

## Program Advisory Meeting Minutes - October 17, 2017

### **Issues**

- teacher missing
- no notification of RSVPs
- no red folder
- one person showed up (Wayne Jalbert); may need to rebuild advisory program - Wayne Jalbert may be able to help with outreach looking for others to join and for COOP/internship opportunities
- Annual Programmatic Review Form - asks for Advisory Board member to sign, but this could make them liable if they sign it. There is a lot of information on this form that even the teachers don't know about; e.g. 'Do all ducts terminate outside the building per manufacturer and regulatory requirements?' and 'Do fire extinguishers exist per regulatory requirements?'. There is no way a board member could know this and to ask them to sign this is not right and could make them liable in case something happened that became a safety concern/injured anyone.

### **Forms to Complete**

Membership Form - completed, but only one person came.

Bias Review Checklist - completed but not really applicable to our program. We do not use textbooks. We do work outdoors with equipment and our field guides and instruction manuals do not have images of people in them.

Annual Programmatic Review - see above

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### Discussion

- Talked about classes for each grade and what we do in them
- CIG is not offered - we need to get a teacher certified to teach it. but students have to pay for it and it is expensive. many would not be able to afford it.
- We don't have a lot of the equipment we need to teach the things in our frameworks, so a lot of the stuff/skills/fieldwork we should be teaching has to be visualized - this is not an appropriate way to learn these tasks/skills.
- Talked about the school wide collaborative projects being headed by NR (recycling, composting, wetland management), as well as the projects requested by admin (recycling program for the district).
- Not linked into Capital Improvement Budget even tho we are involved in improving the school.
- Wayne comments on our classes and projects from a business/real world perspective. It all looks impressive. Mentions importance of using different computer programs for various tasks - good that we do this. College kids don't have the basic knowledge of the tools available to them, so it's great that we do this before they go to college/real world work. Having the education and skills we teach, and the projects done to encompass all this, is really good for COOP/internships. Asks if we could use AutoCad, but we are unable to get this done. Wayne will look into getting us help.
- COOP is hard (Wayne also mentioned this as a problem) that our field is seasonal (seasonal jobs and jobs that vary depending on the season) and we can only go on internship, but students do not get the appropriate and full education/experience

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required to Also, this limits the places that they can go on COOP - some places are on 'downtime' in the winter

- One piece of equipment per course skill means lots of students are standing around watching or slacking off while one student does the work (e.g. setting up camera traps; radiotelemetry) - we need more equipment to learn these skills.
- Equipment breaks and wears out and that impacts accuracy of equipment - we have no repair budget.
- Our work mostly takes place outside, but without proper equipment that is difficult/impossible.
- Issue with doing a trimester internship when you'll be abandoning the business after. It will burn bridges not to tell them the truth about leaving.
- It is very good for students to get experience in the field so they can get foot in door.
- COOP is expected by the school - but most places we work with are government, non profit, or small businesses that will be unable to pay.
- Transport is an issue - no gator, but the ones at school that are supposed to be for all programs are now designated
- ATV and trailer - industry standard vehicle transport
- Wayne on uniforms - Hoodies are provided in winter at his company. It's site specific and may be the best gear for certain sites/conditions. Different types of jobs/elements require different gear.
- Can't put students on COOP for public sector construction because if they have an OSHA card, they have to pay like \$60 an hour - they won't do that.

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