

ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL DISTRICT  
562 MAPLE STREET, HATHORNE, MA 01937-0346

REGULAR MEETING

MINUTES

NOVEMBER 12, 2015

MEMBERS PRESENT: M. Teixeira, Gloucester, Chairwoman  
D. Blake, Beverly (Arrived 6:34 p.m.)  
M. Amato, Boxford  
W. Marquis, Danvers  
G. R. Harvey, Essex  
D. Ketcham, Hamilton  
P. Anderson, Lynnfield  
J. Sabella, Manchester  
A. Liteplo, Middleton (Arrived 6:34 p.m.)  
E. Johnson, Nahant  
J. Liacos, Peabody  
B. Perkins, Rockport  
T. St. Pierre, Salem  
W. Jackson, Swampscott  
C. Robinson, Topsfield  
W. Nichols, Wenham

MEMBERS ABSENT: L. Siewko-Story, Department of Agriculture, Secretary  
M. Patterson, Department of Agriculture  
Department of Agriculture

OTHERS PRESENT: B. Lupini, Interim Superintendent  
B. Morgan, Principal  
M. Znamierowski, Business Manager  
C. Worth, District Treasurer  
C. Levesque, Recording Secretary

1. *Call to Order*

The meeting was called to order at 6:30 p.m. The recording secretary called the roll. Ms. Teixeira stated there was a quorum.

2. *Student Representatives Report*

Ms. Marquis reported that forty (40) students are participating in Skills/USA. The student membership has increased from those that participated in the past.

The "Fall Ball" sponsored by FFA and SkillsUSA was held on November 10<sup>th</sup>. With over 400 tickets sold the event quickly reached capacity.

Twenty (20) students participated in the FFA National Competition held in Louisville, Kentucky from October 28-31, 2015. The following students have been recognized in their competitive events:

Dustin Koocher (Sophomore from Danvers) – Bronze Award in Creed Speaking

Celia Gelpy (Senior from Danvers) – Bronze Award in Extemporaneous Speaking

Nathan Wilson (Junior from Methuen) – Bronze Award in Prepared Public Speaking

Stephanie Dawe (Senior from Danvers), Maria Fortuna (Senior from Methuen), and Claudia Lanes (Senior from Peabody) – Bronze Award in Marketing Plan.

Emily Meuse (Junior from Methuen) – Silver Individual Award in Floriculture Team

Brittany Mitchell (Junior from Peabody) – Bronze Individual Award in Floriculture Team

Allison Sholds (Junior from Methuen) – Bronze Individual Award in Floriculture Team

Adrianna Lombardo-Towns (Senior from Gloucester) – Bronze Individual Award in Floriculture Team

## Floriculture Team – Silver Team Award

Ms. Marchant reported that elections for Senior Class Officers were recently held and the results follow:

Hannah Marchant - President

Dominique Patalano - Vice President

Eamon Kilbride – Academy A Representative

Craig Anderson – Academy B Representative

Meghan Aiello – Academy D Representative

Kendrick McDonald – Academy E Representative

Ms. Marchant reported that 399 students registered for Fall athletic programs.

The varsity football team blew away Dorchester High, the top seeded team, and advanced in the North Sectional Finals.

The Boys and Girls Cross Country Teams will be running in the State Divisional Meet.

Cheerleading will compete on November 15<sup>th</sup> at the MSSAA North Regional Championship.

The annual Student vs. Staff soccer game is scheduled for November 19<sup>th</sup>. The staff is keen to retain the crown as undefeated champions.

On November 20<sup>th</sup> eight students, from across all fall sports, were selected to attend a Sportsmanship Summit at Gillette Stadium.

Girls Soccer had an incredible season winning fourteen (14) straight games and securing the CAC Championship in their division.

Girls Cross Country has had an outstanding season winning eleven (11) out of thirteen (13) meets. The team brought home the CAC Championship as well as the MVADA Championship with all seven (7) varsity girls finishing the MADA in the top twenty (20) of the Division.

