

**Essex North Shore Agricultural and Technical School District**  
**Regular School Committee Meeting**  
**Essex North Shore Agricultural and Technical School**  
**565 Maple Street**  
**Hathorne, Massachusetts 01937**  
**Maple Street Bistro**  
**Thursday, March 5, 2020**  
**6:00 p.m.**

**Approved Minutes**

Members Present: F. DiLuna, Department of Agriculture  
J. O'Brien, Department of Agriculture  
Vacant, Department of Agriculture  
Vacant, Beverly  
W. Marquis, Danvers/Vice President  
V. Gilman, Gloucester  
W. Lannon, Hamilton  
G. Hathaway, Lynnfield  
J. Delaney, Manchester  
M. Strout, Marblehead/President  
A. Liteplo, Middleton  
R. Schena, Nahant  
B. Griffin Dunne, Peabody  
B. Perkins, Rockport  
J. Picone, Salem  
A. McDonald, Swampscott  
Vacant, Topsfield  
J. Bucco, Wenham

Others Present: Dr. Riccio, Shannon Donnelly, Kathleen McMahon, Marie Znamierowski, Dr. O'Toole, Susan Stevens

Members Absent: Mr. Chase, Mr. Grant

1. Meeting Opening

A. Mr. Strout called the meeting to order at 6:00 pm.

B. Salute to the Flag

C. Attendance

D. Public Comment-

Mr. Roy Silva a Carpentry teacher who is also a member of the National Guard introduced himself and a representative from the Department of Defense spoke to the group. He spoke of his position representing members from the Armed Forces whose jobs need to be secured after returning from services abroad. He described the laws protecting members of the Armed Forces jobs. Mr. Silva wrote a complimentary letter to the Department of Defense on the treatment he has received at ENSATS as a Carpentry Teacher. The Secretary of Defense presented an award to Dr. Riccio as a Patriotic Employer.

Mr. Strout complimented Dr. Riccio and said the award was a well-deserved award.  
Dr. Riccio thanked the gentlemen for their service.

2. A Public Hearing will be held on the topic of the proposed Budget for Fiscal Year 2021.

Mr. Strout described the history thus far on the 2021 Budget and offered time for questions.

Dr. Riccio reviewed the Budget Book, which is part of tonight's packet.

Mr. Strout complimented the Budget Book. It is an excellent resource for Committee Members to share with their communities.

Ms. Schena asked about the Cooperative Education Employers and ENSATS student employment.

Mrs. Griffin Dunne highlighted how comprehensive the Budget Book is. It will be a coffee table book in her home.

Mr. Marquis made a motion to approve the FY 2021 proposed budget for the Essex North Shore Agricultural & Technical School District.

Mr. Hathaway seconded the motion. The motion passed.

Mr. DiLuna made a motion for a roll call vote to be taken.

Ms. Griffin Dunne seconded the motion. The motion passed.

A roll call vote was taken and voted on in favor of the Budget unanimously.

### 3. Routine Items

#### A. Treasurer's Report

Ms. McMahon presented the warrant and reviewed its contents.

Dr. Picone asked about the two separate contractors for painting and the Merrimack College fee.

Dr. Riccio explained that the Merrimack College program is for graduate students to come and complete their one year as a fellow and they are able to teach classes. The contract will not be renewed this next year.

Ms. McDonald complimented the Cross Country jackets given to the team, and how much the students enjoy them.

Mr. Marquis made a motion to approve.

#### B. Approval of Meeting Minutes

Mr. Marquis made a motion for the approval of School Committee Minutes from February 25, 2020, School Committee Meeting with edits.

Mr. Hathaway seconded the motion. The motion passed.

Mr. DiLuna suggested several edits to the February 25, 2020, School Committee meeting minutes.

Mrs. Griffin Dunn abstained from the vote.

### 4. FY 2021 Budget-passed under #2.

### 5. Reports and Communications

#### 6. Superintendent Director Report

Dr. Riccio advised that the ENSATS student Europe trip has to be canceled based on Governor Baker's recommendation.

