

ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL DISTRICT
562 MAPLE STREET, HATHORNE, MA 01937-0346

REGULAR MEETING

MINUTES

FEBRUARY 15, 2017

MEMBERS PRESENT: M. Teixeira, Gloucester, Chairwoman
M. Amato, Boxford, Secretary
J. O'Brien, Department of Agriculture
G. Demsey, Department of Agriculture
G. Hathaway, Lynnfield
J. Delaney, Manchester
M. Strout, Marblehead
A. Liteplo, Middleton
E. Johnson, Nahant
J. Liacos, Peabody
B. Perkins, Rockport
W. Nichols, Wenham

MEMBERS ABSENT: F. Di Luna, Department of Agriculture
D. Blake, Beverly
W. Marquis, Danvers
A. Craig, Essex
T. St. Pierre, Salem, Vice Chair
A. McDonald, Swampscott
B. Jones, Topsfield

OTHERS PRESENT: B. Lupini, Superintendent-Director
B. Morgan, Principal
M. Znamierowski, Business Manager
K. McMahon, District Treasurer
J. Wersackas, Student Representative
G. Montero, Student Representative (Arrived 7:09 p.m.)
C. Levesque, Recording Secretary
W. Lannon, Hamilton Representative (pending consent)

1. *Call to Order*

Ms. Teixeira, Chairwoman, called the meeting to order at 7:00 p.m. and reported there is a quorum.

2. *Salute to the Flag*

3. *Public Comment*

Mr. Matthew Sirois, 8 Oakland Street, Salem, Massachusetts stated that he wants to readdress the issue regarding the historical items of the former Essex Aggie and North Shore Tech. Mr. Sirois stated that these valuable items are forgotten while they've been in storage for the past three years in Smith Hall. Mr. Sirois stated it is important that these items are displayed so that current students are aware of the history of the former schools. Mr. Sirois' two children currently attend Essex Technical High School; he is a 1989 graduate of North Shore Technical High School and a recipient of that school's Alumni Award.

The Essex North Shore Agricultural & Technical School Committee recessed at 7:06 p.m. and returned at 7:10 p.m.

4. *Approval of Meeting Minutes*

Motion made by Mr. Strout, seconded by Mr. Delaney to approve the January 12, 2017 Annual Meeting Minutes as presented. Motion carried unanimously.

5. *Essex Sports Center – Mr. Brian DeVellis*

Ms. Teixeira introduced Mr. DeVellis, Manager, Essex Sports Center. Ms. Teixeira reminded that Committee that the District is not the landlord of the Sports Center but a third party beneficiary. The Sports Centers Facilities Lease Agreements are subject to DCAMM approval.

Mr. DeVellis stated that the Essex Sports Center will enter into a Facilities Lease Agreement with “Eat Klean” by Gina Giuffrida, LLC. Eat Klean is not the usual concession stand offerings, as their menu includes healthy options to purchase.

Mr. Liacos asked who created the lease and was told DCAMM created the lease.

Mr. Strout stated that he has visited the rink and complimented the management of the Essex Sports Center. The Sports Center and their patrons would benefit with the addition of a concession stand.

Motion made by Mr. Strout, seconded by Ms. Amato for the Essex Sports Center to enter into a Facilities Lease Agreement with Eat Klean by Gina Giuffrida, LLC. Abstentions: Mr. O’Brien. Motion carried.

6. *Student Representatives Report*

Gio Montero reported that activities for FFA week included hosting a paint night at the school on Monday, February 27th and a Pizza & Karaoke Night at Supino’s in Danvers on March 2nd. The week will conclude with a Taste of Essex County. Multiple farmers from throughout Essex County will bring their main products to share with the school.

Gio reported that approximately 55 students will compete at FFA competition on March 14-17, 2017 at the Sturbridge Host Hotel.

On March 17, 2017 100+ students will compete at Skills/USA District Competition on March 17, 2017 held at Greater Lowell High School. Two students are running for a state Skills office position.

Julia Wersackas reported that the Indoor Track Team broke every school record and eleven (11) athletes will compete in the D5 State Tournament at the Reggie Lewis Center in Boston.

The Wrestling team ended their season with a 9-13 record. Jackson Leete and Nick Walker advanced to the second round of the D3 State tournament.

The Gymnastics team won the vault and floor even in the NEC league meet and finished with a 4-6 season. Gymnast Aldair Smart will compete in the D1 State tournament.

The Girls Basketball current record is 9-8. The team recently earned a win against Greater Lowell with a score of 40-36. The team is looking for one more win to be eligible to enter the State tournament. This evening the team is hosting an exhibition game with Special Olympics.

Boys Basketball is going through a rebuilding year but recently had a big win against Northeast Metro Tech!

The Girls Hockey team is having a great co-op experience with Bishop Fenwick for their first year. Their current record is 3-10-2.

The qualifying 200-yard medley relay team of Callin Currie, Kirsten Currie, Millie Teague and Cana Teague and will swim in the 200-yard freestyle relay.

Dr. Lupini thanked Dr. Levine, Superintendent and Mr. Buckley, Principal of Peabody for allowing the above students to participate on Peabody’s swim team. These students were able to experience an opportunity that they would not have had.

7. *Essex Technical High School 2017 – 2018 Proposed School Calendar*

The 2017-2018 proposed school calendar includes 184 days in session, 3 of which are professional days, 1 Open House and 5 make up days for cancellations. It was also noted that school is closed on Friday, November 10, 2017 in observance of Veteran's Day.

Motion made by Mr. Liacos, seconded by Mr. Strout to accept the proposed 2017-2018 school calendar as presented. Motion carried unanimously.

