

Essex North Shore Agricultural & Technical School District
Regular School Committee Meeting

Essex North Shore Agricultural & Technical School
565 Maple Street
Hathorne, Massachusetts 01937
Maple Street Bistro
(Main Level)

Thursday, December 13, 2018
7:00 p.m.

Tentative Minutes

Members Present: F. DiLuna, Department of Agriculture
J. O'Brien, Department of Agriculture
G. Demsey, Department of Agriculture
E. Armstrong, Beverly
Vacant, Boxford
W. Marquis, Danvers
Vacant, Essex
Vacant, Gloucester
W. Lannon, Hamilton
G. Hathaway, Lynnfield
J. Delaney, Manchester By The Sea
M. Strout, Marblehead
A. Liteplo, Middleton
E. Johnson, Nahant
B. Griffin-Dunne, Peabody
B. Perkins, Rockport
J. Picone, Salem
A. McDonald, Swampscott

Members Absent: Mr. Prazar, Mr. Nichols

Others Present: V. Gilman, C. Grant, M. Znamierowski, K. McMahon, S. Donnelly Dr. Riccio,
J. Eberhardt/Student Representative/Carly Bates, Student Representative,
T. Norris/Attorney, A. Greenleaf/Angell, L. Berube, B. Carr, R. Smith

1. Call to Order

Mr. Strout called the meeting to order at: 7:00

2. Salute to the Flag

*3. Public Comment**

Mr. Strout introduced Val Gilman from Gloucester as the next representative effective January 1, 2019.

Chris Grant, the next representative from Essex was introduced. He graduated ENSATS in 2008.

Mr. Strout offered an opportunity for public comment. There was no public comment.

4. Student Representatives Report

The student representatives Johnathon Eberhart stated winter athletics are starting. He reviewed the activities the clubs are involved with.

Ms. Bates: discussed other events students are involved within the performing arts.

5. Approval of Meeting Minutes

Mr. Marquis made the motion to approve the November 15, 2018 Regular Meeting Minutes.

Mr. Hathaway seconded the motion. Mr. DiLuna recommended a type-o change. The motion passed.

Mr. Hathaway, Ms. Liteplo and Dr. Picone abstained.

6. 2018 Cell Signaling Technology's Education in Grant Award

Dr. Riccio introduced the Cell Signaling grant and the four students who will be presenting the information.

A slide show was presented to the group while the student reviewed the information. The slideshow is in packet form and part of these minutes.

Ms. McDonald: expressed her being excited about this program and how much the students already know.

Mr. Armstrong: asked how they found a teacher to teach this at ENSATS.

7. Co-operative Education Program

Mrs. Berube, Cooperative Education Coordinator provided an update regarding the Cooperative Education Program. There was a slideshow presentation provided for her presentation. She reviewed the number of students involved and employers that have students working with them. She reviewed the past three years and provided numbers of students who are working or worked on Co-ops. The numbers are lower in the health profession field due to a Human Resources transition at North Shore Medical Center. There is still strong interest in advance manufacturing. She reviewed ongoing partnerships and placements for these students. The construction management program was reviewed. Dental assisting students have some difficulty getting dental offices to work with them. There is a new co-op with the Essex County co-op. The Danvers inspection office is working with the plumbing, electrical and carpentry co-ops. New relationships that have begun were introduced. Biotech, culinary arts, DVC graphics, Health Assisting, IT and Vet Technology still struggle getting students out on co-ops. Mass hire has come in and given workshops and a career fair is planned for March, 2019.

Mr. Marquis: asked about the department heads in Danvers and their interest in the program.

Mr. Perkins: advised of a new company moving in to Rockport that has an aerospace background.

Ms. Berube: advised the group of meetings she has scheduled with potential co-op opportunities.

8. Articulation Agreements

Ms. Bonnie Carr, Director of Workforce Development and Ms. Rebecca Smith, provided an update regarding Articulation Agreements for the District.

Dr. Riccio introduced the topic and some background on articulation agreements.

Bonnie Carr presented a slideshow and passed out a packet (included with these minutes) and reviewed Articulation Agreements with programs offered here at ENSATS.

Mr. Strout supported this program for saving the students time and money for college credits.

9. Ann Marie Greenleaf, DVM, CACVECC, Chief of Staff, Angell Animal Medical Center

Mr. Strout introduced the presentation and stated that it has been recommended by the finance committee.

Dr. Riccio introduced Attorney Tim Norris and the review he has done on this MOU.

Mr. Norris reviewed the Memorandum of Understanding (part of this packet) and partnership with

Angell Animal Medical Center presented to Finance Subcommittee. He reviewed the financial positions of both parties.

Ms. Greenleaf introduced some of the other Technical schools that have programs through Angell currently. She discussed some of the employment opportunities available to students after studying in this program and working in the Angell clinic at ENSATS.

Mr. Strout advised that the local veterinarians are in support of this program.

Mr. O'Brien asked when the clinic would open.

Ms. Greenleaf stated July or August, 2019 at the latest.

Mr. Strout went on to advise the group of the vetting the Finance Committee did on this program prior to tonight.

Mr. Lannan asked where the clinic would be located on campus.

Dr. Riccio described the location of the clinic on campus and what part of the existing building can be used for the clinic.

Mr. Strout advised of the low income pricing and veterans pricing available.

