

## PLEASE POST – NOTICE OF PUBLIC MEETING

Essex North Shore Agricultural and Technical School District  
Finance Subcommittee

562 Maple Street  
Hathorne, Massachusetts 01937  
Smith Hall Conference Room

Wednesday, September 7, 2016  
5:30 p.m.

### Agenda

1. *Call to Order*

2. *Approval of Meeting Minutes*

The Subcommittee will consider approval of meeting minutes for the Finance Subcommittee meeting of Wednesday, June 1, 2016.

3. *Financial Statements*

Administrative Recommendation: To approve financial statements for April 30, 2016, May 31, 2016 and June 30, 2016. If approved, the statements will be placed on file for audit.

4. *Fiscal Year 2017 Final Certified Letter, Final Budget Summary and Final Assessments*

5. *Fiscal Year 2016 End of the Year Closing*

Administrative Recommendation:

- Close anticipated receipts of \$2,248,088.66 and appropriation budget of \$1,518,641.34 to unreserved fund balance account #1-3151.
- Reverse \$1,150,479.37 FY 2015 reserved for encumbrances account #1-3106 to unreserved fund balance account #1-3151.
- Reserve \$273,996.85 to account 1-3106, reserved for encumbrances, for outstanding purchase orders and invoices as of June 30, 2016 from unreserved fund balance account #1-3151.
- Transfer \$39,587.84 from unreserved fund balance, account #1-3151 to School Choice, account #2-09-3151 to eliminate the deficit in the school choice revolving fund.

6. *Acceptance of Donations*

Administrative Recommendation:

- a. To accept the donation of seventy-two (72) Xenith X2E Varsity Football Helmets from Northeast Hospital Corporation.
- b. To accept the donation of a 1999 Oldsmobile Cutlass from Mr. John R. Lucier of Lynn to the Automotive Technology program.
- c. To accept the donation of a 1998 Volkswagon Passat from Mr. Derik F. Smid of Burlington to the Automotive Technology program.
- d. To accept the donation of a 1993 Chevrolet Camero from Mr. Derek S. Delaney of Peabody to the Automotive Technology program.

7. *Outside Projects*

Administrative Recommendation:

- a. The administration recommends approval for an Application for Building Project for Habitat for Humanity North Shore for construction of a two (2)

bedroom home in Hamilton, Massachusetts with an estimated cost of \$130,000.

- b. The administration recommends approval for an Application for Building Project to provide vegetative screening on the softball field at Lynnfield High School, Lynnfield, Massachusetts with an estimated cost of \$5,000 to \$10,000.

8. *Discussion items that were not reasonably anticipated by the Chairperson (M.G.L., Chapter 30A - Sections 18-25)*

9. *Adjourn*

*The listing of matters is those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*