

**Essex North Shore Agricultural and Technical School District  
Regular School Committee Meeting  
Essex North Shore Agricultural and Technical School  
565 Maple Street  
Hathorne, Massachusetts 01937  
Maple Street Bistro  
Thursday, January 9, 2020  
5:00 p.m.**

**Approved Minutes**

Members Present: F. DiLuna, Department of Agriculture  
Vacant, Beverly  
W. Marquis, Danvers/Vice President  
C. Grant, Essex  
V. Gilman, Gloucester  
W. Lannon, Hamilton  
G. Hathaway, Lynnfield  
M. Strout, Marblehead/President  
A. Liteplo, Middleton  
B. Griffin-Dunne, Peabody  
B. Perkins, Rockport  
J. Picone, Salem  
A. McDonald, Swampscott  
Vacant, Topsfield

Others Present: Dr. Riccio, Shannon Donnelly, Kathleen McMahan, Marie Znamierowski

Members Absent: Mr. O'Brien, Mr. Demsey, Mr. Chase, Mr. Delaney, Ms. Schena, Mr. Bucco

1. Meeting Opening

A. Dr. Riccio called the meeting to order at 5:10

B. Salute to the Flag

C. Attendance

D. Public Comment-There was no public comment.

There was no public comment

2. Election of Officers

A. Election of Chairperson

Mr. Marquis made the motion for the election of Mr. Strout as School Committee Chairperson

Mr. Hathaway seconded the motion. The motion passed.

The group applauded Mr. Strout's election. Mr. Strout officiated the remainder of the meeting.

B. Election of Vice-Chairperson

Mr. Strout made the motion for the election of Mr. Marquis as School Committee Vice-Chairperson.

Mr. Lannon seconded the motion. The motion passed.

### C. Election of Secretary.

Mr. Strout made the motion for the election of Mrs. Griffin Dunne as School Committee Secretary.

Mr. Lannon seconded the motion. The motion passed.

### 3. Appointments

#### A. Appointment of District Treasurer

Mr. Marquis made the motion for the appointment of Ms. McMahon as District Treasurer.

Mr. Hathaway seconded the motion. The motion passed.

#### B. Appointment of Recording Secretary

Ms. McDonald made the motion for the appointment of Lisa Coultas as Recording Secretary.

Ms. Gilman seconded the motion. The motion passed.

### 4. Routine Items

#### A. Approval of the December 12, 2019, School Committee minutes.

Mr. Marquis made the motion for the Approval of the December 12, 2019 meeting minutes.

Dr. Picone seconded the motion. The motion passed.

#### B. Treasurer's Report

Ms. McMahon reviewed the Treasurer's Report with the Committee. The Warrant dated January 9, 2020, will be included with this packet.

Mr. Marquis made a motion to accept the Treasurer's Report as presented.

Dr. Picone seconded the motion. The motion passed.

### 5. Reports and Communications

#### A. Mr. Mark Strout, Marblehead Representative, Reappointment Letter

Mr. Strout was reappointed for three years.

#### B. Hope and Friendship

Dr. Riccio described a Thank you that was received for a Breast Cancer donation for the Dental Tech co-op.

#### C. Allocation of Weighted Votes, effective January 1, 2020.

Mr. Strout reviewed the weighted votes (included in this packet).

### 6. Superintendent-Director's Report

#### A. 2021 Budget/Preliminary Fiscal Year 2021 Budget

#### B. Superintendent-Director Mid-Cycle Report

Dr. Riccio reviewed her mid-cycle report. She discussed her Smart Goals from last year in comparison to this year (included in this packet). She thanked the staff that helped her achieve her Smart Goals. Some of the Goals reviewed were Superintendent Induction, Superintendent Standards, Student learning, Subcommittees for staff, CTAC Integration, Data Team, Skills USA, Partnerships with Peabody, Salem. Gloucester and potentially Beverly in the future, Wellness, Standards of Practice, District Improvement Goal, Ice Bucket Challenge in August, Mission Focus T Shirts, Additional Advisors, Student Voice and Choice, Skillful Teacher, MAVA Teacher classes, Tuition Reimbursement increase, Build and Foster Community Relationships, Legislative Breakfast, Larkin Cottage Gala, Adult Education Programs have doubled, Cooperative Education sites have increased, Community meetings and Representation, Discipline Model is restorative, not punitive, Think Kids, College Initiative, Family Concerns, Administrator at PTO meetings, Glossary of Educational Acronyms, Federal, State, and Competitive Grants.

