

Fall 2017 Advisory Committee Minutes

Automotive Collision Repair and Refinishing

October 17th 2017

Location of Meeting - 565 Maple St. Hathorne Ma. 01937 - Auto Collision Shop

Attendees Present

Guests Present

Ron Trottier - Essex Tech Instructor

Keith Nieberle - Essex Tech Instructor

Members Present

Thomas Duda - Retired Auto Body Instructor

Adam Zeraschi - Student Representative

Robert Zeraschi - Parent Representative

Paul Tuscano - Shop Owner - I-CAR Instructor

Brian Cotting - Alumnus - Auto Refinisher - Mike's Auto Body

Gary Shanbar - P&G Auto Body Supplies

Brian Freedman - Accudraft Representative

Mike Levy - Don Kennett Inc. - Chairperson

Agenda Items

Approval of Minutes - Spring 2017 Meeting.

The minutes of the March 1st 2017 meeting were reviewed and approved by the committee.

Committee Chairperson

Mr. Schneider our current chairperson has asked to step down from the chairperson position. He would still like to serve on the board but due to time restraints and shop owner responsibilities he feels that it would be best to appoint another member. We thank Mr. Schneider for being our chairperson for many years and appreciate his future support of the program. Mr. Levy was nominated by Mr. Nieberle to be our new chairperson. Mr Levy accepted and the members all voted in favor. Mr Levy is now our chairperson.

Quality Assessment Tool

All committee members were given a copy of the quality assessment tool. We reviewed the document as a group and briefly discussed the contents. The committee was made away that we will be trying to complete the assessment tool this year.

Curriculum Bias Form

The committee completed the curriculum bias form to the best of their ability. Mr. Tuscano was very helpful in this regard since he is an I-CAR instructor and is very familiar with the curriculum. The committee found it very difficult and could not answer many of the questions due to the fact that do not know the background of the individuals that present instructional information in the I-CAR curriculum.

Programmatic Review Form

The entire committee participated in reviewing and completing the programmatic review form. It was suggested that having a class D fire extinguisher on site may be something that we should look into for the program. The committee had no other concerns and found the shop neat and orderly with all safety requirements in place. Chairperson Mr. Levy signed the document.

Membership Form

The membership form was updated. Mr. Levy suggested adding the BASF Refinishing representative to our membership for she would be a great resource since we use BASF refinishing products. She is also someone who is nontraditional in the collision field and would help us have a more diverse committee. All members agreed and Mr. Levy will reach out to her.

Update On Program - Curriculum

The committee was informed on the collision repair projects that have already been completed this year and reviewed the vehicle's currently in the shop. The committee verified their educational value to the program and assessed the quality of the repairs and determined that they are meeting industry standards.

We discussed the ongoing continued implementation of the I-CAR professional development program. Mr. Tuscano being an I-CAR instructor himself was very pleased that we are giving this type of training to our students. He stated that these certifications are very valuable in today's collision employment market.

I-CAR Grant Status

The committee was informed that at the end of last year Essex Tech applied for the I-CAR make over grant. Essex Tech was awarded a curriculum grant for this school year. I-CAR has also informed us that we will also be receiving another award which will be given out October 31st at the SEMA show in Las Vegas. We requested an aluminum work station and an updated resistance spot welder. Hopefully we will be receiving one of those items.

Equipment Needs - Repairs

The committee was informed that the Chief EZ liner frame machine has been repaired as well as both MIG welders and the TIG welder. Lombard Equipment has agreed to give us a cost free estimate to repair the Pro-Spot if we can deliver it to their location. The committee asked the status of acquiring the aluminum work station and an updated resistance spot welder. The committee was informed that we are waiting to see the results of the I-CAR Grant awards before we will pursue any purchases. All committee members voted in favor of seeking out this equipment. Mr. Tuscano recommended looking into the Pro-Spot 2000 welder as an option because of its ease of use and operation. He felt it would be a good unit to train students on. Mr. Freedman informed us that an associate of his sells aluminum workstations and would get us information as to what he has available as well as cost options.

Donations

Special thank you went out to P&G Auto Body Supply. P&G sponsored the Essex Tech Auto Expo last spring and donated all the trophy's for the event. The Essex Tech Auto Expo Car Show was a great success. From the proceeds of the show senior student Patrick Ogiba received \$500.00 dollars worth of Snap On Tools. Patrick is currently employed at Danvers Ford.

Special thanks also went out to Don Kennett Inc. for donating practice paint for the students as well as the donation of all the necessary paint products to refinish three of the school vehicles this year. The sophomore and junior class teamed up and have already completed one of the vehicles and delivered it back into service this week.

NATEF

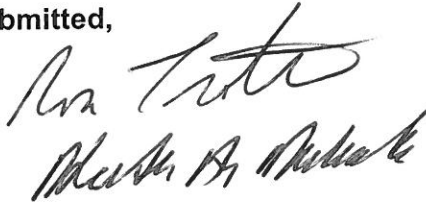
The committee was informed that Essex Tech Automotive Collision Department would like to seek NATEF certification this year. Both North Shore Tech and Peabody Vocational were certified prior to the merge. All members were in favor of seeking the certification. The committee was informed of their responsibilities. The committee agreed to hold another meeting prior to the spring advisory meeting to perform the program self evaluation and participate in the process. Once all necessary work for certification is in place that meeting date will be set.

Adjournment

There being no other items on the agenda or any others items presented to the board to be discussed all members were in favor of the meeting adjournment at 8:45 pm.

Respectfully Submitted,

Ron Trottier
Keith Nieberle

Two handwritten signatures in black ink. The top signature is 'Ron Trottier' and the bottom signature is 'Keith Nieberle'.

