



ESSEX TECHNICAL
HIGH SCHOOL

minutes



TO: Advisory Board Members

From: Graphics

Date: October 19, 2017

In attendance: Mark Blanchette, Carol Brunaccini Instructors;
Chair, Michael Peluso, Brenda Waslick, Sandra Fuhs, Joe Goldstein, Richard Berg, Joe Schulte
Parent/Student: Jeff Kuechler and Cassandra

Administrator sitting in: Heidi Riccio Co-Op: Lisa Berube

Time: 6:00 Meet & Greet Meeting 7:00 - 8:30 pm
Agenda Attached • Minutes Submitted by Carol Brunaccini

Shop Update: 15 explore/freshmen, 11 jrs, 16 soph, 9 seniors

Agenda Discussion:

Review Minutes and accept

Update membership and other forms

Review textbook (will be getting the new updated version) and other instructional materials

Annual Program Review:

- suggested a door bell for the front entrance for handicapped student
- print area exit door opens in not out need to remedy that

Equipment needs:

Konica Minolta is reviewing shop area for possible new layout.
Committee suggested getting at least 2 other reviews for comparison
Currently the stitcher is a safety issue
2 color press has been moved to storage, question what to do with that and the platemaker
discussion about a digital press or a more user friendly offset press for students to learn on
looking at overall space reconfiguration
have the board create a wish list before April meeting

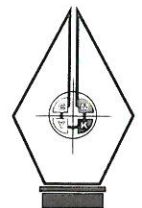
We have requested in the past and still need another color copier. Right now ours is the only high end copier in the school. Which when in demand does not give the students a copier to use.

Shadow/Co-op opportunities:

Ground Hog Day - Shawmut and Ben Franklin T's are willing to take on some students
Job placement & Co-op shift focus in jobs to pre-press and technical areas like epub, video to Cable Access TV.
Look into packaging and promotional materials printers, also North Shore Magazine.

Continue field trips to places like Shawmut Printing, Museum of Printing to highlight the many aspects of the print industry. Newburyport and North Andover also have large print facilities (possible co-op also), Roland Print facility in Wilmington good for a vinyl demonstration.

Looking for design, video or pre-press people to sit in on portfolio reviews.



**GRAPHIC
COMMUNICATIONS**