



ESSEX NORTH SHORE
AGRICULTURAL & TECHNICAL SCHOOL

Fall 2019 Program Advisory Committee Minutes

Program: Culinary Arts

Date: 10/17/19

Members Present:

Angelena Curcuru

Cathie Baines

Don Smeriglio

Staff

Mary Carter

Kristina Perron

Program Facilitator: (Bob Vandembulcke)

Committee Chair: (Kaitlyn Foley)

Introduction to new Attendees:

Donald Smeriglio Business and Industry

Cathie Baines Business and Industry & Secondary Education

Subject: Student Enrollment/Placement

Discussion:

Subject: Annual Programmatic Review

Discussion:



Subject: **Bias Review Checklist**

Discussion: Curriculum was discussed the use of Prostart Foundations of Restaurant Management & Culinary Arts Level One and Two was deemed acceptable.

Subject: **Quality Assessment Tool Prep Kitchen Slicer**

Discussion: Don Smeriglio commented on replacing the present Slicer with a new unit Brand Name Bizerba

Subject: **Hand Tools for the Service Line**

Discussion: The Advisory Committee unanimously agreed that Hand Tools should be purchased to equip the Service Line Area with a variety of small wares Color Coded for ease of return and organization

Subject: **Service Line Equipment**

Discussion: The committee discussed beginning the process of looking at replacing some of the line equipment: The line refrigerators, and adding two convection ovens to the space

Subject: **New Trends in the Occupational Area Delivery**

Discussion: Delivery is a new trend in our industry GrubHub and McDonalds were both mentioned. Ms Carter mentioned that at this time the Bakery is too busy and the campus too large to take on any new initiatives. Students would require using Key Cards which was not advisable.



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Subject: **Employment Outlook**

Discussion: Many jobs available but not a lot of trained candidates
Co-op restrictions on equipment and the age factor an issue
Market Basket the perfect example of a company that does not work with co-op students. At this time we have Three Students out on Co-Op

Subject: **New Business**

Discussion: The board was unanimous that Essex Tech should continue to have 5 instructors and that a search for a long term sub should be initiated in the interim. Kritina Perron volunteered to contact Mass State Vocational Candidates that have passed the written and the practical.

Subject: **New Business**

Discussion: PBL project based learning initiative with instructors from the English, Math, History and Graphics departments. Sophomore year study of the 5 regions of the United States. With a research paper, food costing and a Culinary sampling of the food.

Subject: **Recommendations**

Discussion: Allergen Certificate should be added to the Senior Curriculum, along with Tips Alcohol Awareness a Three year certificate and Crowd Manager which is a free Mass program

The meeting adjourned at (time): 7:45 PM