

## PLEASE POST - NOTICE OF PUBLIC MEETING

### Essex North Shore Agricultural & Technical School District Regular School Committee Meeting

Essex Technical High School  
565 Maple Street  
Hathorne, Massachusetts 01937  
Media Center (Upper Level)

Wednesday, February 15, 2017

7:00 p.m.

#### Agenda

1. *Call to Order*
2. *Salute to the Flag*
3. *Public Comment\**
4. *Approval of Meeting Minutes*  
The School Committee will consider approval of the meeting minutes of January 12, 2017 Annual Meeting.
5. *Essex Sports Center – Mr. Brian DeVellis*  
The School Committee will consider approval of the attached sublease for the Essex Sports Center.
6. *Communications*
  - a. Notice of School Committee Reappointment
    - Mr. William Nichols, Wenham Representative
  - b. Notice of School Committee Appointments
    - Ms. Alice McDonald, Swampscott Representative
    - Mr. Jeffrey Delaney, Manchester Representative
  - c. Essex and Deficiency Certification (E & D) Received from the Department of Revenue
  - d. Massachusetts School Building Authority – Essex North Shore Agricultural and Technical School District, Essex Technical High School, Project Close-Out
  - e. Essex North Shore Agricultural & Technical School Committee Subcommittee Assignments (Draft)
7. Essex Technical High School 2017 – 2018 Proposed School Calendar
8. *Superintendent's Report*
9. *Principal's Report*  
Out of State Field Trip Requests
  - Administrative Recommendation: To ratify the Superintendent's approval of an Overnight Field Trip Request for fourteen (14) students to attend the FFA Leadership Camp January 20-21, 2017 at the Barton Center For Diabetes in North Oxford, Massachusetts.
  - Administrative Recommendation: To ratify the Superintendent's approval of an Out-of-State Field Trip Request for a ski trip for students to Ragged Mountain, Danbury, New Hampshire on February 11, 2017.
  - Administrative Recommendation: To approve an Overnight Field Trip Request for 50+ students to attend the State FFA Convention March 14-17, 2017 at the Sturbridge Host Hotel in Sturbridge, Massachusetts.
  - Administrative Recommendation: To approve an Out-of-State Field Trip Request for grades 10 and 12 HVAC students to Viega, LLC, Nashua, New Hampshire on March 15, 2017.
  - Administrative Recommendation: To approve an Out-of-State Field Trip Request for grades 10 and 12 Culinary Arts students to the New England Culinary Institute in Montpelier, Vermont on March 20, 2017.
10. *Subcommittee Reports*  
Finance Subcommittee
  - a. Recommendation:  
To approve the financial statements of November 20, 2016 and place on file for audit.
  - b. Acceptance of Donations  
Recommendation:
    - To accept the donation of a 2003 Ford Ecovan from Axcelis Technologies, Inc of Beverly to the Automotive Technology Program.

- To accept the donation of a Combination Motor Disconnect/Starters, 250 Receptacle Outlets and 4-Two Circuit Panel Boards with an estimated value of \$8,500 for use by the Electrical Program.
- c. Invoice for Consultation Services  
Recommendation:  
To authorize an additional payment of \$1,875 for Consultation Services for which the scope of work went beyond the original approval of \$3,500.
- d. FY2018 Budget  
The administration will present details of the FY2018 (draft) budget proposal for discussion.  
Next Meeting: Tuesday, February 28, 2017 (5:30 p.m.)

Policy Subcommittee  
Next Meeting – To be determined

Personnel Subcommittee  
Next Meeting – To be determined

11. *Old Business*

12. *New Business*

13. *Warrant*

14. *Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A - Section 18-25)*

15. *Adjourn*

The listing of matters is those reasonably anticipated by the Chair, in accordance with M.G.L., Chapter 30A, Section 18-25. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

\*Public Participation at School Committee Meetings (File: BEDH)

1. At the start of each regularly scheduled School Committee meeting, individuals or group representative will be invited to address the Committee.
2. Public Comment shall be for a period of 20 minutes and shall generally follow the opening of the meeting. The Committee reserves the right to rearrange its agenda to accommodate scheduled presenters.
3. Any citizen wishing to speak before the Committee shall identify themselves by name and address and shall speak for no longer than 3 minutes. No citizen may speak more than once without permission of the Chair. All citizens shall speak to the full Committee through the Chair and shall not address individual members or administrators.
4. Individuals may address topics on the agenda, items specified for public comment, or items within the scope of responsibility of the School Committee. The Chair shall rule out of order any individual who fails to honor the guidelines or who addresses a matter inappropriate for public comment.
5. Improper conduct and remarks will not be allowed. Defamatory or abusive remarks are always out of order. If a speaker persists in improper conduct or remarks, the Chair may terminate that individual's privilege of address.
6. All remarks will be addressed through the Chair of the meeting.
7. Speakers may offer such objective criticisms of the school operations and programs as concern them, but in public session the Committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.
8. Written comments longer than 3 minutes may be presented to the Committee before or after the meeting for the Committee members' review and consideration at an appropriate time.
9. The Chair shall have discretion to allow public comment during discussion of items appearing on the meeting agenda.