



# minutes

TO: Advisory Board Members

From: Graphics

Date: April 5, 2018

In attendance: Mark Blanchette, Instructors;

Sandra Fuhs, Joe Goldstein (Chairperson), Parent/Student: Cassandra and Jeff Kuechler, Joe Shulte, Mike Peluso,, Ed Veiga

Time: 6:00 Meet & Greet Meeting 7:00 - 8:00 pm

Agenda Attached • Minutes Submitted by Carol Brunaccini

Shop Update: 11 freshmen, 11 jrs, 16 soph, 9 seniors

Agenda Discussion:

- Reviewed Minutes
- Second color copier has been approved. Need to configure space and consider ways to offset cost. Be careful about stepping on the toes of our local vendors, this has caused problems in the past. Also beware of doing too much production... we are a learning environment first.
- Reviewing shop for new layout. Ms Riccio wants to have definite areas for DVC and Graphics and a production area. Look at work flow.  
General discussion:  
Moving equipment costly and electrical issues, area may be too small, noise concerns.  
Best tech schools have separate shops DVC and Graphics  
Pre-press and printing still viable but now seems out of the picture,  
this does not coincide with the frameworks.  
Whatever we do should benefit the students
- 2 seniors have received the PINE award for their original childrens story and illustrations.
- ACA test prep is in the works hoping to test for final certification in May/June.  
Admin has switched up dates and we seem to be short changed with the seniors which now is a problem for finishing projects< testing and getting their showcase portfolios ready.
- NEASC Accreditation is happening this month. Teachers were required to do most of the research.
- Video Project introducing more video to students, also still in the process of setting up TV studio.  
Need green screen, interview set, blackout screens, walls painted and window in door .
- Co-op: seems like there is a big push to get students out. We typically don't have many opportunities.  
We are working on assembling a co-op package.
- Senior showcase portfolio is May 4th.

