

Essex North Shore Agricultural and Technical School District
District Policy Subcommittee
Essex North Shore Agricultural & Technical School
565 Maple Street
Hathorne, Massachusetts 01937
Maple Street Bistro Conference Room (Main Level)
Thursday, May 9, 2019, 5:00 p.m.

Approved Minutes

Members in Attendance: Ms. Liteplo, Mr. Strout, Mr. Delaney, Mr. Hathaway, Mr. Armstrong, Mr. Demsey

Also Present: Dr. Riccio, Ms. Donnelly

Absent: Ms. Schena

1. Call to Order

Ms. Liteplo called the meeting to order at 5:03

2. Approval of Meeting Minutes

Mr. Strout made the motion to approve the meeting minutes from the March 14, 2019, District Policy Subcommittee meeting.

Mr. Hathaway seconded the motion. The motion passed

3. Review and Possible Recommendation of the Following Policies

Ms. Liteplo went over the minutes and notes from the past meeting when remote participation was discussed.

Mr. Strout felt that the policy as developed is very good and acceptable.

Mr. Strout made the motion to approve the policy on Remote Participation (File BEA).

Mr. Hathaway seconded the motion. The motion passed.

4. Review and Possible Recommendation for the Athletic Handbook

Dr. Riccio explained that this item was not able to be discussed at the last meeting due to time constraints. ENSATS is looking to gain consistency across all coaches concerning guidance.

Mr. Strout feels the new guidelines are excellent and very fair.

Mr. Demsey agreed.

Mr. Strout made the motion to recommend the Athletic Handbook for School Committee vote.

Mr. Demsey seconded the motion. The motion passed.

5. Dr. Thomas O'Toole, Director of Academic Programs. Course of Study adjustments

Dr. O'Toole is not available tonight as he is at Monument Valley and did not get back in time.

Dr. Riccio went on to discuss the alignment of the Academic Programs with the Technical side of programs. Back in January a Spanish requirement was sent out in regard to the two year requirement. ENSATS is still offering Spanish, but it will be offered to the lower grades in order increase hours in the technical program to the higher grades. This process

has been explained to parents at an informational meeting.

Ms. Donnelly explained that the parents are happy to have it offered to the lower grades for continuity.

Dr. O'Toole will provide this information at the June meeting.

Mr. Strout shared concerns that state colleges still require two years of foreign language.

Dr. Riccio explained the difference in this requirement for Technical schools. She went on to discuss the differences in other subjects for Technical schools. Flexibility is very important on the Technical side of programs.

Ms. Liteplo asked if there is a general course of studies.

Dr. Riccio explained that there are pathways based on content area. She went on to explain the courses and the difference of the needs for each pathway.

Ms. Liteplo asked if this will affect the courses that are offered from year to year.

Dr. Riccio said yes, if they are targeting toward what the student's needs are, strategic offerings will be considered from year to year. Flexibility in the offerings and requirements is required.

6. Essex North Shore Agricultural & Technical School District's Guideline for Travel Reimbursement

Dr. Riccio explained that there is a reimbursement policy in the district policy. The reimbursement is \$65 per day including all food and services. No alcoholic beverages are reimbursed.

Mr. Strout explained that there were concerns shared at the last School Committee meeting around alcoholic consumption.

The group felt that \$65 per day is minimal.

Dr. Riccio explained how they try to get the best rate and using the School American Express account can reduce the reimbursement process.

There is also a form and sign offs from the School Committee before reimbursements are made.

7. Discussion to Schedule Policy Subcommittee Meetings to Start at 5:00 p.m.

Mr. Strout made the motion to schedule District Policy Subcommittee meetings to 5:00 p.m.

Ms. Liteplo asked if this is a hardship for anyone.

Mr. Strout supported the 5:00 p.m. start time for the ENSATS Community.

Mr. Hathaway seconded the motion. The motion passed.

8. Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A – Sections 18-25)

There were not discussion items.

Mr. Strout requested the course of study be printed and distributed due to its size.

9. Adjourn

Ms. Liteplo made the motion to adjourn at 5:25 p.m.

Mr. Hathaway seconded the motion. The motion passed.

The meeting adjourned at 5:30 p.m.

Respectfully submitted by the Recording Secretary

The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Sections 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.