

ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL DISTRICT

Finance & Property Policy Sub-Committee  
Minutes – July 28, 2015

Members Present: P. Anderson\*, Ch; B. Perkins\*, Vice Ch.; T. St. Pierre\*, M. Amato\*,  
M. Teixeira

\* Sub-Committee Members

Others Present: D. O’Connell, M. Znamierowski, C. Worth

The Chairman called the meeting to order at 6:00 p.m.

Motion made by Mr. St. Pierre, seconded by Mr. Perkins to recommend to the full School Committee to place the May 31, 2015 Balance Sheet on file for audit. Motion carries unanimously.

Members asked Mrs. Znamierowski for clarification on certain line items on the Balance Sheet.

Mr. Perkins questioned what the percentage was for breakfast participation and overall school lunch participation. Mrs. Znamierowski replied that she will research and report to Mr. Perkins.

Motion made by Mrs. Amato, seconded by Mr. St. Pierre to recommend that the full School Committee accept a donation from Environmental Systems Research Institute, Inc. Motion carries unanimously.

Motion made by Mr. St. Pierre, seconded by Mr. Perkins to recommend that the full School Committee award Bid #2016-01, On Road Ultra Low Diesel Fuel to Dennis K. Burke, Inc. of Chelsea, MA the low bidder at a floating price of \$.1092 per gallon over the OPIS Boston Prem ULSD Rack average. Motion carries unanimously.

Motion made by Mr. St. Pierre, seconded by Mr. Perkins to recommend that the full School Committee award a three (3) year engagement for the annual audit to Giusti, Hingston and Company for \$67,500.00. Motion carries unanimously.

Motion made by Mr. Perkins, seconded by Mrs. Amato to recommend that the full School Committee purchase three (3) 2016 school buses from Dattco Sales and Service through the National Joint Power Alliance national contract #083110 in the amount of \$248,557.00. Motion carries unanimously.

Motion made by Mr. St. Pierre, seconded by Mr. Perkins to recommend that the full School Committee enter into a five (5) year municipal lease purchase for three (3) 2016 school buses purchased from Dattco Sales and Service through Wells Fargo Equipment Finance. The total cost to lease the buses over five (5) years is \$12,728.00. Motion carries unanimously.

Motion made by Dr. Anderson, seconded by Mr. St. Pierre to recommend that the full School Committee to set the school lunch rates for the 2015-2016 school year at:

Student Regular Breakfast	\$2.75	Student Reduced Breakfast	.30
Student Regular Lunch	\$3.50	Student Reduced Lunch	.40
Adult Breakfast	\$3.00	Adult Lunch	\$4.00
Milk	.75		

These rates reflect no increase from the 2014-2015 school year. Motion carries unanimously

Mrs. Amato asked if changes in student enrollment affects staffing in the cafeteria. Mrs. Znamierowski answered that it does not.

Mr. Perkins asked what the projected enrollment for 2015-16 is and was told 1,200.

Mr. Perkins asked how many lunches are scheduled and for how long and was told there are 3 lunch periods at 26 minutes in length.

Ms. Teixeira asked if there was any outstanding debt from student's cafeteria accounts. Mrs. Znamierowski stated that she would research and report her findings to Ms. Teixeira.

Motion made by Mr. St. Pierre, seconded by Mr. Perkins to recommend that the full School Committee set the FY 2016 final municipal assessments at \$13,933,751.00 a reduction of \$4,139.00 from the final calculated assessments. Motion carries unanimously.

#### Other

The District received a Life Science Grant in the amount of \$139,950.00

Items for future consideration:

- Using the Farm Stand for a Public Bakery at a cost of \$18,000.00 using School Choice to outfit for culinary use. Culinary is in the process of securing quotes for equipment.
- PA system for the athletic fields.

Motion made by Mr. St. Pierre, seconded by Mr. Perkins to adjourn. Motion carries unanimously.

The Chairman declared the meeting adjourned at 7:00 p.m.