

## PLEASE POST - NOTICE OF PUBLIC MEETING

Essex North Shore Agricultural and Technical School District  
Regular School Committee Meeting

Essex Technical High School  
565 Maple Street  
Hathorne, Massachusetts 01937  
Media Center (Upper Level)

Thursday, May 11, 2017  
7:00 p.m.

### Agenda

1. *Call to Order*
2. *Salute to the Flag*
3. *Public Comment\**
4. *Student Representatives Report*
5. *Parent Advisory Group – Ms. Anne Marie Sirois, President, Ms. Jennifer Tapper, Vice President, Ms. Laurie Johnson, Secretary and Ms. Patricia Saltzman, Treasurer*
6. *Five Year Strategic Action Plan- Mr. Thomas O’Toole, Director of Academic Programs and Ms. Kathleen Holman, Coordinator of Career & Technical Education*  
Mr. O’Toole and Ms. Holman will present the Five Year Strategic Plan – Strategic Objectives and Initiatives. A vote to ratify the Five Year Strategic Action Plan will be placed on the June 15, 2017 School Committee Agenda.
7. *Approval of Meeting Minutes*  
The School Committee will consider approval of the April 11, 2017 Regular Meeting Minutes.
8. *Communications*
9. *Superintendent-Director Report*
10. *Superintendent-Director Evaluation Process*
11. *Principal Report*  
Out of State Field Trip Requests
  - a. Administrative Recommendation: To approve an Out-of-State Field Trip for Skills USA students and chaperones to attend the Skills USA National Conference in Louisville, Kentucky from June 19 - 24, 2017.
12. *Subcommittee Reports*  
Finance Subcommittee
  - a. Financial Statements
    - Recommendation: To approve the February 28, 2017 financial statements and place on file for audit.

b. Acceptance of Donations

- Recommendation: To accept the donation of \$150 from CAPS Auto Wrecking Corporation for the disposal of three (3) vehicles. These vehicles were donated to the Automotive Technology and Collision Repair Programs for educational purposes and are no longer of value for that purpose.
- Recommendation: To accept the donation of a 2005 Nissan Sentra from Ms. Elizabeth A. Joens of Beverly to the Automotive Technology Program.
- Recommendation: To accept the donation of a 2010 Chevrolet Express Van from Instant Signal and Alarm Company, Inc. of Salem to the Automotive Technology Program.

c. Agreed Upon Procedures Report On The End of Year Financial Report – Giusti, Hingston & Company

Recommendation: To accept the Agreed Upon Procedures On The End Of The Year Financial Report received from Giusti, Hingston and Company.

d. MassBioEd Foundation Bio Teach SOW for SPOT Grant

Recommendation: To accept the MassBioEd Foundation Bio Teach SOW for SPOT Grant in the amount of \$4,500.

Next Meeting: Wednesday, June 7, 2017 (5:30 p.m.)

District Policy Subcommittee

a. Recommendation: Second Reading

- Community Use of School Facilities (File: KF)

Next Meeting: To be determined

Personnel Subcommittee

Next Meeting: June 15, 2017 (5:30 p.m.)

13. *Old Business*

14. *New Business*

15. *Warrant*

16. *Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A – Section 18-25)*

17. *Adjourn*

*The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.*

\*Public Participation at School Committee Meetings (File: BEDH)

1. At the start of each regularly scheduled School Committee meeting, individuals or group representative will be invited to address the Committee.
2. Public Comment shall be for a period of 20 minutes and shall generally follow the opening of the meeting. The Committee reserves the right to rearrange its agenda to accommodate scheduled presenters.
3. Any citizen wishing to speak before the Committee shall identify themselves by name and address and shall speak for no longer than 3 minutes. No citizen may speak more than once without permission of the Chair. All citizens shall speak to the full Committee through the Chair and shall not address individual members or administrators.
4. Individuals may address topics on the agenda, items specified for public comment, or items within the scope of responsibility of the School Committee. The Chair shall rule out of order any individual who fails to honor the guidelines or who addresses a matter inappropriate for public comment.
5. Improper conduct and remarks will not be allowed. Defamatory or abusive remarks are always out of order. If a speaker persists in improper conduct or remarks, the Chair may terminate that individual's privilege of address.
6. All remarks will be addressed through the Chair of the meeting.
7. Speakers may offer such objective criticisms of the school operations and programs as concern them, but in public session the Committee will not hear personal complaints of school personnel nor against any member of the school community. Under

most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.

8. Written comments longer than 3 minutes may be presented to the Committee before or after the meeting for the Committee members' review and consideration at an appropriate time.
9. The Chair shall have discretion to allow public comment during discussion of items appearing on the meeting agenda.