

ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL DISTRICT
562 MAPLE STREET, HATHORNE, MA 01937-0346

REGULAR MEETING

MINUTES

MAY 19, 2016

MEMBERS PRESENT: T. St. Pierre, Salem, Vice Chair
F. DiLuna, Department of Agriculture
M. Patterson, Department of Agriculture
J. O'Brien, Department of Agriculture
D. Blake, Beverly
W. Marquis, Danvers
A. Craig, Essex
D. Ketcham, Hamilton
G. Hathaway, Lynnfield
A. Liteplo, Middleton
E. Johnson, Nahant
J. Liacos, Peabody (Arrived 7:30 p.m.)
B. Perkins, Rockport
S. Carroll, Topsfield

MEMBERS ABSENT: M. Teixeira, Gloucester, Chairwoman
M. Amato, Boxford, Secretary
J. Sabella, Manchester
Marblehead, Unfilled
W. Jackson, Swampscott
W. Nichols, Wenham

OTHERS PRESENT: B. Lupini, Interim Superintendent
B. Morgan, Principal
K. McMahon, District Treasurer
C. Levesque, Recording Secretary
D. Gibson, Associate Principal (Academy B)
S. Donnelly, Associate Principal (Academy D)

1. *Call to Order*

The meeting was called to order at 7:03 p.m. The recording secretary called the roll. The Vice Chair reported a quorum was present.

2. *Approval of Meeting Minutes*

Motion made by Mr. Marquis, seconded by Mr. Ketcham to approve the Tentative Minutes of April 14, 2016 as presented. Approved. Abstentions: Dr. Patterson, Mr. Craig and Mr. Hathaway

3. *Communications*

The communications included in the packet were accepted.

4. *Welcome New Members*

Mr. James O'Brien representing the Department of Agriculture, Mr. Alvin W. Craig representing Essex, Mr. Stephen Carroll representing Topsfield and Mr. Gary F. Hathaway representing Lynnfield were welcomed and congratulated on their appointments to the Committee.

5. *Welcome District Treasurer*

Mr. St. Pierre, Vice Chairman, welcomed Mrs. Kathleen McMahon, newly appointed District Treasurer to the Committee.

6. *Superintendent Report*

Dr. Lupini discussed his emailed report as follows:

Graduation is scheduled for June 3, 2016 at 6:00 p.m. on the Athletic Field (weather permitting). During the week of May 31st the seniors will participate in graduation practice, Senior BBQ will be held on May 31st. Senior awards night will be held that evening at 6:00 p.m.

The class will participate in two days of senior trips on June 1st and June 2nd. They will go to High Meadow (Granby, CT) and on the 2nd to The Odyssey (Boston).

The graduation speaker is Chris Grant, a farmer, writer, speaker and professional bingo player from Essex, MA. Chris graduated from Essex Agricultural & Technical High School in 2008 and went on to earn an Associate Degree in Fruit and Vegetables Crops at the Stockbridge School of Agriculture in 2010 and a Bachelor's Degree in Plant Science, Soil and Insect Sciences from the UMASS Amherst in 2012.

Trowel Trade Competition

Essex Technical High School hosted the annual Massachusetts Trowel Trades Association competition on May 11th at the Masonry and Landscaping facilities. Over 150 students from six schools competed.

Adult Education

The FY2017 budget calls for a revised model of how we administer Adult Education in the District. Final proposals are still being developed we will recommend that those responsibilities be included in the "Community Relations and partnership" Coordinator position. A revised job description is currently being developed and we will post the anticipated position opening in the coming weeks.

Student Acceptances

348 accepted 8th grade students participated in placement testing this past weekend. A makeup test is scheduled for June 9th.

7. *Principal's Report*

Mr. Donald Gibson, Associate Principal (Academy B) presented an overview of the Technology and Services Programs.

Mrs. Shannon Donnelly, Associate Principal (Academy D) presented an overview of the Life and Natural Sciences Program.

Out of State Field Trip Requests

- a. Motion made by Dr. Patterson, seconded by Mr. Marquis to approve a request for the Boys Varsity and Junior Varsity Lacrosse teams to visit Brown University/NCAA Quarterfinals in Providence, Rhode Island on Saturday, May 21, 2016. Motion carried unanimously.
- b. Motion made by Mr. Marquis, seconded by Dr. Patterson to approve a request for the Natural Resources students to visit the New Hampshire State Forest Nursery in Boscawen, New Hampshire on June 7, 2016. Motion carried unanimously.
- c. Motion made by Dr. Patterson, seconded by Mr. Marquis to approve a request for the Natural Resources students to visit the Seacoast Mills in Brentwood, New Hampshire on June 8, 2016. Motion carried unanimously.
- d. Motion made by Dr. Patterson, seconded by Mr. Marquis to approve a request for the FFA Chapter Officers to attend Oswegatchie FFA Camp in Croghan, New York from July 17, 2016 to July 22, 2016. Motion carried unanimously.

8. *Subcommittee Reports*

Finance Subcommittee

- a. Motion made by Mr. Perkins, seconded by Mr. Marquis to approve the February 29, 2016 financial statements and place on file for audit. Motion approved.

- b. Motion made by Mr. Perkins, seconded by Mr. St. Pierre to award Bid 2016-3, 2-32 passenger buses be awarded to Anderson Blue Bird Bus Sales of New England, the lowest responsive bidder for \$148,526. Motion approved.
- c. Motion made by Mr. Perkins, seconded by Mr. Marquis to accept the End of the Year Audit Report received from Guisti, Hingston and Company as submitted. Motion approved. Mr. O'Brien abstained.

Policy Subcommittee

Next Meeting: June 9, 2016 (6:00 p.m.)

Personnel Subcommittee

Next Meeting: To be determined.

9. *Old Business*

There was no Old Business to report.

10. *New Business*

There was no New Business to report.

11. *Warrant*

Motion made by Mr. Perkins, seconded by Mr. Marquis to place the Warrant of May 19, 2016 on file for audit. Motion carried unanimously.

12. *Discussion Items That Were Not Reasonably Anticipated by the Chairperson, in accordance with M.G.L., Chapter 30A, Section 180-25*

13. *Adjourn*

Motion made by Dr. Patterson, seconded Mr. Marquis to adjourn. Motion carried unaimously.

Mr. St. Pierre, Vice Chair declared the meeting adjourned.

The Essex North Shore Agricultural and Technical School Committee adjourned at 8:06 p.m.

Respectfully submitted,

Secretary

All reference documents and reports are filed in the Superintendent-Director's office.