

# Fall 2019 Advisory Meeting Minutes

## CARPENTRY

17 October 2019

Carpentry Shop

### **Attendees:**

John Alden, Sr. - Chair  
Robert Carbone  
Robert Williams  
Lydia Koyle  
Susan Bagley-Koyle  
Kody Paszkowski  
Quinlan Roberts  
Chris Galatis  
Roy Silva  
Brian Borders  
Robert Conard

### **Members Absent:**

Albert Talarico  
Brian Connearney  
Juan Juan  
Danielle Skilling

### **Meeting:**

Opened: 6:39pm

Adjourned: 8:011pm

**Agenda Items:**

Subject: Spring 2019 Advisory Meeting

Discussion: Spring minutes reviewed and approved.

Subject: Annual Programmatic Review

Discussion: The committee initiated the forms

Subject: Shop enrollment

Discussion: Since Spring meeting:

12th - 12

11th - 15

10th - 16

09th - N/A

Total - students: 43

Subject: Inside projects

Discussion: In house projects continue with many shops and around the campus.

Currently the projects include: 3 sheds for the athletic department, a bridge and pier for Natural Resources, Angell Memorial Vet, Smith Hall and Larkin cottage

Subject: Co-op Program

Discussion: How the eligible students navigate their way through the Co-op program was discussed. The program as a whole was discussed by Mr. Silva and Mr. Borders. We currently have many seniors out on Co-op with many juniors gearing up to leave when able to. We are finally starting to feel some success with the Co-op program.

Subject: CPR/First Aid certification

Discussion: (similar note as Spring 2019) It was agreed that our students should be CPR and First Aid trained. The group agreed student safety is paramount (especially off campus) and spoke to the myriad benefits of such essential training. It was further discussed that a mobile first aid kit should be put together and travel with students while working on campus. Lastly, an off-site information card was suggested. Said card would list information about job, i.e. address, and be available to every student working an offsite project. This idea will be implemented in new year.

Subject: OSHA live training

Discussion: Live OSHA training began last spring. Mr. Silva taught 10 hour course. Program was a success save a few tweaks that need to be implemented. Live OSHA to repeat this new calendar year (hopefully prior to Skills' District exams)

Subject: OSHA - live field inspections

Discussion: Discussed Mr. Carbone's live inspection during summer project as Smith Hall. Mock inspection(s) as presented by Mr. Carbone are favored by the group. Mr. Carbone, or his representative, and the shop will coordinate to put this plan into motion SY 19/20.

Subject: Qualified substitute teachers

Discussion: (similar note as Spring 2019) It was suggested again that the school needs to hire shop qualified substitute teachers. While uncontrollable circumstances may dictate the nature of the hires, it needs to be acknowledged that student learning is greatly diminished in a shop with a non licensed substitute teacher. It was suggested that in those cases the daily needs of the shop/students be considered so that the substitute teacher is assigned within the shop based on the needs of the department.

Subject: Dust Collection System

Discussion: It was shared in the spring that the shop's SY 19/20 budget included approved funding for a proper dust collection system. System design and installation still TBD.

Subject: Air Compressor(s)

Discussion: (similar note as Spring 2019) It was suggested that a large capacity, freestanding compressor be installed outside of the building for at least carpentry (but landscape and masonry as well if interested). Issues of safety and health (OSHA decibel limits) of multiple in-shop "pancake" compressors turning on and off all day create an unsafe and unhealthy environment for learning. It was suggested that the school investigate a system that can be setup out-of-doors.

Subject: Needed shop equipment

Discussion: Shop still in the process of updating and expanding trade equipment and tools. With three teachers - 2 of them being out-of-shop teachers - all 3 crews need to be fully equipped with tools. Mr. Borders, Mr. Conard and Mr. Silva to discuss and generate a shopping list to fully supply each crew's typically/daily needs.

Subject: Increasing industry exposure/ career options

Discussion: (similar note as Spring 2019) It was suggested that we should take our students to as many relevant trade events as possible. Events like JLC Residential Construction Trade Show and local Home Shows would be worthwhile field trips. Further it was suggested we try to bring more trades people into the shop to meet and share with our students. Mr. Conard and Silva to advance this initiative.

Subject: Soft Skills

Discussion: (similar note as Spring 2019) It was suggested that our students need to be better trained with the necessary soft skills of the trade. It was further recommended that not only soft trade skills, but also general employability soft skills need to be taught. We explained that such topics are part of the frameworks and that we consistently instruct said topics. Mr. Borders, Mr. Conard and Mr. Silva will reach back to our AG members to begin fine tuning this subject/GC needs and relating it all to the curriculum.