### 3. *Approval of the October 8, 2015 Tentative Meeting Minutes*

Motion made by Mr. Ketcham, seconded by Mr. St. Pierre to approve the October 8, 2015 Regular Meeting Minutes as amended.

### 4. *Sub-Committee Reports*

#### Finance & Property

- STEM Solar Lab

Motion made by Mr. Perkins, seconded by Mr. St. Pierre to allocate \$4,000 from the shop revolving account to support the STEM Solar Lab project in partnership with the Massachusetts Society for Promoting Agriculture, as recommended by the Finance Subcommittee. Motion carried unanimously.

- Gymnastics Program

Motion made by Mr. Perkins, seconded by Mr. St. Pierre to reallocate up to \$25,000 from the FY2016 budget for ice hockey to support a gymnastics team for the 2015-2016 season, as recommended by the Finance Subcommittee. Motion carried unanimously.

- Essex Heritage Partnership Grant

Motion made by Mr. Perkins, seconded by Mr. St. Pierre to allocate \$1,500 in matching funds to support a grant program to create a wetland management plan (campus conservation plan) for our property. These funds will be allocated from the farm/agricultural revolving account, as recommended by the Finance Subcommittee. Motion carried unanimously.

- Early College Partnership Program

Motion made by Mr. Perkins, seconded by Mr. St. Pierre to provide financial support for this program in FY2016 only by charging each participating student \$100 per credit hour, as well as providing each student with a \$50 books and materials voucher, as recommended by the Finance Subcommittee. It should be noted that there was overwhelming interest at the informational session from parents and students. Motion carried unanimously.

- Pole Barn

Motion made by Mr. Perkins, seconded by Mr. St. Pierre to allocate up to \$90,000 in funding from the district's stabilization fund to build this storage facility, as recommended by the Finance Subcommittee. Motion carried unanimously.

- Budget Reallocation

Motion made by Mr. Perkins, seconded by Mr. St. Pierre to reallocate \$1,174.75 from the FY2016 Arboriculture instructional budget to purchase a Rope Tech Integrated System (wireless communication w/bucket truck), as recommended by the Finance Subcommittee. Motion carried unanimously.

- FY2015 Outstanding Invoices

Motion made by Mr. Perkins, seconded by Mr. St. Pierre to authorize payment of three (3) outstanding invoices from the FY2016 budget at a total cost of \$261.11, as recommended by the Finance Subcommittee. Motion carried unanimously.

- Next Meeting: Wednesday, January 6, 2016 (5:30 p.m.)

## 5. *Superintendent's Report*

### CTE Presidential Scholars Program

Mr. Morgan reported that Prabhjyot (PJ) Kaur, (Senior from Danvers) was selected as one of the five Massachusetts nominees for the CTE Presidential Scholars program. This program, which was created by President Obama in June, is designed to recognize outstanding students from each state. Twenty (20) students from across the country will be acknowledged in a ceremony at the White House in Spring, 2016.

### Open House

Mr. Morgan reported that Open House will be held on Saturday, November 14, 2015 from 9:00 a.m. to 12:00 p.m. Faculty, staff and administrators will be on hand to promote both the CTE and academic programs.

### Advisory Committees

Dr. Lupini thanked each CTE teacher for their work with these important groups. In addition, he thanked Carol Sullivan for her terrific work in putting together this excellent program and meeting structure.

### Superintendent Entry Plan

Dr. Lupini reported that he has begun implementation of his entry plan work, which is designed to assist him in developing a comprehensive picture of the Essex North Shore Agricultural and Technical School District. The entry plan includes the students, staff and community stakeholders to help him understand the district and will lead to the creation of a report and recommendations.

### Advisory Committees

Dr. Lupini reported that over 180 individual program advisory committee members attended specific program meetings on Wednesday, October 21, 2015. The 24 CTE areas were well represented by faculty and industry experts.

