

## PLEASE POST - NOTICE OF PUBLIC MEETING

### Essex North Shore Agricultural and Technical School District Finance Subcommittee

562 Maple Street  
Hathorne, Massachusetts 01937  
Smith Hall Conference Room

Wednesday, January 4, 2017  
5:30 p.m.

### AGENDA

1. *Call to Order*
2. *Approval of Meeting Minutes*  
Administrative Recommendation: To approve meeting minutes for the Finance Subcommittee meeting of Wednesday, November 30, 2016.
3. *Financial Statements*  
Administrative Recommendation: To approve financial statements for October 31, 2016. If approved, the statements will be placed on file for audit.
4. *Excess & Deficiency Certification (E & D)*  
The District has not yet received E & D certification from the Department of Revenue for July 1, 2016. If received prior to January 4, 2017 Mrs. Znamierowski will provide an explanation of the determination.
5. *FY2016 Invoices*  
Administrative Recommendation:
  - a. To approve payment for Travel Reimbursement of \$954.72 to a parent of a student who attended a 4-5 days assessment program for 26 days in May and June 2016. This payment will be charged to the FY2017 budget.
  - b. To approve payment to the Commonwealth of Massachusetts for a total of \$500 for boiler inspections conducted between January 2013 and September 2014 to be charged to the FY2017 budget.
6. *Acceptance of Donations*  
Administrative Recommendation:
  - a. To accept the donation a 2003 Audi A4 from Mr. Daniel Altshuler of Gloucester to the Automotive Technology Program.
  - b. To accept the donation of a 2001 Honda Civic from Ms. Julia Spruance of Wakefield to the Automotive Technology Program.
  - c. To accept the donation of a 2003 Volkswagon Passat from Ms. Lynn Ellington of Danvers to the Automotive Collision Repair and Refinishing Program.
  - d. To accept the donation of a 2001 Ford Focus from Ms. Donna O'Brien of Lynn to the Automotive Technology Program.
  - e. To accept the donation of a 2007 Chevrolet Monte Carlo LS Coupe from Mr. Adam Stackhouse of Newburyport to the Automotive Technology Program.

7. 48 Month Lease of Postage Machine

The administration will provide detail to enter into a 48 month lease with Pitney Bowes with a quarterly payment of \$412.29 for a new postage machine.

8. *FY2018 Budget Development Update*

9. Discussion items that were not reasonably anticipated by the Chairperson (M.G.L., Chapter 30A – Sections 18-25)

10. Adjourn

The listing of matters are those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.