

PLEASE POST - NOTICE OF PUBLIC MEETING

Essex North Shore Agricultural and Technical School District
Regular School Committee Meeting

Essex Technical High School
565 Maple Street
Hathorne, Massachusetts 01937
Media Center (Upper Level)

Thursday, September 22, 2016
7:00 p.m.

Revised Agenda

1. *Call to Order*
2. *Student Representatives Report*
Ms. Julia Wersackas, Grade 11 Plumbing, Resides in Lynnfield
Mr. Gio Montero, Grade 11 Advanced Manufacturing, Resides in Salem
3. *Approval of Meeting Minutes*
The School Committee will consider approval of the meeting minutes of the June 9, 2016 Regular Meeting and Executive Meeting Minutes, June 23, 2016 Special and Executive Meeting Minutes, July 18, 2016 Special Meeting Minutes and August 31, 2016 Special Meeting Minutes.
4. *Communications*
 - a. Notice of Resignation Received from Malcolm L. Patterson, Ed.D. School Committee Representative for the Massachusetts Department of Agricultural Resources.
 - b. Notice of Steve Carroll's Resignation Received from Mr. Whelan, Moderator of Topsfield.
 - c. Thank You Letter Received from Commander Allan Kirker, American Legion of Manchester to the students for the work performed on the GAR Memorial Walkway at Rosedale Cemetery.
 - d. Letter Received from Senator Bruce Tarr, Senate Minority Leader, Regarding Town of Middleton – Mass Works Grant Application – Maple Street (Route 62).
5. *Welcome New Member*
Mr. Mark Strout, Mablehead Representative
6. *Five Year Strategic Plan, Visioning the Future Protocol*
Mr. Thomas O'Toole, Humanities Director
Ms. Kathleen Holman, Coordinator of Career and Technical Education
7. *Superintendent-Director Report*
8. *Principal Report*
 - a. Student Parking and Parent Pick-Up
 - b. Out of State Field Trip Requests
 - To approve the Out of State Field Trip Request for the grade 12 Sustainable Horticulture students to Donabedian Brothers, Inc., 475 S. Broadway in Salem, New Hampshire on October 18, 2016.

- To approve the Out of State Field Trip Request for the grade 10 Sustainable Horticulture students to Donabedian Brothers, Inc., 475 S. Broadway in Salem, New Hampshire on October 19, 2016.

9. *Subcommittee Reports*

Finance Subcommittee

a. Financial Statements

Recommendation:

To approve financial statements for April 30, 2016, May 31, 2016 and June 30, 2016. If approved the statements will be placed on file for audit.

b. Fiscal Year 2017 Final Certified Letter, Final Budget Summary and Final Assessments

c. Fiscal Year 2016 End of the Year Closing

Recommendation:

- Close anticipated receipts of \$2,248,088.66 and appropriation budget of \$1,518,641.34 to unreserved fund balance account #1-3151.
- Reverse \$1,150,479.37 FY 2015 reserved for encumbrances account #1-3106 to unreserved fund balance account #1-3151.
- Reserve \$274,996.85 to account 1-3106, reserved for encumbrances, for outstanding purchase orders and invoices as of June 30, 2016 from unreserved fund balance account #1-3151.
- Transfer \$39,587.84 from unreserved fund balance, account #1-3151 to School Choice, account #2-09-3151 to eliminate the deficit in the school choice revolving fund.

d. Acceptance of Donations

Recommendation:

- To accept the donation of seventy-two (72) Xenith X2E Varsity Football Helmets from Northeast Hospital Corporation.
- To accept the donation of a 1999 Oldsmobile Cutlass from Mr. John R. Lucier of Lynn to the Automotive Technology program.
- To accept the donation of a 1998 Volkswagon Passat from Mr. Derik F. Smid of Burlington to the Automotive Technology program.
- To accept the donation of a 1993 Chevrolet Camero from Mr. Derek S. Delaney of Peabody to the Automotive Technology program.
- To accept the donation of \$250 from Caps Auto Wrecking Corporation of West Lynn to dispose of five (5) vehicles that were donated to the Automotive Technology program for educational purpose and are no longer of value for that purpose.

e. Outside Projects

Recommendation:

- To approve the Application for Building Project for Habitat for Humanity North Shore for construction of a two (2) bedroom home in Hamilton, Massachusetts with an estimated cost of \$130,000.
- To approve the Application for Building Project to provide vegetative screening on the softball field at Lynnfield High School, Lynnfield, Massachusetts with an estimated cost of \$5,000 to \$10,000.

Next meeting: Wednesday, October 5, 2016 (5:30 p.m.)

Policy Subcommittee

Next Meeting: To be determined

Personnel Subcommittee

Next Meeting: To be determined

10. *Old Business*

11. *New Business*

- a. To Accept Nominations for the Official Voting Delegate to the Annual Business Meeting at the MASC/MASS Joint Conference.
- b. To Accept Nominations for the Alternate Voting Delegate to the Annual Business Meeting at the MASC/MASS Joint Conference.

12. *Warrant*

13. *Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A – Section 18-25)*

14. *Adjourn*

The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.