

Essex North Shore Agricultural & Technical School District
Annual School Committee Meeting

Essex North Shore Agricultural & Technical School
565 Maple Street
Hathorne, Massachusetts 01937
Media Center (Upper Level)

Thursday, January 10, 2019
7:00 p.m.

Approved Minutes

Members Present: F. DiLuna, Department of Agriculture
J. O'Brien, Department of Agriculture
E. Armstrong, Beverly
Vacant, Boxford
W. Marquis, Danvers
C. Grant, Essex
V. Gilman, Gloucester
W. Lannon, Hamilton
G. Hathaway, Lynnfield
J. Delaney, Manchester By The Sea
M. Strout, Marblehead
A. Liteplo, Middleton
E. Johnson, Nahant
B. Griffin-Dunne, Peabody
B. Perkins, Rockport
J. Picone, Salem
A. McDonald, Swampscott
A. Prazar, Topsfield

Members Absent: G. Demsey/ Dept. of Agriculture, W. Nichols/Wenham

Others Present: Dr. Riccio/Superintendent Director , S. Donnelly/Principal,
M. Znamierowski/Business Manager, K. McMahon/Treasurer, J. Eberhardt/Student Rep.,
C. Bates/Student Rep., L. Paquette/Student Rep.

1. Call to Order

Dr. Riccio Called the meeting to order at: 7:18

2. Salute to the Flag

3. Election of Officers

a. Chairperson

Dr. Riccio took nominations for the School Committee Chairperson. The group participated in conversation and the election of the following officers.

Mr. DiLuna nominamted Mr.Strout.

Mr. O'Brien seconded the motion.

It was a unanimous vote for Mr. Strout, Marblehead as School Committee Chairperson.

Mr. Strout moved to the front of the room and officiated over the remainder of the meeting.

b. Vice Chairperson

Mr. Hathaway nominated Mr. Marquis, Danvers as the School Committee Vice Chairperson. Mr. Lannon seconded the motion. The vote was unanimous for Mr. Marquis, Danvers as School Committee Vice Chairperson. Mr. Marquis moved to the front of room next to the Chairperson.

c. Secretary

Mr. O'Brien nominated Ms. Griffin Dunne, Peabody as School Committee Secretary. Mr. DiLuna seconded the motion. The vote was unanimous for Ms. Griffin Dunne as School Committee Secretary.

4. Appoint District Treasurer

Kathleen McMahan, current ENSATS treasurer was nominated and voted on unanimously.

5. Appoint Recording Secretary

Mr. O'Brien nominated Lisa Coult, current Recording Secretary. Mr. Lannon seconded the motion. The vote was unanimous for Lisa Coult as School Committee Recording Secretary.

6. Public Comment

***No Public Comment.*

***Student Representatives Report*

The student representative, Johnathon Eberhardt gave a report on athletics. Carly Bates reported on Drama and shop placement being held on January 18, 2019. Lexi Paquette reported on skills and bio-tech.

7. Approval of Meeting Minutes

Mr. Marquis made the motion to approve the minutes from the December 13, 2018 Regular School Committee Meeting. Mr. O'Brien seconded the motion. All in favor. Mr. Prazar, Topsfield abstained.

8. Communications

The group discussed the following communications.

a. Allocation of Votes Effective January 1, 2019

Dr. Riccio discussed the new weighted votes. Which are part of this packet.

b. Nahant 2018 Annual Report, Esther A. Johnson, Nahant Representative

c. Esther Johnson commented on her day at the Johnson school with twenty students that helped with an outdoor playground initiative. ENSATS students helped with mulching and clearing and will be making some of the components for the playground here at ENSATS. She thanked Dr. Riccio for the past six months with her as Superintendent/Director.

d. Notice of Retirement Received from Donald S. Gibson, Assistant Principal

Dr. Riccio announced the letter from Mr. Gibson resigning from his position. His letter is part of the packet.

Mr. Strout will send a thank you letter for his service.

d. MASC Day on the Hill – May 1, 2019

Dr. Riccio discussed the details of MASC day.

Ms. Griffin Dunn commented on how important this day and what a highlight it is.

e. Guisti, Hingston and Company Audit Engagement Letter
Ms. Znamierowski commented on the audit.

9. Massachusetts School Building Authority Required Vote To Submit A Statement of Interest
Dr. Riccio discussed that a vote is needed to submit a statement of interest for the plans for the South Campus. The statement of interest is included in this packet.

Ms. Griffin Dunn asked about the process of the statement of interest.

