

Essex North Shore Agricultural & Technical School District
Regular School Committee Meeting

Essex North Shore Agricultural & Technical School
565 Maple Street
Hathorne, Massachusetts 01937
Maple Street Bistro
(Main Level)

Thursday, November 15, 2018
7:00 p.m.

Approved Minutes

Members Present: F. DiLuna, Department of Agriculture
J. O'Brien, Department of Agriculture
G. Demsey, Department of Agriculture
E. Armstrong, Beverly
W. Marquis, Danvers
W. Lannon, Hamilton
J. Delaney, Manchester By The Sea
M. Strout, Marblehead
E. Johnson, Nahant
B. Griffin-Dunne, Peabody
B. Perkins, Rockport
A. McDonald, Swampscott
A. Prazar, Topsfield
W. Nichols, Wenham
M. Teixeira Prince, Gloucester

Members Absent: A. Craig/Essex, G. Hathaway/Lynnfield,
A. Liteplo/Middleton, J. Picone/Salem

Others Present: M. Znamierowski, K. McMahon, S. Donnelly Dr. Riccio, Mary Ann Nay(Senator Tarr's Office), J. Eberhardt/Student Representative/Carly Bates, Student Representative, Chris Walsh and Brian Donaho (Essex Sports Center), Paul Crofts and Martha Verrington/Natural Resource Management teachers. Katherine Westbrook, Laraine Haring, Will Connolly, Tucker Adams, Jarrod Middleton, Samantha Stuto/Zero Waste student group.

1. Ms. Teixeira Prince called the meeting to order at: 7:03
2. *Salute to the Flag*
3. *Public Comment** Mary Ann Nay presented Melissa Teixeira Prince with citations from the Governor. She read the citation aloud to the group. A citation from the Massachusetts Senate was read aloud. Ms. Teixeira received a standing ovation from the group.

4. *Student Representatives Report*

Student representative Johnathon Eberhardt reported on athletics and their best season ever. There were three coaches of the year at ENSATS. There were three league champions. He also gave placings for state championships and MIAA placements. The girl's valley ball advanced to semi-finals. Carly Bates reviewed the student activities that are happening at ENSATS.

Esther Johnson complimented the students on their presentation of: "You Can't Take It with You"

5. *Approval of Meeting Minutes*

Mark Strout made the motion to approve the October 11, 2018 Regular Meeting Minutes.

Mr. Marquis seconded the motion. All in Favor.

Ms. Teixeira Prince requested a corrected method for recording roll call votes by the Recording Secretary.

Joe Marino passed out key cards with access codes for the School Committee to access the building

6. *South Campus Building Assessment Report – Gienapp Design Associates*

Dale Gienapp discussed the assessment report. A presentation was given to the group. The history of the buildings was given and the process of the assessment. A hard copy of the visual presentation is part of this packet. He reviewed the limitations of the current buildings based on enrollment. The building's needs were discussed. The student activities in the Alumni gym were presented. Renovations, leasing space and missing performing arts space were reviewed. Five options were identified for the South campus renovations along with estimated costs for each building's refurbishing.

Mr. Demsey: asked how the students would access the buildings across the road.

Mr. Gienapp: explained the scenario of students accessing the buildings on South Campus.

Mr. Demsey: reminded why there were two gyms built on South Campus.

Mr. O'Brien: asked if some the improvements would fall under the State MSBA reimbursement. The group discussed the MSBA reimbursement for performing art locations and auditoriums.

Dr. Riccio: discussed the purposes of the Performing Arts center educationally to qualify for reimbursement.

Mr. DiLuna: asked about the current gym and its capacity.

Dr. Riccio: explained how the classrooms and the rental opportunities of a Performing Arts center. She reviewed the limits of the current gymnasium for student recognitions.

Mr. DiLuna: asked about the ability to increase student population by utilizing the South campus.

