

PLEASE POST - NOTICE OF PUBLIC MEETING

ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL DISTRICT

FINANCE SUBCOMMITTEE

562 Maple Street
Hathorne, Massachusetts 01937
Smith Hall Conference Room
Wednesday, December 2, 2015 - 5:30 p.m.

REVISED AGENDA

1. *Call to Order*
2. *Approval of Meeting Minutes (November 9, 2015)*
Recommendation: To approve the meeting minutes for the Finance Subcommittee meeting of Monday, November 9, 2015.
3. *Audit Proposal*
Recommendation: The Finance Subcommittee will hear a proposal from Melanson Heath regarding additional audit work that the School Committee has requested. Based on this proposal, the Finance Subcommittee may wish to consider making a recommendation to the full School Committee.
4. *Health Insurance Cost Analysis*
Recommendation: Ms. Znamierowski will provide the Finance Subcommittee with an analysis of the savings associated with moving all employees to the Group Insurance Commission (GIC), effective July 1, 2016. Based on this analysis, the Finance Subcommittee may wish to consider making a recommendation to the full School Committee.
5. *Summer Program*
Administrative Recommendation: To support the creation of a summer program for students in grades 5 through 8 from member districts for 2016 at no cost to the district. Mr. Vercellone will attend to provide specifics regarding this recommendation.
6. *Interim Superintendent Health Insurance*
Recommendation: The School Committee Chair will present a recommendation to address the health insurance provision in the Interim Superintendent's contract. This recommendation is designed to address the reopener in the agreement, which was included at the time the agreement was signed.
7. *School Committee Recording Secretary*
Recommendation: To identify a funding source and seek authorization to recommend to the full School Committee the position of School Committee Recording Secretary. The administration will provide additional information, including comparison community data.
8. *Facility Usage*
Administrative Recommendations:
 1. The Essex County Sheriff's Department has requested use of the school cafeteria for their staff's children's holiday party on Saturday, December 5, 2015 from 7:30 to 11:30 a.m. The

Superintendent requests ratification of his decision to waive the facilities usage fee (custodial fees of \$175.00 will be paid).

2. MLETA has requested use of classrooms for training purposes on Tuesday, Wednesday, and Thursday evenings (6:00 to 10:00 p.m. on December 1, 2, 3, 8, 9, and 10) and on Saturday (8:00 a.m. to 2:00 p.m. on December 5 and 12). The Superintendent requests ratification of his decision to waive the facilities usage fee (custodial fees of \$490 will be paid).

9. *Storage Building (Architectural Services)*

Administrative Recommendation: To approve payment of \$9,800 for architectural fees from the stabilization fund.

10. *Acceptance of Donation*

Administrative Recommendation: To accept the donation of computers from BTMU Capital Corporation. These computers will be used in the Information Support Services and Networking Program. The approximate value of this donation is \$7,958.

11. *Child Care Center*

12. *FY2016 Budget Update*

13. *Adult Education Program Update*

14. *FY2017 Budget Development Update*

15. *Discussion items that were not reasonably anticipated by the Chairperson (M.G.L., Chapter 30A – Sections 18-25)*

16. *Adjourn*

The listing of matters are those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.