8. *Superintendent-Director Report*

Freshman CTE Program Placement

The freshman students began their vocational, technical and agricultural program placements on Wednesday, January 18, 2017. Over 92% of the freshman students were placed in either their first or second program choices.

The administration continues to consider these numbers, along with the career data available from the Workforce Investment Board, to ensure that we are offering the right array of programs at the school.

Class of 2021 Applications

As of Friday, January 6, 2017, 971 eighth grade students from 58 communities have applied for admission to the Essex Technical High School class of 2021. The deadline for completed applications is Friday, February 3, 2017.

Freshman Program Selection

1,074 students from 54 different communities and towns have applied for admission to next year's freshman class at Essex Technical High School. This includes 735 students from member communities and 339 eighth graders from non-member cities and towns.

Commissioner Lebeaux Visit

Department of Agricultural Resources Commissioner, John Lebeaux will visit Essex Technical High School on Thursday, February 16, 2017.

Motion made by Mr. Strout, seconded by Mr. O'Brien to accept the Superintendent's Report of February 15, 2017. Motion carried unanimously.

9. *Principal's Report*

Out of State Field Trip Requests

- Motion made by Mr. Strout, seconded by Ms. Amato to ratify the Superintendent's approval of an Overnight Field Trip Request for fourteen (14) students to attend the FFA Leadership Camp January 20-21, 2017 at the Boston Center for Diabetes in North Oxford, Massachusetts. Motion carried unanimously.
- Motion made by Mr. Strout, seconded by Mr. Hathaway to ratify the Superintendent's approval of an Out of State Field Trip Request for a ski trip for interested students to Ragged Mountain, Danbury, New Hampshire on February 11, 2017. Motion carried unanimously.
- Motion made by Mr. Strout, seconded by Ms. Amato to approve an Overnight Field Trip Request 50+ students to attend the State FFA Convention March 12-17, 2017 at the Sturbridge Host Hotel in Sturbridge, Massachusetts. Motion carried unanimously.
- Motion made by Mr. Strout, seconded by Ms. Amato to approve an Out of State Field Trip Request for grades 10 and 12 Culinary Arts students to the New England Culinary Institute in Montpelier, Vermont on March 20, 2017. Motion carried unanimously.

10. *Old Business*

There was no Old Business to report.

11. Subcommittee Reports

Finance Subcommittee

Motion made by Mr. Perkins, seconded by Mr. Hathaway to approve financial statements November 30, 2016 and place on file for audit. Motion carried unanimously.

Motion made by Mr. Perkins, seconded by Hathaway to accept the following donations:

- A 2003 Ford Ecovan from Axcelis Technologies, Inc of Beverly to the Automotive Technology Program.
- To accept the donation of a Combination Motor Disconnect/Starters, 250 Receptacle outlets and 4-Two Circuit Panel Boards with an estimated value of \$8,500 for use by the Electrical Program.

Motions carried unanimously.

Motion made by Mr. Strout, seconded by Ms. Amato to authorize an additional payment of \$1,875 for Consultation Services for which the scope of work went beyond the original approval of \$3,500. Motion carried unanimously.

FY2018 Budget

Dr. Lupini provided details of the FY2018 (draft) budget proposal for discussion.

Mr. Liacos asked what the administrative FTE is after consolidating the Administrative Structure. Dr. Lupini answered that the FTE is 3.12. Mr. Liacos requested that Dr. Lupini provide the Committee with an organization chart that includes the consolidation. Dr. Lupini will have the restructured charts available at the February 28, 2016 Finance Subcommittee meeting.

Ms. Johnson asked what options a community would have to further reduce the 3.5% increase to the FY2018 budget i.e. the proposed \$70,000 architectural fee for Smith and Gallant Hall. Dr. Lupini stated he has had various conversations about what to do within those buildings such as Stockbridge and others regarding the use of space within those buildings.

Ms. Amato stated these are significant changes within the administration. Dr. Lupini stated that these changes mirror other vocational schools. Administration was heavy in some areas and light in others, but Dr. Lupini feels that this structure will work.

Mr. Strout stated that a 3.5% increase to the FY2018 budget is realistic. Mr. Strout also feels that a onsite resource officer would be beneficial especially with social media issues.

Ms. Teixeira stated that the Public Hearing for the proposed FY2018 budget is scheduled for March 9, 2017 at 6:30 p.m. The Notice of Public Hearing will be published in the local newspapers.

Policy Subcommittee

Next Meeting: Thursday, March 9, 2017 (5:00 p.m.)

Personnel Subcommittee

Next Meeting – To be determined

12. New Business

There was no report.

13. Warrant

Mrs. Znamierowski reported the Notes for A/P for Warrant #2017-25 dated February 10, 2017:

- Annmarie Rockwell – Consultant \$5,375
- Commonwealth of Massachusetts – School Choice Payment \$6,964
- Gilbane – Final Payment of School Project \$75,000
- M.E.G.A. – Workers Compensation Installment \$33,834
- MUSCO Sports Lighting – Lease for Field Lights \$23,556

Motion made by Mr. Perkins, seconded by Mr. Hathaway to approve the warrant of February 15, 2017 and place on file for audit. Motion carried unanimously.

14. Discussion Items That Were Not Reasonably Anticipated by the Chairperson, in accordance with M.G.L., Chapter 30A, Section 180-25

There was no discussion.

15. Adjourn

Motion made by Ms. Amato, seconded by Mr. Hathaway to adjourn. Motion carried unanimously.

Ms. Teixeira, Chairwoman, declared the meeting adjourned.

The Essex North Shore Agricultural and Technical School Committee adjourned at 8:38 p.m.

Respectfully submitted,

Secretary

All reference documents and reports are filed in the Superintendent-Director's office.