

## PUBLIC NOTICE

**Please post this notice in your public posting area.**

Essex Technical High School will hold TWO Career & Technical Education meetings, a **General Advisory Committee Meeting** and **Program Advisory Committee Meetings** for each Career and Technical Program area at Essex Technical High School, 565 Maple Street, Danvers, MA 01937.

**Date:** April 5, 2018  
**Location:** Essex Technical High School, Main Dining Area  
**Time:** 5:00 pm – General Advisory Committee Meeting, Bistro  
**Time:** 6:00 pm – Program Advisory Committee Meetings, Main Cafeteria

**Agenda:**

- 5:45 p.m. Reception with Refreshments
- 6:00 p.m. Greetings  
 Salute to the Flag  
 Career & Technical Education – Kathleen Holman & Heidi Riccio, CTE Directors  
 Co-op Update – Lisa Berube, Co-op Coordinator
- 6:30 p.m. Career and Technical Program Specific Breakout Meetings

Advanced Manufacturing	Design & Visual Communication
Animal Science-Companion Animals	Electrical
Animal Science-Equine	Environmental Science
Animal Science-Veterinary Technology	Graphic Communications
Arboriculture	Health Assisting
Automotive Collision Repair & Refinishing	HVAC/Refrigeration
Automotive Technology	Information Technology
Biotechnology	Landscape & Turf Management
Carpentry	Mason and Tile Setting
Cosmetology	Natural Resource Management
Culinary Arts	Plumbing
Dental Assisting	Sustainable Horticulture
Engineering Technology	

**Agenda for program specific sessions:**

- Review and approve Fall 2018 meeting minutes. Provide updates
- Advisory Board membership makeup
- Quality Assessment Tool
- Budget 2018-2019
- Grant Updates
- Discuss and continue to develop a plan to create cooperative education, co-op placement, and collaborative industry partnerships.
- Recruitment of trade specific substitute teachers
- Program specific items
- Other

*Please note that the listing of topics that the chair reasonably anticipates will be discussed at the meeting is not intended as a guarantee of the topics that will have been discussed. Not all topics listed may in fact be discussed, and other topics not listed may also be brought up for discussion to the extent permitted by law. The Board may vote to enter into Executive Session at any time during a scheduled meeting for the purpose of litigation, contract negotiations, or security.*