Mr. Strout complimented Dr. Riccio on her incredible accomplishments.

Mr. Marquis was also complimentary of Dr. Riccio and her team

Ms. Gilman complimented Dr. Riccio on her passion.

Mr. Strout reviewed the evaluation process from last year and the two needs improvement Dr. Riccio received. He recommended that in the future to advise Dr. Riccio in advance and not wait for the evaluation process

Mr. Marquis made the motion to accept the Superintendent-Director's Report.

Ms. Gilman seconded the motion. The motion passed.

#### 7. Principal's Report

##### A. Overnight Field Trip - FFA January 2020

Dr. Picone made the motion to approve

Ms. McDonald seconded the motion. The motion passed.

##### B. Overnight Field Trip - FFA March 2020

Mr. Marquis made the motion to approve

Mr. Hathaway seconded the motion. The motion passed.

##### C. Out of State Field Trip- DECA

Mr. Marquis made the motion to approve

Dr. Picone seconded the motion. The motion passed.

##### D. December 2019 Hawk Highlight Award

The Hawk Highlight Video was presented.

This month's Hawk Highlight recipient is Mr. Robert Conard.

Mr. Conard is a Carpentry Teacher. He is also a SKILLS USA advisor.

Mr. Perkins made the motion to approve the Principal's Report.

Ms. Gilman seconded the motion. The motion passed.

8. Finance Subcommittee Report

A. Next Meeting, February 5, 2020, 5 pm.

B. Fiscal Year 2020 Transfer of Funds from Technology to HVAC Instructional Supplies  
Mr. Perkins made the motion to approve the transfer of Funds from Technology to HVAC Instructional Supplies.

Dr. Picone seconded the motion. The motion passed

C. November 2019 Expenditure Summary Report

Mr. Perkins made the motion to approve the 2019 Expenditure Summary Report

Dr. Picone seconded the motion. The motion passed.

D. McNamara O'Shea Demolition Bid 2020-06 Award

Mr. Perkins made the motion to award the McNamara O'Shea Demolition Bid 2020-06 to the lowest bidder, Encore Contracting in the amount of \$498,500.

Dr. Picone seconded the motion. The motion passed.

E. Purchase a Tire Balancer for the Automotive Technology program in the amount of \$15,000 from the Revolving Account.

Mr. Perkins made the motion to approve the purchase of a Tire Balancer for the Automotive Technology program in the amount of \$15,000 from the Revolving Account.

Dr. Picone seconded the motion. The motion passed.

F. Giusti, Hingston and Company Student Activities Report

Mr. Perkins made the motion to accept the Giusti, Hingston and Company Student Activities Report

Mr. Marquis seconded the motion. The motion passed.

G. Acceptance of Donations

Mr. Perkins made a motion to accept a \$750.00 donation from the Foundation Trust to support Cultural Awareness Collective.

Ms. McDonald seconded the motion. The motion passed.

9. Personnel Subcommittee

A. Next Meeting, February 6, 2020, 5 pm

10. Policy Subcommittee

A. Next Meeting, March 5, 2020, 5 pm.

11. Old Business

Ms. Liteplo asked for confirmation of the date and time for the Dorothy Presser training.

12. New Business

Mr. Strout read a Thank you from Johnathan Eberhardt for the Scholarship he received. He is an Honors Student at UMASS Amherst.

Mr. Strout also read an article from the Salem News. Kaitlyn Swenson, from Peabody, is a finalist for a US Presidential Scholarship.

13. Warrant

A. Warrant Approval

Mr. Perkins made the motion to accept the Warrant and place it on file for audit.

Mr. Marquis seconded the motion. The motion passed.

14. Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A – Sections 18-25)

15. Adjourn

A. Adjourn Meeting

Mr. Strout made the motion to adjourn at 5:58

Ms. Gilman seconded the motion. The motion passed.

The meeting adjourned at 5:58 pm.

***Respectfully submitted by the Recording Secretary***

*The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Sections 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

\*Public Participation at School Committee Meetings (File: BEDH)