#### A. Student Opportunity Act Plan

Dr. Riccio reviewed the Student Opportunity Act Plan that is part of tonight's packet. The District gave the additional funds received from SOA back to the sending communities to reduce assessments.

ENSATS is under the threshold for this Plan. This plan has to be approved by a vote of the School Committee by April 1, 2020. It is necessary to bring it to the Committee for a vote tonight due to the timing of the submission deadline.

Dr. O'Toole presented a slideshow on the Student Opportunity Act.

Susan Stevens described the plan at ENSATS and the rationale for choices. It is focused on student subgroups. There are 17 evidence-based programs and 10 evidence-based categories for the choice of programs to be focused on.

Ms. Gilman asked if there was support being given to help choose the programs.

Dr. Riccio described where they are with this submission and the expenditure of the funds given with this plan.

The group discussed the opportunities allowed ENSATS through this plan and some of the related questions around it.

Dr. Picone made a motion to approve the Student Opportunity Act Plan required to be submitted to the Massachusetts Department of Elementary and Secondary Education by April 1, 2020.

Ms. Gilman seconded the motion. The motion passed.

## 7. Principal Report

### A. Out of State Field Trip Request

Mr. Delaney made a motion to approve an Out of State Field Trip Request for grades 9 & 11 Cosmetology students to Evolve Salon Systems in Derry, New Hampshire on April 7, 2020.

Ms. Gilman seconded the motion. The motion passed.

A Hawk Highlight was presented to the School Committee. Mr. Wes Leavitt was the recipient.

Mr. Lannon made a motion to accept the Principal's Report.

Mr. Delaney seconded the motion. The motion passed

## 8. Special Votes

### A. TCF Bus Lease Resolution

Ms. Znamierowski reviewed the necessity for this resolution.

Mr. Marquis made a motion to approve the resolution as presented.

Mr. Lannon seconded the motion. The motion passed.

Mr. DiLuna asked what the expected life for a school bus is.

Dr. Picone asked about funding leases.

Mr. Strout advised the group of the need to move future meetings due to a conflict.

He asked if there were any conflicts with the School Committee members.

Mr. DiLuna advised that April 8, 2020, is Passover and the most celebrated Jewish Holiday in the home.

The group entertained potential options for changing the April 8 meeting dates.

Mr. Strout offered the 15th or 16th as potential options

The group raised hands to show availability for April 15, 2020. The April 8 meetings will now be held on April 15, 2020.

#### 9. Finance Subcommittee Report

A. The next meeting of the Finance Subcommittee is scheduled for Wednesday, April 1, 2020, at 5:00 p.m.

#### 10. Personnel Subcommittee

A. The next Personnel Subcommittee meeting is scheduled for Wednesday, April 15, 2020, at 5:00 p.m.

#### 11. Policy Subcommittee

A. ENSAT Program of Studies 2020-2021

Ms. Liteplo reviewed the meeting that was held earlier today.

Dr. Riccio advised that the Program of Studies will be approved in May or June.

Ms. Liteplo reviewed the policies that were discussed at the meeting tonight. The student handbook was reviewed.

B. The Policy Subcommittee is scheduled to meet on Thursday, May 14, 2020, at 5:00 p.m.

#### 12. Old Business.

#### 13. New Business

#### 14. Warrant

A. Warrant Approval

Mr. Perkins made a motion to approve the warrant of March 5, 2020, and April 8, 2020, as presented and place these on file for audit.

Mr. Marquis seconded the motion. The motion passed.

#### 15. Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A – Sections 18-25)

#### 16. Adjourn

A. Adjourn Meeting

Mr. Marquis made a motion to adjourn at 6:55 pm.

Mr. Hathaway seconded the motion. The motion passed.

The meeting adjourned at 6:55 pm.

***Respectfully submitted by the Recording Secretary***

*The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Sections 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

\*Public Participation at School Committee Meetings (File: BEDH)