Mr. Gienapp: discussed with the group how they got to the decision that a Performing Arts Center is needed.

Mr. Marquis: reminded the group why a Performing Arts Center was not built initially.

Mr. Nichols: asked about capacity at the Alumni gym.

Mr. Strout: complimented the Gienapp group for their attention to detail and their knowledge of the South campus building's conditions. He also reminded the group of the desire to renovate the Larkin College.

Mr. Lannon: asked about using the Performing Arts center for graduation due to its being held outside currently.

Dr. Riccio: discussed the limitations currently for graduation.

Mr. Strout: brought up the Day Care Center and if it should be moved to Smith Hall and out of Gallant due to the conditions of Gallant.

Mr. Delaney: commented on the conditions of the South Campus buildings becoming a liability.

Ms. Teixeira Prince: asked about the next steps moving forward.

There has been an appropriation committee set up. They have not met yet.

Ms. Teixeira Prince: made comment about keeping the member communities informed of the intentions of the project due to the costs.

Mr. Strout: asked Mr. Gienapp which buildings needed attention first. McNamara and Gallant.

Mr. Marquis: asked about fire protection and fire alarms in those buildings.

Ms. McDonald: discussed the interest from students by building a Performing Arts Center and how they would handle increased enrollment.

Dr. Riccio: gave some scenarios of how classroom space can become available.

Mr. O'Brien: talked about tearing down some of the old buildings and creating just one Performing Arts Center.

There was discussion among the group of how to create access to South Campus. Whether it is a bridge or a tunnel.

Dr. Riccio: talked about the importance of bridging the two campuses together due to the history of those buildings.

7. Essex Sports Center –

Mr. Walsh and Mr. Donaho from Essex Sports Center updated the Committee regarding projects and opportunities at Essex Sports Center. He reviewed the ice time being made available to ENSATS students. An Eco System between the two locations was discussed. He mentioned that the Field House being made available for graduation. He would like to see a greater presence of ENSATS at the Sports Center. He reviewed different tournaments that are being held there and encouraged ENSATS to come up. There are still some areas of the building that are not finished. Using the students and Co-Op program to benefit them and Essex Sports Center. He feels there is a place for any of the 1,400 ENSATS students at the Sports Center and would like to capitalize on the partnership.

Ms. Teixeira Prince: asked how the forty hours are used by ENSATS students.

Mr. Walsh: explained how the forty hours are accessed by ENSATS in different ways.

Ms. Teixeira Prince: asked about public skating being used as a fundraiser for the school.

Mr. Nichols: asked about a sign out front with space for lease out front of the Sports Center.

Mr. Walsh: reviewed the other tenants that share the property with them.

Mr. Marquis: asked if ENSATS was up to date on their rent.

Ms. Teixeira Prince: asked about skate rental.

8. Ann Marie Greenleaf, DVM, CACVECC, Chief of Staff, Angell Animal Medical Center

This conversation has been tabled until December. Some documents were made available too late to be discussed tonight.

Mr. DiLuna: asked about the paragraph on the first page of the presentation.

9. Communications

a. Notice of School Committee Appointment

Ms. Valerie P. Gilman, Gloucester Representative was not present tonight.

b. Notice of School Committee Reappointment

Ms. Teixeira Prince announced the reappointment of Mrs. Beverley Ann Griffin-Dunne, Peabody Representative.

c. Notice of Resignation Received from Ms. Melissa J. Teixeira Prince, Chairperson

The resignation letter from Ms. Melissa Teixeira Prince is part of this packet.

d. Notice of Resignation Received from Mr. Alvin W. Craig, Essex Representative

The resignation letter from Mr. Alvin Craig is part of this packet.

