



Fall 2019 Program Advisory Committee Minutes

Program: Auto Collision

Date: 10/17/19

Members Present:

Michael Levy - Don Kennett Inc. - General Advisory Representative

Giabryel Diniz - Student Representative

Fabiola Diniz - Parent Representative

Thomas Duda - Retired Auto Collision Instructor

Guest Present:

Ron Trottier - Essex North Shore Instructor

Keith Nieberle - Essex North Shore Instructor

Program Facilitator: Michael Levy

Committee Chair: Michael Levy

Subject: Approval of Minutes - Spring 2019

Discussion: The April 4th 2019 Automotive Collision Repair and Refinishing Advisory Committee Meeting minutes were reviewed and approved by the committee.

Subject: Student Enrollment/Placement

Discussion: The Auto Collision Program currently has 16 full time students in the program which consist of nine females and seven males. This year's freshman exploratory program has 160 students participating, averaging 20 students per cycle. The committee was informed that 2 upperclassman transferred into the program this year.



Subject: Annual Programmatic Review

Discussion: The committee completed the review as a group.

The findings and concerns the committee pointed out were:

1. The need to update section 8 of the form from **MSDS** to **SDS**.
2. The shop lighting should be updated to LED's.
3. A portion of the exit lane needs to be touched up.
4. A Class D fire extinguisher should be located near the new welding area.
5. Safety signage should be added to the new welding area with high voltage warnings.

Subject: Bias Review Checklist

Discussion:

The committee reviewed the Bias Review Checklist as a group and completed it to the best of their ability.

Subject: Quality Assessment Tool

Discussion:

The committee reviewed the Quality Assessment Tool and completed a portion of the document.

Subject: New Trends in the Occupational Area

Discussion: Members of the committee are noting that many shops are having trouble replacing technicians that have retired or may have left the industry. They are seeing more sign on bonuses, four day work weeks, and higher benefits to attract technicians.



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Subject: Employment Outlook

Discussion:

The committee once again emphasized the dire need for today's youth to enter the collision repair industry. In the New England area the average technician is approaching 50 years of age.

Subject: New Business - Essex Tech Auto Expo

Discussion:

The committee was informed of the great success of last years Auto Expo Car Show in which we raised \$4,600 dollars for the student tool scholarship fund. Senior student Robert Hall received the tool scholarship from Auto Collision last year and is currently working at Anderson Street Auto Body in Marblehead. Thank you to all our event sponsors, Kelly Auto Group, P&G Auto Body Supply, Don Kennett Inc, Snap On Tools, Kemperle Inc, Classic Car Blasting, and New Hampshire Muscle Cars.

Subject: New Business - I-CAR Grant

Discussion:

Auto Collision applied for a grant from the I-CAR Education Foundation and was awarded a \$1000 tool grant last spring. I-CAR has also sent us several donations of various materials to help train our students. We have applied for this year's grant and hopefully will have similar success.

Subject: New Business - Cooperative Education

Discussion:

Mr. Nieberle informed the committee that one of his goals is to increase focus on students participating in the coop program. We currently have one senior on coop and a couple others that have expressed interest. Mr. Levy will check with several of his contacts which are close to where the students live to see if any would like to participate in the program.



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Subject: Recommendations

Discussion:

The committee recommends updating the lighting in the shop area as well as the purchase of a Resistance Spot Welder and a MIG Brazing Unit.

Adjournment: There being no other items on the agenda or any other items presented to the board to be discussed the meeting was adjourned at 7:58 pm.

Submitted,

Ron Trottier

Keith Nieberle