Dr. Riccio explained that there is a deficiency issue that needs to be rectified.

Mr. DiLuna read the statement of interest vote aloud to the group:

FORM OF VOTE

Resolved: Having convened in an open meeting on January 10, 2019, prior to the SOI submission closing date, the Essex North Shore Agricultural & Technical School Committee, of Hathorne, Massachusetts, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent-Director to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 15, 2019 for the Essex North Shore Agricultural & Technical School District located at 562 Maple Street, Hathorne, Massachusetts which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future.

Priority 5: Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers heating and ventilation systems to increase energy conservation and decrease energy related costs in a school facility. Brief description of deficiencies: **1. Mechanical HVAC System** – Current state of Low Pressure Steamed Systems is inefficient; pumps and steam lines are deteriorating; underground steam lines are leaking. **2. Roof** - Approximately thirty (30) years old. **3. Doors and Windows** - Single pane, not energy efficient; and hereby further specifically acknowledges that by submitting this Statement of Interest form, the Massachusetts School Building Authority in no way guarantees the acceptance or approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Regional School District to filing an application for funding with the Massachusetts School Building Authority.

Mr. O'Brien made the motion to submit the statement of interest as a vote.

Mr. Delaney seconded the motion.

All members present were in favor of the submission of interest as a vote.

The vote was unanimous to submit the statement of interest as a vote.

10. Subcommittee Reports

Finance Subcommittee

The group participated in a discussion to reschedule the February 6, 2019 meeting due to a conflict.

Dr. Riccio has a conflict due to a trip to High Tech High in California including herself and other educators. Mr. Strout asked Mr. Perkins for a suggested date. Tuesday, February 5th was recommended. Others would prefer Monday, February 4th. February 4th was chosen as the date.

Mr. Perkins made the motion to move the February 6th meeting to February 4th.

Mr. Marquis seconded the motion.

All in Favor.

District Policy

The group participated in conversation to adopt the following policies:

Ms. Liteplo described the policies being voted on and the work done by the District Policy subcommittee

a. Educational Stability Programming

Ms. Liteplo made the motion to adopt the Educational Stability Policy.

Mr. Lannon seconded.

Mr. DiLuna asked if they had been vetted.

All in Favor.

b. Transgender and Gender Nonconforming Students

Ms. Liteplo made the motion to adopt the Transgender and Gender Policy.

Mr. Perkins seconded. All in Favor

c. School Emergency Operation Plan

Ms. Liteplo made the motion to adopt the School Emergency Operation Plan.

Mr. O'Brien seconded the motion.

All in favor.

Next Meeting: March 14, 2019 5:30 p.m.

Personnel Subcommittee

The group participated in discussion to reschedule February 13, 2019 due to conflict
The February 13 meetings will be rescheduled February 7th.

11. Old Business

*none

12. New Business

The school committee assignments were passed out in document form which is part of this packet. Mr. Strout reviewed the assignments with the committee and the new member assignments. He also reviewed the specialty committee assignments.

13. Warrant

Mr. Perkins made the motion to accept the warrant as submitted.

Mr. Marquis seconded the motion.

All in Favor.

14. Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A - Section 18-25)

Dr. Riccio announced that the High Tech High trip requires approval and a signature.

Mr. Marquis made the motion to approve and sign.

Mr. O'Brien seconded the motion.

All in Favor

Dr. Riccio announced a very important event coming up on January 23, 2019

Ms. Donnolly reviewed the event and described what it is about. "If they Had Known" is the presentation. All students will have seen it by January 23. January 23rd is an evening event for any parent or community member that would like to attend. She went on to review the staff that participated in this presentation.

A flyer was passed out to the group for advertisement purposes.

Ms. Donnolly reviewed the Hawk Highlite that was presented yesterday. A video was shown to the group presenting the Hawk Highlite winner. Connie Dawes was the recipient.

Ms. Donnolly discussed who designs the videos.

Ms. Liteplo asked what Ms. Dawes position is at the school? She is a special education team chair.

Mr. Strout will be sending a thank you letter to the culinary arts team for dinner tonight.

15. Adjourn

Mr. Marquis Made the motion to adjourn at: 7:55 pm.

Ms. McDonald Seconded the motion.

All in Favor.

The meeting adjourned at: 7:55

Respectfully submitted by the Recording Secretary, Lisa Coult.

The listing of matters is those reasonably anticipated by the Chair, in accordance with M.G.L., Chapter 30A, Section 18-25. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

*Public Participation at School Committee Meetings (File: BEDH)