10. Superintendent-Director Report

Dr. Riccio presented her report to the group. A group of students presented a project on zero waste for ENSATS. The students explained how recycling works currently at ENSATS and the options they plan to implement for the Zero Waste program. Consumer waste and solution steps were discussed. Misuse of dumpsters and recycle bins was discussed. The false recycling of water bottles was reviewed and

options available to reduce plastic at the school. The manure pile was explained to the group along with the benefits and hazards of it. Lastly, their solutions were presented and explained. A cost savings was reviewed and it will be achieved.

Mr. Delaney: asked if any of the composting would be on site at ENSATS.

The group reviewed the free manure exchange process.

Mr. Delaney: asked how many compost barrels would be needed.

The students explained how the compost barrels would be used.

Mr. O'Brien: asked if there would be an offset of the cost for trash to be taken away.

Mr. Prazar: explained how the tipping fees can be reduced.

The students explained how this will be publicized and made effective at the school and how to be sure recyclables are disposed of properly.

Mr. DiLuna: asked about the function of Black Earth and composting on site.

Black Earth's presence in other districts was discussed. Some of the services already being provided by Black Earth was reviewed.

Dr. Riccio: advised of the Pilot program that was sponsored by the seniors last year. The ENSATS cooking staff is supportive of this program.

The importance of recycling to the students and staff was discussed by the group. The students that will be setting up the Zero Waste program are part of the Natural Resources program. The amount of work the students have already accomplished was reviewed. There will be two co-op positions made available to ENSATS students at Black Earth.

Ms. Teixeira Prince: gave her support of this initiative.

Dr. Riccio went on to present her report; which is part of tonight's packet.

Ms. Griffin-Dunne: complimented the advertising of the open houses.

Student applicants for next year, the budget timeline, The Larkin Cottage, Senator Berry's passing, New program applications, Her entry plan, Hawk Highlights (a presentation was given). Cammy Gansenburg was introduced to the group as the Hawk Highlight award winner. The statues for this honor were presented to the group. Another presentation was given for: Robin Kelly as a Hawk Highlight winner.

Dr. Riccio continued with her report by reviewing her smart goals, curriculum reviews and communication.

Mr. Marquis made the motion to accept the report.

Ms. Griffin –Dunne seconded the motion. All in favor.

11. Principal Report

Ms. Donnelly reviewed the following field trips.

12. Out of State Field Trip Requests

Mr. Marquis made the motion to approve an Out of State Field Trip Request for twenty-five (25) grade 9 -11 Cosmetology students to Evolve Salon System, 252 Willow Street, Manchester, New Hampshire January 30, 2019.

Mr. Strout Seconded the motion.

Mr. Marquis made the motion to approve an Out of State Field Trip Request for nineteen (19) grade 10 Environmental Technology students to Nashua National Fish Hatchery, 151 Broad Street, Nashua, New Hampshire January 11, 2019.

Mr. Strout Seconded the motion. All in Favor

Ms. Donnelly went on to give the number of students (98) who received the John and Abigail Adams award. She reviewed the student awards at the National FFA conference. The students made a newsletter about the trip. It was distributed to the group and is part of this packet.

The last Professional Develop day was described. Freshman parent night was part of her report.

The Open House next week and who will be present was reviewed. The two Holiday Fundraisers were explained and order forms were passed around.

13. Subcommittee Reports

Finance Subcommittee

a. Removal of Trees

Mr. Perkins made the motion to authorize the transfer of funds in the amount of \$15,000 for removal of aging and deteriorating trees on the grounds.

Mr. Marquis seconded the motion. All in Favor.

b. Outstanding Travel Reimbursement FY2018

Mr. Perkins made the motion to authorize the payment of an outstanding travel reimbursement from FY2018 in the amount of \$224.45 for a consultant working in admissions.

Mr. Delaney seconded the motion. All in Favor.

c. Cleaning Service Bid FY2019-3

Mr. Perkins made the motion to award this bid to Star Building Service, Inc. of Boston, the lowest responsive bidder for an estimated three-year cost of \$86,263.20.

Mr. Marquis seconded the motion. All in Favor.

