

PLEASE POST - NOTICE OF PUBLIC MEETING

Essex North Shore Agricultural and Technical School District  
Special School Committee Meeting

Essex North Shore Agricultural and Technical School  
565 Maple Street  
Hathorne, Massachusetts 01937  
Maple Street Bistro

Tuesday, August 13, 2019  
8:30 a.m.

**Agenda**

1. *Call to Order*
2. *Salute to the Flag*
3. *Student Representatives Report*
4. *Public Comment\**
5. *Approval of Meeting Minutes*  
The School Committee will consider approval of the June 13, 2019 Regular Meeting Minutes.
6. Superintendent-Director Evaluation Discussion
7. MSBA Vote to Allocate Funds for Engineering Design Plan of Boiler Project for the Alumni Gymnasium
8. CRU Student Activity Request, Mr. Joel Spruance
9. *Communications*
  - a. Notice of Resignations
    - Ms. Emily Pontes, Student Security/Student Supervisor
    - Mr. John Bickerstaff, CTE Instructor
    - Mr. Cameron White, Security Officer
    - Mr. Miguel Perez, CTE Instructor
    - Mr. James Galante, CTE Instructor
    - Ms. Deborah Maxey, Academic Instructor
    - Ms. Melissa Hamilton Dalphin, Academic Instructor
    - Ms. Jennifer Fitzpatrick, Spanish Instructor
    - Mr. Michael Grace, CTE Instructor
  - b. Notice of Resignation Received from Mr. Andrew Prazar, Topsfield Representative
  - c. Notice of Appointment of Mr. Justin Chase, Boxford Representative
  - d. Massachusetts School Building Authority – Accelerated Repair Program
  - e. MASC/MASS Joint Conference – November 6-9, 2019, Hyannis

f. 2019 – 2020 Proposed School Committee-Subcommittee Meeting Schedule

10. *Superintendent-Director Report*

- a. *Request to approve bids for Angell at Essex Tech, Mr. Joseph St. Pierre*
  - i. *Bid No. 2020-4 Electrical Services*
  - ii. *Bid No. 2020-3 Carpentry & Installation*
- b. *McNamara-O'Shea Project Update, Joseph St. Pierre*
- c. *Shredding of Records*
  - *Shred over 350 boxes of business office and other appropriate documents*
  - *Student temporary records posted to destroy - August 15th & 16th*
- d. *Summer Project Updates*
- e. *Larkin Cottage Gala, October 19th, Bonnie Carr*
- f. *Partnership Grant Update, Peabody, Salem, Gloucester, Maryanne Gearin & Jill Sawyer*

11. *Grant Notifications*

Administrative Recommendation: To accept the following grants:

- Safer Schools and Communities “*Local Equipment and Technology*” competition grant in the amount of \$75,000 from the Executive Office of Public Safety & Security’s Office of Grants and Research.
- New England Biolabs Foundation grant to place windmills to assist with the stream remediation project, \$6,500.
- New England Dairy Council of \$1,295 to purchase a hot chocolate milk machine.
- Cell Signalling grant in the amount of \$3,250 for Biotechnology.
- Essex County Learning Community Grant, \$20,000.
- First Jobs, \$5,660.91.
- CTE Partnership Planning Grant, \$15,000.

12. *Principal Report*

- Approval of Student Handbook SY 2019 – 2020
- Approval of Athletic Handbook SY 2019 - 2020

13. *Subcommittee Reports*

Finance Subcommittee

Next Meeting: September 4, 2019 (5:00 p.m.)

Personnel Subcommittee

a. *Personnel Proposal*

Recommendation: To increase the Cooperative Education Coordinator position to 205 days worked to ensure coverage of the Cooperative Education Program through the summer months. To assist with the District Supervision and evaluation model, including evaluating faculty and assist in the supervision of the Career Counselor.

b. *Non Union Salaries Adjustment*

Recommendation: Individually Contracted Employees Increases (FY2019) (other than administrators) 2% (Cost \$3,951).

c. *Job Description*

Recommendation: To approve the job description for the SOAR Program and Credit Recovery Teacher and recommended by the administration.

Next Meeting: September 12, 2019 (5:00 p.m.)

Policy Subcommittee

Next Meeting: October 10, 2019 (5:00 p.m.)

14. *Old Business*

15. *New Business*

Recommendation: To approve a request for the Superintendent-Director to attend the 2020 AASA National Conference on Education February 13-15, 2020 in San Diego, California.

Recommendation: To approve a request for the Superintendent-Director to attend the 2019 FFA National Conference October 30-November 2, 2019 in Indianapolis.

Recommendation: To approve a request for a team of five to attend the Next Generation Learning Challenges (NGLC) October 21-23, 2019 in Chicago, Illinois pending funding.

16. *Warrant*

17. To Enter Executive Session to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the Chair so declares.

18. *Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A – Sections 18-25)*

19. *Adjourn*

*The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Sections 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

\*Public Participation at School Committee Meetings (File: BEDH)