

Essex North Shore Agricultural and Technical School District  
Regular School Committee Meeting

Essex North Shore Agricultural and Technical School  
565 Maple Street  
Hathorne, Massachusetts 01937  
Maple Street Bistro

Thursday, May 9, 2019  
6:00 p.m.

**Approved Minutes 6.13.19**

Members Present: F. DiLuna, Department of Agriculture  
J. O'Brien, Department of Agriculture  
G. Demsey, Department of Agriculture  
E. Armstrong, Beverly  
Vacant, Boxford  
W. Marquis, Danvers/Vice President  
C. Grant, Essex  
G. Hathaway, Lynnfield  
J. Delaney, Manchester by the Sea  
M. Strout, Marblehead/President  
A. Liteplo, Middleton  
B. Griffin-Dunne, Peabody  
B. Perkins, Rockport  
J. Picone, Salem  
A. Prazar, Topsfield

Members Absent: V. Gilman, Gloucester  
R. Schena, Nahant  
A. McDonald, Swampscott  
W. Nichols, Wenham

Others Present: Dr. Riccio, Marie Znamierowski, Kathleen McMahon

*1. Call to Order*

Mr. Strout called the meeting to order at 6:00 P.M.

*2. Salute to the Flag*

*3. Student Representatives Report*

There were no Student Representatives in attendance.

#### 4. *Public Comment\**

There was no public comment.

#### 5. *Approval of Meeting Minutes*

Mr. DiLuna made the motion to approve April 10, 2019, Regular School Committee Meeting Minutes.

Mr. Armstrong seconded the motion. The motion passed.

#### 6. *Clean Power & Light, Mr. Jim Bauer, Project & Client Development.*

The Clean Power & Light representatives gave a visual presentation to the group. This information is part of this packet. The opportunities available to ENSATS for clean power discussed along with project-based learning participation for the students. Installation of EV Charging stations and hybrid vans on campus were discussed. Agri Photovoltaics/bi-facial solar panels were also explained along with their benefit.

Mr. DiLuna asked about the involvement of UMASS Amherst in this project.

The involvement of the students is going to be maximized. It will be an ongoing project based learning project at ENSATS.

The Larkin Cottage with energy efficient design options creating a net-zero situation.

VR/AR documentation of the building of the Larkin Cottage is being considered for future students to understand the building of the Larkin Cottage.

A fully electric school bus as a learning tool and reduced emissions is being considered.

Converting the roof into an asset with Rooftop solar panels is part of this project's consideration.

Two items are being waited on in order to continue moving forward. Bill H.575 and Danvers Electric demand response value.

Having the students be part of this entire project in regard to regulations will be part of the project based learning.

Mr. Strout asked if it would be a teaching tool for adult learners at ENSATS.

Having the students participate in other alternative energies will also be part of the project based learning at ENSATS.

Solar and Battery installation are growing very quickly along with wind generation.

The group discussed the solar regulations that are becoming laws in other states.

Mr. Strout asked what the average cost is to recharge an electric car and how long does it take to charge a car.

The ENSATS charging stations will not be the super high producers.

They will also be available for public charging.

Installing the solar panels now will allow ENSATS to take advantage of state incentives.

The education value to the ENSATS students and the development of the curriculum in the future was explained.

The need for the talented solar craftsman is needed now and in the future.

Dr. Picone asked about third-party energy providers and who they are aka Solar City.

Energy supply is bought from energy supply companies. There are many of them.

Ms. Liteplo asked about the photovoltaic fields and how high up the panels are.

It depends on the sun in the region and what works best for the property. Having the panels high enough to farm underneath them is preferred for many farm workers due to the shade provided by the panels.

Getting the students into this new economy is important.

7. *Ms. Bonnie Carr, Director of Workforce Development & Adult Education*

Ms. Carr discussed the adult learning that is happening at ENSATS and provided a visual presentation for the group. She discussed many of the evening events that are coming up at ENSATS. ENSATS will be hosting a Chamber of Commerce event coming up on May 30, 2019.

A Harvest Gala will be hosted in the fall with two hundred guests anticipated. It will help to raise donations for the Larkin Cottage. There is also a Homecoming event and a 5K event in the fall. Community events at the plant stand will be held this spring. Beer and Wine are often requested as part of these galas. A liquor license is being requested along with a liquor liability permit for the May gala.

Mr. Marquis asked if ENSATS has gone to the Board of Selectman for the liquor license. There would be no student involvement at this event, but only during the day for food preparation.

These events are a large scale and provide opportunities for fundraising for the Larkin Cottage. Mr. O'Brien recommended the group that is being considered for being responsible for the dispensing of liquor at these events.

The Selectman's office did say that with notification and a signed document

Mr. DiLuna made the motion to give prior approval for Ms. Carr to go before the selectman for approval of the liquor license in the future.

Mr. Delaney seconded the motion. The motion passed.

Ms. Carr went on to describe the layout of the property for the upcoming gala.

Mr. Grant asked where the funds were coming from to host these events.

