

PLEASE POST - NOTICE OF PUBLIC MEETING

Essex North Shore Agricultural and Technical School District  
Finance Subcommittee

562 Maple Street  
Hathorne, Massachusetts 01937  
Smith Hall Conference Room

Wednesday, April 5, 2017  
6:30 p.m.

REVISED AGENDA

1. *Call to Order*
2. *Approval of Meeting Minutes*  
The Subcommittee will consider approval of meeting minutes for the Finance Subcommittee meeting of Tuesday, February 28, 2017.
3. *Proposed Essex North Shore Agricultural and Technical School District Facilities Usage Fee Schedule*  
Administrative Recommendation: Mr. Joseph St. Pierre, Facilities Manager, will present a Facilities Usage Fee Schedule for approval.
4. *Basic Training Academy Proposal*  
Administrative Recommendation: Mr. Joseph St. Pierre, Facilities Manager, will present a Basic Training Academy Proposal with the Essex County Sheriff's Department for approval.
5. *FY2016 End of the Year Audit Report – Giusti, Hingston & Company*  
Administrative Recommendation: End of the Year Audit Report received from Giusti, Hingston & Company. The administration recommends accepting the report as submitted.
6. *Financial Statements*  
Administrative Recommendation: To approve financial statements for January 31, 2017. If approved, the statements will be placed on file for audit.
7. *General Obligation Bond Anticipation Notes and Signing of Associated Documents*  
Administrative Recommendation: To recommend to the full committee renewal of the Essex North Shore Agricultural and Technical School District's \$3,648,307 Bond Anticipate Note maturing on April 21, 2017 to pay on August 1, 2017 in anticipation of the Massachusetts School Building Authority's final payment in July 2017.
8. *Fiscal Year 2018 Massachusetts Skills Capital Grant Program*  
Administrative Recommendation: To accept the Massachusetts Skills Capital Grant in the amount of \$244,292.
9. *FY2018 School Choice*  
Administrative Recommendation: To approve the recommendation that the District not participate in School Choice for the 2017 - 2018 school year.

10. *Acceptance of Donation*

Administrative Recommendation: To accept the donation of equipment valued at \$3,753.40 from Atlantic Lab Equipment, Inc. of Salem, Massachusetts to the Biotechnology Program.

11. *Outside Projects*

Administrative Recommendation: The administration recommends approval for an Application for a Building Project at Danvers High School's Athletic Complex, 60 Cabot Road, Danvers, Massachusetts.

12. *Purchase of Lambing Pen Panels*

The administration will provide details for the purchase of Lambing Pen Panels for farm use in the amount of \$1,200 from the Farm Revolving Fund.

13. *FY18 & FY19 Audits*

The District last solicited bids for End of Year Audit in the summer of 2015 for FY15, FY16 and FY17. The administration is requesting a determination from the Committee regarding seeking quotes or signing an engagement letter with our current provider for FY2018 and FY2019.

14. Discussion items that were not reasonably anticipated by the Chairperson (M.G.L., Chapter 30 – Sections 18-25)

15. Adjourn

*The listing of matters are those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*