Ms. Teixeira Prince: asked if this company had ever been used before.

d. Salary for Director of Facilities, Farm & Grounds

Mr. Perkins made the motion to approve the prorated salary of \$113,333 for the Director of Facilities, Farm & Grounds effective November 16, 2018.

Mr. Marquis seconded the motion. All in Favor.

e. Massachusetts Learning Excursions Private Grant

Mr. Perkins made the motion to accept the Massachusetts Learning Excursions Private Grant. This grant is funded through the Next Generation Learning Challenges (NGLC) and the Farr Foundation. A team of five individuals will receive a stipend of \$1,100 (total monetary values of \$5,500) to pay for all of their travel related expenses (hotel, airfare, any non-hosted meals, etc.).

Mr. Marquis seconded the motion. All in Favor.

f. Chapter 74 Special Education Assessment Formula for Out of District Students

Mr. Perkins made the motion to approve a Chapter 74 Special Education assessment for Out of District Student's with a revised formula.

Mr. Marquis seconded the motion. All in Favor.

Ms. Znamierowski: reviewed some discussion that has taken place regarding a maximum amount being charged and keeping it equitable to all member communities. There will be a percentage of the total costs assessed to each member community.

Dr. Riccio: continued to describe the revenue, caps and percentage being charged to the member communities.

Mr. O'Brien: asked about the sending communities being reimbursed for the Special Education students that are attending ENSATS. The chapter 70 funds go the sending communities.

Ms. Teixeira Prince: asked if the sending community would have to pay more than they are being reimbursed with chapter 70 funds.

Mr. Strout: reminded that most communities only have a couple of students attending ENSATS.

Mr. DiLuna: asked if this was for in district or outside communities.

This is only being charged to outside communities.

Mr. DiLuna: asked for clarification of the charges over and above the per capita charge per student.

Dr. Riccio: described how this will be presented to the outside communities regarding these new assessments based on Special Education services.

Mr. DiLuna: asked who would participate in the appeal process.

Dr. Riccio: explained how the appeal process progresses. She also advised that services are reduced generally in high school.

Mr. Lannon: asked about the IEP data being tracked to present to these communities.

Dr. Riccio: explained how vocational goals can become part of the IEP.

Next Meeting: December 5, 2018

District Policy Subcommittee
Next Meeting: December 13, 2018 (5:30 p.m.)

Personnel Subcommittee
Personnel- New positions

Mr. Strout made the motion to approve the following job descriptions: Director of Workforce
Mr. Marquis seconded the motion. All in Favor
Mr. Strout made the motion to approve the Development and Data & Assessment Specialist positions.
Mr. Marquis seconded the motion. All in Favor.
Next Meeting: February 7, 2019 (5:30 p.m.)

14. Old Business

15. New Business

Mr. Perkins asked for a co-op update at the next meeting.

Mr. Strout: complimented the administration on the articles that were published in the Salem News.

Ms. Teixeira Prince: reminded Dr. Riccio that her mid-year review will be coming up very soon.

16. Warrant

Mr. Perkins made the motion to approve the warrant and place it on file.
Mr. Marquis seconded the motion.
Ms. Znamierowski: announced that there was a glitch with the checks, but the warrant is exactly the same.
All in Favor.

17. Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A – Section 18-25)

Ms. Teixeira Prince: advised the group that this is her last meeting. She has thoroughly enjoyed being on this School Committee over the past nine years. She feels this is one of the best schools in the state.
A cake and gifts were presented to Ms. Teixeira Prince by Dr. Riccio. She received a blanket, an umbrella, a coffee mug. The leadership team also gave her a gift of drinking glasses.

18. Mr. Strout made the motion to Adjourn at: 9:40pm
Mr. Lannon seconded the motion. All in Favor

The meeting adjourned at: 9:40pm

Respectfully submitted by The Recording Secretary

The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

**Public Participation at School Committee Meetings (File: BEDH)