### 2015-16 Enrollment

Dr. Lupini's report included a summary of the 2015-2016 October 1<sup>st</sup> student enrollment for both member and non-member communities.

Motion made by Mr. Marquis, seconded by Ms. Amato to accept the Superintendent's Report of November 12, 2015. Motion carried unanimously.

6. *Business Manager's Report*

Donation (Sudano Heating & Air Conditioning)

Motion made by Mr. Harvey, seconded by Mr. St. Pierre to accept the donation of a two stage hot water boiler from Sudano Heating & Air Conditioning. The donation has a value of approximately \$400. Motion carried unanimously.

7. *Communications*

Motion made by Mr. Harvey, seconded by Mr. St. Pierre to accept the notice of resignation from School Committee member Mrs. Marcia Sweeney, Marblehead Representative, with regret and thanks. Motion carried unanimously.

Motion made by Mr. Harvey, seconded by Mr. St. Pierre, to accept the retirement notification of Mr. Antonio Coimbra, Collision Repair Instructor, with regret and thanks. Motion carried unanimously.

8. *Principal's Report*

Motion made by Mr. Harvey, seconded by Mr. St. Pierre, to approve the attendance of 12 students at the Science League meet at Cape Elizabeth, (ME), High School on April 12, 2016.

9. *Subcommittee Reports*

**District Policy Subcommittee**

Motion made by Dr. Patterson, seconded by Ms. Amato to accept the first readings for the following proposed policies with the recommended edits:

- ✓ Bullying Prevention – File JICFB
  - Page 4 - ¶4 – delete K and insert 9
- ✓ Student Discipline – File JIC (No Edits)
- ✓ Student Complaints and Grievances – File JII (No Edits)
- ✓ Student Conduct – Field JK (No Edits)

Dr. Patterson stated that a meeting of the District Policy Subcommittee would be scheduled soon.

**Personnel Policy Subcommittee**

Next meeting – December 2<sup>nd</sup> at 4:00 p.m. in Smith Hall's Conference Room

10. *Discussion Items That Were Not Reasonably Anticipated by the Chairperson, in accordance with M.G.L., Chapter 30A, Section 180-25*

Mr. Harvey contacted Mr. Alvin W. Craig, President of the Essex Agricultural Society regarding the naming of the high school. Mr. Craig indicated a representative from the Society would be available at the December meeting to address this matter.

Mrs. Liteplo stated that Middleton is scheduled to begin renovation on a historic building in town. Mrs. Liteplo suggested this may be a worthwhile project for the students in the construction academy to consider.

Mr. Alden, Chairman of the Program Advisory Committee, suggested that the Off-Site Project permission slip requires numerous signatures which often time the opportunity has passed. Ms. Teixeira stated that the matter will be referred to the administration for review.

11. *Warrant*

Motion made by Mr. Perkins, seconded by Mr. St. Pierre to adopt the warrant of November 12, 2015 and place the warrant on file for audit. Motion carried unanimously.

12. *Executive Session*

Motion made by Mr. Marquis, seconded by Mr. Ketcham to enter into Executive Session to discuss strategy with respect to litigation as an Open Meeting may have a detrimental effect on the litigating position of the School District and to receive a report of the forensic audit.

A Roll Call Vote was taken to enter Executive Session

YES – Beverly, Boxford, Danvers, Essex, Hamilton, Manchester, Middleton, Nahant, Peabody, Rockport, Salem, Swampscott, Topsfield, Wenham, Gloucester

NO – None

YES – 14 WEIGHTED VOTE – 28

NO – 0 WEIGHTED VOTE – 0

Motion Carried Unanimously

13. *Adjourn*

Motion made by Dr. Patterson, seconded by Ms. Amato to adjourn. Motion carried unanimously.

Ms. Teixeira, Chairwoman, declared the meeting adjourned.

The Essex North Shore Agricultural and Technical School Committee adjourned at 10:15 p.m.

Respectfully submitted,

Secretary

*All reference documents and reports are filed in the Superintendent-Director's office.*