



Advanced Placement (AP) Student & Parent/Guardian Contract

Advanced Placement (AP) courses at Essex North Shore Agricultural & Technical School are extremely rigorous and the equivalent to a college-level course. They are intended for students who have demonstrated both the highest level of academic achievement and commitment to hard work. Typically, successful AP students are task-oriented, proficient readers who are able to organize their time and who have parent/guardian support. Students who are already overextended with academics and/or extra-curricular activities should seriously consider whether they have the time to devote to an AP class and the number of AP classes they can successfully undertake. Outside study time is generally at least one to two times the amount of time spent in class per week. Students who struggle with an AP course are expected to commit themselves to a greater effort and independently seek regular support services, one of which could be after school instructional assistance or private tutoring.

Prior to enrolling in an AP class, students and parents/guardians must agree to the following:

- I understand that there may be a prerequisite for the course as outlined by the Essex North Shore Agricultural & Technical School course catalog. By enrolling in the course, I certify that I meet these prerequisites, and I understand that there can be no parent/guardian override for AP prerequisites.
- I understand that there will likely be required summer work for the AP course. I accept responsibility to check the Essex North Shore Agricultural & Technical School website or communicate with the course instructor for summer assignments. I am aware that failure to obtain the summer assignments will not be an excuse for not completing assignments.
- I will complete all of the summer assignments before the first day of the school year. I understand that these assignments are due on the first day the class meets with no exceptions. If I fail to complete all of the required assignments, I understand that I will receive an "F" for any part of the summer assignments I fail to complete, thereby beginning the year with a serious deficit in my grade.
- I understand that school cancellations may mandate that time outside the regular school day up to and including Saturdays may be required in order to complete the AP curriculum.
- I understand that by enrolling in an AP course and electing to take the appropriate AP Exam in May, it will be at my own expense (see payment information below).
- I understand that I am required to visit College Board's AP Central to review the syllabus for each course of interest before signing up and submitting the contract:

<http://apcentral.collegeboard.com/apc/public/courses/descriptions/index.html>

College Board is introducing two **NEW** fees beginning School Year 2019-2020: a **late registration fee (\$40)** and an **unused/cancellation fee (\$40)**. These fees encourage students to commit to the taking AP exams early and stay engaged throughout the year, increasing their chances of earning college credit.

<u>Type</u>	<u>Description</u>	<u>Cost per Exam</u>
On-time order	Exam ordered by November 15	\$94
Late order	Exam ordered between November 16 and March 13	\$94 + \$40 fee
Unused/ canceled exam	Exam canceled or not taken by the student	\$40 fee

**These costs are determined by and forwarded to College Board.*

Student's To-Do List

What students need to do to prepare for the 2019-20 AP school year

MARCH 2019

-Students sign up for AP classes at school and return the signed AP contract to their Guidance Counselor

SPRING/SUMMER 2019

- Students visit apstudent.collegeboard.org to learn more about AP courses and exams.
- Students without a College Board account should create one and set their password.
- Students who already have an account should make sure they know their username and password.
- ALL AP students will need their username and password when their AP classes start in the fall.

SUMMER 2019

-Complete assigned summer coursework and assignments thoroughly and timely

FALL 2019

-First week of class: AP Instructors will give students a **join code** for each of their AP classes. Students will access their College Board username and password and **join code** to enroll in their class section.

OCTOBER/NOVEMBER 2019

Register for AP Exams (to be delivered Spring 2020) in your Academy Office.

Reminder: see fee schedule above, including **NEW** late registration fees and cancellation fees as well as registration deadlines.

SPRING 2020

- March: Schools submit any changes to their exam order and order exams for students in spring courses.
- May: Students take AP Exams according to the schedule set by AP/College Board.

SUMMER 2020

-July: AP Exam scores are released.

(Source: www.collegeboard.org)



Name (Print Clearly): _____

Grade: ____ Academy: East/West Guidance Counselor: _____

Please check all Advanced Placement (AP) courses in which you elect to enroll in for SY 2019-2020:

English

____ 11 – AP English Language & Composition
____ 12 – AP English Literature & Composition

Mathematics

____ 12 – AP Calculus AB

Science

____ 10 – AP Biology (Double Block)
____ 12 – AP Physics

History & Social Science

____ 11 – AP U.S. History

- I have reviewed the course syllabus at ap.central.collegeboard.com and understand that the rigor of an AP course is equivalent to a typical college course.
- I understand that it is my responsibility to do any and all summer/pre-course assignments before the class begins, that there may be requirements outside the regular school day (including Saturday class meetings), and to do everything in my power to be successful in the AP class(es) I have elected.
- I understand that after submitting this contract that I will be enrolled and starting the AP course(s) I elected at the beginning of the school year.
- I understand the above fee schedule as it relates to my opportunities to take AP exams at Essex North Shore Agricultural & Technical School next school year.
- I understand that I will not be allowed to withdraw from an AP course except under extreme circumstances as staffing needs are determined by student requests. Extreme circumstances will be determined by the Director of Academics (Dr. Thomas O’Toole) and Principal (Shannon Donnelly).
- I understand that if I am allowed to withdraw from an AP course, every effort will be made to assign me to a different course in the same subject area however, this is dependent on where space in a class is available. I further realize that I may not be able to enroll in a specific course and/or level that I desire, and that I may be placed in whichever course is available and can fit my schedule.

Student Signature

Date

Parent/Guardian Signature

Date