There is a fund set up to pay for the upfront costs of these events.

The group went on to discuss the cost to purchase bricks for the Larkin Cottage and other donor opportunities.

It was asked if a solar panel could be bought as a fundraising opportunity.

8. *Communications*

Mr. Frank Delarissio started the school store and came to ENSATS as a business person. He has done a fantastic job with the school store and at ENSATS. He would like more flexibility. He will also be working with ENSATS this summer and on a volunteer basis in the future.

Mr. Strout read his resignation letter to the group.

A letter will be sent from the School Committee in gratitude.

9. *Superintendent-Director Report*

Dr. Riccio addressed the group with her entry plan findings. There was a handout for the group that is included in this packet. There are some minor changes to the handout. The SWAT analysis now includes the entire strengths, weaknesses, opportunities, and threats. Dr. Riccio went on to discuss the culture at ENSATS past and present. There has been a renewed vision of the mission statement.

Social Emotional Learning and Leadership Development Training were reviewed. An outside consultant was used for this.

The SWAT analysis development was explained and who was involved for feedback. She displayed the responses received and the make-up of the respondents. A software program was used to disseminate the data. The packet identifies the key trends of the responses.

The student's responses were reviewed:

One of the weaknesses was food. This was an easy fix. The students were asked why they did not like the food. The Foodies Information Team "FIT" was created. Healthy snack vending machines were added along with a suggestion box in the main office. There is an online form for students to use to make special dietary requests for the day. There is a lot of scratch cookery here at ENSATS. Every Friday there is a cultural awareness meal served made from scratch.

Employment application assistance is also being offered to students. There have been workshops offered and job searches have taken place.

The uniforms at ENSATS have given the students a sense of pride and brought the different programs together.

A presentation on May 31, 2019, is being planned with Dick Hoyt from the Boston Marathon. Other ideas that were discussed were class dues, parking senior privileges, Hawk TV, attendance policy, and dual enrollment courses. There will also be a school-wide read for entire ENSATS community reading LINE CHANGE. With the author of the story visiting ENSATS after.

Mr. Strout asked why the yearbook was dispersed in the fall.

It is now going to be dispersed in the spring with a supplement after with spring activities.

Reserved parking spaces were discussed vs. first come first serve or preferred parking spaces.

The staff remarks were then discussed.

An inconsistency in the Administration was a concern. An "ask the Superintendent or Principal" has been added to the website. Having the bakery open for breakfast was a suggestion. Branding and identity were suggested via wearing the ENSATS shirts to events. Career integration, data-driven decision making, Hawk Highlight, improved professional development, refreshments at PD, refrigerator access, subcommittee work, and Administration visibility was reviewed. Other concerns were common planning time, career pathways, behavior management, Strategic data, tuition reimbursement, wellness, strategic scheduling, data accessibility, skillful teacher and MassIDEAS.

Family concerns were reviewed.

Ask the superintendent, coffee with Officer Chase, enhanced security, parent evening events, and improved communications were all discussed. Meetings with the Principal/Superintendent, Increased college credits, increased enrollment, student employment, and technology were suggestions/concerns of the parents.

Ms. Griffin-Dunne asked if students are accepted based on the program of study they are interested in.

Dr. Riccio explained that it is based on why they want to attend ENSATS rather than what they think they want to study.

Community suggestions and concerns were reviewed.

Community Affairs, Chamber of Commerce events, Legislative and Community breakfast, Massachusetts partnerships and other events and partnerships that have been held at ENSATS or are planned for the future were explained by Dr. Riccio. Updates were given on campus projects such as the Larkin Cottage, Angell Hospital, the Orchard, other campus improvements

along with the shredding/digitization project. Competitive grant funding was highlighted and the work involved in putting the grants together. There are now over 1.2 million dollars in pending grants. The plans for looking ahead were described. The plan for Administration redistribution was explained to the group and the support reasons for redistributions was explained

Mr. Lannon made the motion to accept the Superintendent report.

Mr. Delaney seconded the motion. The motion passed.

Mr. Strout made a statement to the group after her report. He is entirely supportive of Dr. Riccio and her team.

“I’d just like to say that as the Chairperson of the committee, and as someone with an extensive background in school administration, that if you look at the DESE performance standards for District Administrators, that in my opinion Dr. Riccio has performed in an exemplary manner in all four areas including: Instructional Leadership, Management and Operations, Family and Community Engagement and Professional Culture. and that I have no doubt that with her leadership skills, her commitment to excellence, as well as her commitment to partnering with all seventeen sending communities, that she and her team will further enhance the standing of ENSATS as being the premier technical and agricultural high school in the Commonwealth.

Mr. DiLuna made the motion to add this remark verbatim to the minutes. They are included in this packet.

Mr. Delaney seconded the motion. The motion passed.

#### *10. Principal Report*

Assistant Principal Spruance gave the report. The attendance data was passed out to the group and reviewed with discussion.

The Skills USA state competition was reviewed along with the students who placed at the competition.