Dr. Picone asked about hours of operation and emergency services.

Ms. Greenleaf said they can provide urgent care but no overnight care.

Dr. Picone asked if there were any animals that will not be seen.

Ms. Greenleaf discussed some of the animals, reptiles and fowl, that would not be seen.

Mr. Perkins brought up some of the grants that can be accessed to help fund the program.

Mr. DiLuna asked about the start time and lead times. Also, if large animals can be serviced.

Ms. McDonald asked about insurance for students and the animals being serviced.

Mr. Norris advised that the insurance is in place.

Mr. Perkins made the motion to accept the MOU with Angell Medical Center.

Mr. O'Brien seconded the motion. The group was unanimously in favor.

10. Proposed Executive Session

Mr. Strout made the motion to enter into Executive Session to discuss strategy with respect to collective bargaining with the Hathorne Teachers Federation, Local 1269, American Federation of Teachers and to return to Open Session.

A unanimous roll call vote was taken to enter into Executive Session at 7:41pm.

A unanimous roll call vote was taken to return from Executive Session.

The group returned from Executive Session at: 8:05

11. Communications

The group discussed the allocation of Votes (included in packet) based on the October 1, 2018 Student Enrollment.

Mr. Strout mentioned the three communities that have increased votes.

12. Superintendent-Director Report

Dr. Riccio presented the Superintendent-Director Entry Plan Update, December, 2018. A packet was given to the committee (part of these minutes).

She went on to review her Entry plan. She reviewed her primary smart goals in relationship to culture. She discussed the Book: The Culture Code and its core values. Next they will be using the book: The Talent Code. She introduced her coach Christine McGrath who is in the audience. She reviewed Grant Applications.

Dr. Picone asked if there is a grant writer to help with writing these grants.

Dr. Riccio discussed the process of writing grants and what staff might be involved.

Dr. Riccio went on to discuss stakeholder meetings which involves students, PTO, Teachers, Leadership team, Bus Driver, Clerical Unit, Farm crew, Maintenance and Facilities, Paraprofessionals, Program advisory committee, Community Organizations, Alumni Associations, and Emergency Response Teams.

Dr. Riccio went on to discuss the statewide data review, Committee Work and subcommittees, School Emergency Operations Plan, Budget trends, NEASC, Teacher evaluation documents, Lease

Agreements, Annual Town reports, Graphics students.

Ms. Liteplo asked when the rest of the community pictures would be completed by the graphic students.

Ms. Griffin Dunne asked that the annual reports be emailed.

She added a column to the right of her smart goals for updates.

Ms. McDonald asked about the ROTC and potentially advertising that it may be a future program.

The group applauded Dr. Riccio and the entire ENSATS team

Mr. Marquis made the motion to approve the Superintendent's report. Mr. Hathaway seconded. The motion passed.

13. Principal Report

Ms. Donnelly reviewed the Out of State Field Trip Requests

Mr. Marquis made the motion to approve an Out of Country Travel Proposal for request for forty-five (45) grade 12 students to visit Italy, Austria and Switzerland from April 16, 2021 to April 24, 2021.

Mr. Delaney seconded the motion. The motion passed.

Ms. Donnelly advised the group that tomorrow is the Hawk Holiday Hope fundraiser. She went on to describe the number of gifts being given and how the money was raised per class. Representatives from DCF will be onsite to collect the gifts. There will be a door decorating competition and staff/student basketball and hockey game. She passed out a packet on the Skills USA leadership.

Mr. Demsey spoke of a call he received from a lady that wanted to talk about the Larkom cottage and potential demolition.

Mr. Hathaway spoke to the group about an architect and plans for the Larkom cottage before voting on the project.

Dr. Riccio assured the group that nothing will be decided without the School Committee's vote.

The November Hawk Highlight was presented to the group. Faith Penta is the recipient.

Mr. Marquis made the motion to approve the Principal's report. Mr. Hathaway seconded the motion. The motion passed.

14. Subcommittee Reports

a. Financial Statements

Mr. Perkins made the motion to accept the financial statements. Mr. Marquis seconded. The motion passed.

b. Acceptance of Donation

Mr. Perkins made the motion to accept the donation of \$1,000 from the Employee Directed Giving, Cummings Properties, to the Cosmetology Career & Technical Education Program. Mr. Marquis seconded the motion. The motion passed

Next Meeting: January 2, 2019

District Policy Subcommittee

Next Meeting: March 14, 2019 (5:30 p.m.)

Personnel Subcommittee

Next Meeting: February 7, 2019 (5:30 p.m.)

Mr. Strout announced that the next January 10 meeting will be the annual dinner and reorganization meeting. A Chair, Vice Chair and secretary will be nominated.

15. Old Business

16. New Business

17. Warrant

Mr. Perkins made the motion to approve the warrant and place on file for audit. Mr. Marquis seconded the motion. The motion passed.

Ms. Johnson announced that she will be resigning and submitting her letter in 2019. She will attend the January 10th meeting as her last.

18. Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A – Section 18-25)

19. Adjourn

Mr. Strout made the motion to adjourn at: 9:03. Mr. Lannon seconded the motion. The motion passed.

The meeting adjourned at: 9:03 pm

Respectfully submitted by: *The Recording Secretary*

The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

*Public Participation at School Committee Meetings (File: BEDH)

