

Essex North Shore Agricultural and Technical School District Policy Subcommittee

Essex North Shore Agricultural & Technical School

565 Maple Street Hathorne, Massachusetts 01937

Maple Street Bistro Conference Room (Main Level)

Thursday, March 5, 2020, 5:00 p.m.

Approved Minutes

Attendance: Ms. Liteplo, Mr. Strout, Mr. Hathaway, Mr. Delaney, Ms. Schena, Mr. Bucco

Others in Attendance: Dr. Riccio, Ms. Donnelly, Dr. O'Toole, Ms. Goldstein

1. Call to Order

Ms. Liteplo called the meeting to order at 5:03 pm

2. Routine Items

A. Approval of Meeting Minutes.

Mr. Strout made a motion for the approval of the meeting minutes from the December 12, 2019, District Policy Subcommittee meeting.

Mr. Delaney seconded the motion. The motion passed.

3. Policy Business

A. Policies Removed From the Reference Manual

Dr. Riccio explained an advisory from MASC that was received. Dr. Riccio passed out descriptions of these proposed removals (part of this packet). MASC feels that they are no longer relevant.

Mr. Strout agreed that they are outdated and should be removed.

The group discussed new alternatives that allow for the removal of these programs.

Mr. Strout made a motion to approve the removal of the following policies based on the recommendation from MASC:

IHA - Basic Instructional Program

JLA - Student Insurance Program

JLD - Guidance Program

Mr. Delaney seconded the motion. The motion passed.

B. School Committee Operating Protocols

This was derived from the training with Dorothy Presser. Samples provided by Dorothy were used to write the new operating protocols.

Mr. Strout thanked Alex for writing this protocol.

Mr. Strout made a motion for the approval of the School Committee's Operating Protocols.

Mr. Delaney seconded the motion. The motion passed.

C. 2020-2021 Student Handbook

Ms. Donnelly gave credit to the staff members that worked on the edits to the handbook.

She reviewed some of the changes with the Subcommittee. There was some language changed in the attendance policy as reflected on page 5. There is also an attendance intervention plan as part of the handbook. The tardy policy is being updated. This dismissal policy was updated minimally. There are some changes to course options per grade level. Educational stability changes have been updated based on prior approval.

Mr. Strout asked about food confiscation listed on page 9.

Ms. Donnelly explained the need for this policy based on students ordering food out and being delivered to ENSATS.

Ms. Liteplo asked about graduation requirements on page 16. She asked about adding CPR to the graduation requirements.

Dr. Riccio explained that this is a bill at the state level at this time. ENSATS Juniors take CPR at this time.

There was some discussion about CPR and adding it to ENSATS graduation requirements.

Mr. Strout asked about "straps must be 1" wide" on page 19 and how it will be enforced.

Ms. Donnelly advised of the different scenarios to enforce the 1" wide strap policy.

Dr. Riccio advised that this is not too much of a challenge at ENSATS.

Mr. Strout asked about exit interviews as listed on page 7.

Ms. Donnelly explained how this procedure works and the need to put the procedure in writing.

Mr. Strout Made a motion to recommend the approval of the Essex North Shore Agricultural & Technical School 2020-2021 Student Handbook.

Mr. Hathaway seconded the motion. The motion passed.

D. 2020-2021 Program of Studies

Dr. O'Toole advised that this is a 74-page document. He advised of the big shifts for this year. The Spanish program was discussed. He read from page 14, third paragraph, describing CTE Language courses. He described the plan to shift this program and the rationale for the change. He also discussed the hybrid, blended learning that will be offered online.

Ms. Goldstein reviewed Semester based electives and the reason they were developed. Lab-based classes and new offerings were described creating other science options.

Page 45 was reviewed and a 3 credit course offered as part of the CTE programs.

Mr. Strout asked about this course being available online.

There will be some online learning at ENSATS.

Ms. Liteplo asked about the Environment and Natural Resources science offerings.

Dr. Riccio described the history of these programs and their similarities.

Mr. Strout made a motion to recommend approval of the 2020-2021 Program of Studies as amended.

Mr. Hathaway seconded the motion. The motion passed.

4. Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A- Sections 18-25)

Ms. Liteplo asked a question about the protocol changes earlier in the meeting.

The appointment of the Agricultural Committee members was the basis of her question.

5. Adjourn

Mr. Strout made a motion to adjourn at 5:40 pm.

Ms. Schena seconded the motion. The motion passed.

The meeting adjourned at 5:40 pm.

Respectfully submitted by the Recording Secretary

The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Sections 18-25, which may be discussed at the meeting. Not all items listed may also be brought up for discussion to the extent permitted by law.