allocated to fund an engineering teacher and a Chapter 74 Common Strands teacher and for plumbing and carpentry teaching assistants. Stipends for two non-traditional advisors, two SkillsUSA advisors and ten SkillsUSA coaches have also been allocated. New supplies and materials for the engineering program will be purchased along with SkillsUSA common assessments for all CTE programs. Funds will also be used to allow CTE teachers to attend conferences and workshops offered by experts in the field, to have CTE teachers trained as OSHA trainers, to pay for software end of program assessments for certification exams for students in a variety of CTE programs, and a sawmill for use in both the carpentry and arboriculture programs.

Please feel free to contact me with any questions.



Fwd: FOR IMMEDIATE RELEASE: Baker-Polito Administration Awards \$480,000 for Clean Energy Education Programs

Heidi Riccio <hriccio@essextech.net>

Wed, Aug 1, 2018 at 4:20 PM

To: School Committee <SchoolCommittee@essextech.net>, District Administration <districtadministration@essextech.net>, Building Administration <buildingadministration@essextech.net>

Good Afternoon!

I would like to share the good news with you! We have received 160K in grant funds to support renewable energy materials. The work will provide our students with authentic learning opportunities as it relates to LED lighting, split systems, and weatherization techniques. Our students will earn a wage during the summer months under the supervision of Joe St. Pierre and licensed tradesmen. Further, they will earn 3 credits in sustainability from Bunker Hill Community College.

All the best,

Heidi



CEO and Executive Director Stephen Pike

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Baker-Polito Administration Awards \$480,000 for Clean Energy Education Programs

NEW BEDFORD – The Baker-Polito Administration today announced \$480,000 in funding to three Massachusetts high schools for hands-on learning and academic training programs that prepare students to pursue clean energy and STEM higher education majors and careers. The grants, totaling \$160,000 each, were awarded by the Massachusetts Clean Energy Center (MassCEC) to Essex North Shore Agricultural and Technical High School, Greater Lawrence Technical School, and Norfolk County Agricultural High School. The funding was announced at at MassCEC's New Bedford Marine Commerce Terminal, where a group of students currently participating in the Learn

and Earn program were given a tour of the facility as well as a presentation from offshore wind developer Vineyard Wind.

"Massachusetts is home to a thriving clean energy sector and this investment in our students will help build a workforce that will sustain the Commonwealth's vibrant innovation economy for generations to come," said **Governor Charlie Baker**. "Providing new opportunities for STEM education for our students will reinforce the Commonwealth's position as a national leader of innovation."

"Designing curriculum that exposes high school students to STEM-related fields will help develop the next generation of Massachusetts workers," said **Lieutenant Governor Karyn Polito**. "By creating these new, innovative opportunities for hands-on learning, our administration is helping students to gain the necessary skills to compete in the Commonwealth's innovation economy."

The Learn and Earn program provides grants to schools for programs to prepare high school students for higher learning opportunities and careers in clean energy and STEM fields. Selected applicants will design and deliver a training program to high school students that provides career exploration, work readiness training, paid work-based learning that focuses on clean energy and dual enrollment that provides credit from a high education institution.

"Massachusetts' vibrant clean energy industry continues to grow, and through this program we are helping students develop the skills necessary to take advantage of the associated job opportunities," said **Energy and Environmental Affairs Secretary Matthew Beaton**. "Learn and Earn ensures that we are positioning Massachusetts' students to participate in the Commonwealth's nation-leading innovation economy."

"Building the pipeline of students interested in studying and working in STEM is critical for the Commonwealth," said **Education Secretary James Peyser**. "We need to both ensure that the state's STEM employers have highly skilled employees, and at the same time, that our students are prepared for career opportunities in growing industries. In providing students opportunities to learn about STEM careers firsthand, these grants meet both of those goals."

"By working hand-in-hand with Massachusetts high schools, we can expose students to valuable experience in STEM education," said **MassCEC CEO Stephen Pike**. "A highly-skilled workforce is critical to the continued success of the state's vibrant clean energy industry, and this program will fuel future growth by helping students develop an important base of knowledge as they explore career opportunities."

Since the Learn and Earn program launched in 2014, 283 high school students have participated, receiving employment during the summer as well as academic training with a curriculum focused on clean energy during the school year. MassCEC anticipates at least 60 students will participate in the 2018 Learn and Earn program, including 40 students from Gateway Cities.

MassCEC awarded \$160,000 to each of the following institutions:

Essex North Shore Agricultural and Technical High School: Students will spend the year retrofitting a vacant building on campus, and will use clean energy technologies to create a more energy efficient space by installing LED

lighting, automatic flush toilets and auto on/off faucets, a heat pump electric hot water heater and a heat pump/AC split system.

Greater Lawrence Technical School: Students will research, develop and implement clean energy fuel sources through the design and planting of green roofs along with growing algae for transportation (biofuel). Students will learn the importance of design and technology as it relates to solving energy, social and community issues.

Norfolk County Agricultural High School: Students will take part in a new academic course during the 2018-2019 school year entitled, "LEED Prep Green Building". Students will build clean energy educational mobile carts and concentrate on systems employing battery storage.

In addition, MassCEC awarded \$120,000 to Commonwealth Corporation to provide technical assistance along with its Signal Success Curriculum to each school. The curriculum includes hands-on work readiness training designed to help students develop essential skills for future success.

According to MassCEC's 2017 Clean Energy Industry Report, employers would benefit from educational development in clean energy and STEM topics, as nearly three quarters of employers reported hiring difficulty over the last year, with 47 percent of employers citing insufficient qualified candidates as the most significant barrier to hiring. One of the greatest challenges facing Massachusetts' rapidly growing innovation economy is the gap between available jobs in STEM fields and qualified workers to perform them.

"Our state's students consistently lead the nation in all areas of academic performance and achievement and they are well prepared to use the skills they have acquired," said **Senate Minority Leader Bruce Tarr (R-Gloucester)**. "Connecting them directly with the clean energy and STEM sectors offers these young people life-changing opportunities."

"These grant awards will provide students with critical hands-on training and experience to prepare them for a career in the STEM and clean energy fields," said **House Minority Leader Bradley H. Jones, Jr. (R-North Reading)**. "I commend the Baker-Polito Administration for its continued focus on making sure Massachusetts employers have access to a highly skilled and educated workforce."

About MassCEC

The Massachusetts Clean Energy Center (MassCEC) is dedicated to growing the state's clean energy economy while helping to meet the Commonwealth's clean energy, climate and economic development goals. Since its inception in 2009, MassCEC has helped clean energy companies grow, supported municipal clean energy projects, and invested in residential and commercial renewable energy installations creating a robust marketplace for innovative clean technology companies and service providers. MassCEC constructed and operates the Wind Technology Testing Center and the New Bedford Marine Commerce Terminal. Massachusetts Energy and Environmental Affairs Secretary Matthew Beaton chairs MassCEC's board of directors.

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