An MCAS update was given with subjects and dates for each test. Some trial tests will be given.

The senior week was reviewed with the activities planned for the graduating seniors.

The Hawk Highlight was then presented via a visual presentation.

Mr. Delaney made the motion to accept the Principal’s report.

Mr. O’Brien seconded the motion. The motion passed.

#### *11. Subcommittee Reports*

##### **Finance Subcommittee**

##### a. Financial Statements

Mr. Prazar made the motion to approve the Revenue and Expenditure Reports for February 28, 2019. If approved, the statements will be placed on file for audit.

Mr. Hathaway seconded the motion. The motion passed.

b. The fiscal Year 2018 Audit Report – Giusti, Hingston, & Company

Mr. Delaney made the motion to accept the Fiscal Year 2018 Audit Report received from Giusti, Hingston & Company.

Mr. Hathaway seconded the motion. The motion passed.

c. The fiscal Year 2019 Grants

Mr. Lannon made the motion to accept the following FY2019 Grants

<u>Grant Description</u>	<u>Amount</u>
MA DESE Improving Student Access to Behavioral & Mental Health	\$20,000(FY19) \$90,000(FY20)
MA DESE Teen Dating Violence Prevention and Intervention	\$17,394
Essex National Heritage Commission	\$ 2,000

Mr. Delaney seconded the motion. The motion passed.

d. Acceptance of Donations

Mr. Delaney made the motion to accept the donation of a 2006 Lincoln Navigator with an approximate value of \$4,850 from Mr. Robert H. Taylor of Boxford, Massachusetts to the Automotive Technology Program.

Mr. Hathaway seconded the motion. The motion passed.

e. Establishing Scholarships

Dr. Picone made the motion to accept the following donations for the scholarships described below.

- To accept a donation of \$16,000 from the Gene Haas Foundation to establish scholarships to be expended for student machinist-based training or engineering programs.
- To establish a scholarship sponsored by the Theresa Ruth Joens Automotive Technology Tool Fund for a graduating senior from the Automotive Technology Program.

Mr. Lannon seconded the motion. The motion passed.

f. Purchase of Fitness Equipment

Mr. Prazar made the motion for the purchase of equipment for the Fitness Center in the amount of up to \$33,000 from the Athletic Revolving Account.

Mr. Lannon seconded the motion. The motion passed.

g. Request for Proposal 2019-1

Dr. Picone made the motion to award RFP 2019-1 to Gienapp Architects, LLC of Danvers, Massachusetts for the design and construction administrative services for the demolition of the McNamara O'Shea Building.

Mr. Delaney seconded the motion. The motion passed.

h. Request for Proposal 2019-2

Mr. Delaney made the motion to award RFP 2019-2 to designLAB architects of Boston,

Massachusetts for the design and construction administrative services for the Larkin Exhibit Hall.

Mr. Hathaway seconded the motion. The motion passed.

Next Meeting: Wednesday, June 5, 2019 (5:00 p.m.)

#### **Personnel Subcommittee**

Next Meeting: Thursday, June 13, 2019 (5:00 p.m.)

#### **Policy Subcommittee**

Next Meeting: T/B/D (5:00 p.m.)

#### *12. Old Business*

Dr. Riccio explained the need for the approval of the following trips for reimbursement and alcohol policy. The policy clearly states that alcohol is not reimbursable.

Dr. Picone made the comment that it is impressive that tax is not reimbursable.

Dr. Riccio complimented Ms. Znamierowski and Ms. McMahan.

Mr. Delaney made the motion to approve a request for a team of five employees to attend the Best Practices and Innovations in CTE Conference 2019, September 25 – 27, 2019 in Tucson, Arizona funded through Professional Development funds.

Dr. Picone seconded the motion. The motion passed.

Dr. Riccio went on to describe this event and the purpose of it for the ENSATS staff.

Mr. Prazar made the motion to approve a request for a team of five employees to attend the National School Safety Conference & Exposition, July 22 – 26, 2019 in Las Vegas, Nevada pending funding.

Mr. Lannon seconded the motion. The motion passed.

#### *13. New Business*

Mr. Hathaway made the motion to consider scheduling a maximum of two breakfast meetings as needed during July and August 2019.

Dr. Riccio explained the reasoning why these summer meetings are important and the information that can be discussed.

Mr. Strout gave his reasons for supporting these breakfast meetings.

Mr. Lannon seconded the motion. The motion passed.

#### *14. Warrant*

Mr. Perkins made the motion to place the warrant on file for audit.

Mr. Lannon seconded the motion.

#### *15. Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A – Sections 18-25)*

There were no discussion items.

Mr. Strout reminded the School Committee they are all invited to attend the upcoming awards night and the graduation ceremony.

#### *16. Adjourn*

Mr. Strout made the motion to adjourn at 7:50 p.m.

The meeting adjourned at 7:50 p.m.  
Respectfully submitted by the Recording Secretary.

*The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Sections 18-25, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

\*Public Participation at School Committee Meetings (File: BEDH)