



Fall 2022 Program Advisory Committee Minutes

October 20, 2022

Program: Information Technology Services

Members Present: Jody Norton, Elaine Batzer, John Hally, Keevan Hally (student), Ted Neary, Corey Tapper, Vinnie Ghika, Paul Pesce, Mark Ambrefe, Seth Chouinard, Samantha Cook (student), Thomas Williamson (student).

Program Facilitator: Jody Norton

Committee Chair: Ted Neary

- Fall minutes were reviewed and approved by Ted Neary
- PAC Committee Form Composition and Representation was reviewed and updated. Attendance was taken and place of employment updated.

Program Updates (enrollment, curriculum, equipment & projects/field work, etc.)

Jody Norton and Elaine Batzer reviewed the student enrollment by class, curriculum updates, and new routers, switches (chip shortage) and sandbox machines that are new this year. Seven junior students are participating in the National Cyber League (NCL) competition this fall. John Hally stated that he actually coaches a couple teams from the SANS Institute.

Curriculum Bias/Programmatic Review

Curriculum Bias form as well as the Annual Programmatic Review were reviewed and Committee Chair Ted Neary signed off on both.

Cooperative Education Update



Updates were given on two senior coop students and their places of employment which are both new to the program this year.

Employment Outlook/Industry Trends

PAC mentioned that the employment outlook still looks good. Industry is still having a hard time finding workers, but they think this will change soon with the economy slowing down.

Recommendations for Program *(including budget needs for FY24)*

PAC suggested that we continue to upgrade equipment. A six year cycle on our shop laptops really should be the maximum. The senior/junior cart should be replaced. Also, continue to purchase more equipment to keep the student to lab station ratios numbers at 2 to 1. The number of accepted ITS students continues to rise so the equipment must as well. **They highly recommend hiring a third teacher for the program.** John Hally recommended that we look into acloudguru.com for training.

Financial Fair Recruitment

A pitch was made for volunteers to help at our upcoming Financial Fair.

New Business

Possible ITS move (expansion) into a new addition being built across campus: Ted Neary spoke to PAC and then Vocational Director Don Ducharme directly about teacher and PAC input for all phases of the planning process with complete transparency for the best result. He believes it is very important not to be left out of the planning process for new space. Grant application and Career Trees were explained by Jody Norton as well as new ISSN frameworks being out for public



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comment and certifications that the ITS program as a whole are pursuing. PAC was excited about the direction of the program.

The meeting adjourned at (time):

8:23 pm