



Fall 2019 Program Advisory Committee Minutes

Program: Automotive Technology

Date: 10/17/19

Members Present: David Cvinar, Joel DeCoff, Jennifer Gallucci, Kyle Gallucci, Joe Leighton, Kyle Logue, Daniel Nihon, Joshua Nunez, Richard Ziemplak and Karen Ziemplak

Program Facilitator: Brooks Clarke, Tom Forsyth, Dave Lucier

Committee Chair: Stu Kesting

Subject: Student Enrollment/Placement

Discussion: The current student data consists of 10 Seniors, 16 Juniors, 14 Sophomores, and 12-15 Exploratory. The committee was impressed by the amount of students enrolled in the Automotive Program. Jake Dewey placed 10th at the state competition.

Subject: Annual Programmatic Review

Discussion: The schedule is the same curriculum. However the NATEF recertification is due. The paperwork needs to be completed before the middle of December and includes applications and self evaluations conducted by the teachers. If the self evaluation is accepted there will be a walk around inspection by NATEF. The committee is concerned that the cars kept at the school for the students to work on are not in a secured area.

Subject: Bias Review Checklist

Discussion: The committee members broke into three groups and conducted the checklists. All were completed and very satisfactory.



ESSEX NORTH SHORE

AGRICULTURAL & TECHNICAL SCHOOL

Subject: **Quality Assessment Tool**

Discussion: Three lifts are going to need replaced soon along with the Snap On scope. The best replacement would be a PICO scope. The committee found out that the administration informed the instructors that they need to find alternative funding for their equipment needs. The committee feels that the administration has the proper personnel to find alternative funding. Otherwise, they should reinstate the Capital Equipment Fund.

Subject: **New Trends in the Occupational Area**

Discussion: There are two student interns. Kyle Gallucci is with Mercedes-Benz of Burlington and Jett Shearer is with Atlantic Toyota. Two internships are pending with Jaguar of Peabody and Mini of Peabody.

Subject: **Employment Outlook**

Discussion: NAPA Training has completed 5 of the 6 classes with one left in December on Fuel Systems. ATG training is conducting their next class on Hybrids December 18th and 19th.

Subject: **New Business**

Discussion: The Auto Expo had 140 vehicles this year. There was a fantastic turnout and raised enough money for four scholarships! The next show will be in May of 2020.

Subject: **Recommendations**

Discussion Donated Vehicles - There are only 6 donated vehicles left for training. Of the 6 none of them have a standard shift. This is important because at least half of the new Minis sold today are standard shift along with other manufacturers. There are many jobs performed on these vehicles to teach the students but too time consuming to use customer vehicles. The committee feels that we need to increase the number of vehicles back to 15 for the variety of jobs that need to be taught.

The meeting adjourned at (time): 8:00