

ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL COMMITTEE

REGULAR MEETING

MINUTES

SEPTEMBER 23, 2010

MEMBERS PRESENT: G.R. Harvey, Essex, Chairman
M. Patterson, Rowley, Vice Chairman
L. Bonfanti, Peabody, Secretary
P. Anderson, Lynnfield
M. Crowe, Boxford
M. Cullinan, Nahant
W. Jackson, Swampscott
D. Ketcham, Hamilton
W. Nichols, Wenham
D. Porteous, Beverly
C. Robinson, Topsfield
J. Sabella, Manchester
L. Siewko-Story, Georgetown
M. Small, Rockport
T. St. Pierre, Salem
M. Sweeney, Marblehead
M. Teixeira, Gloucester
E. Weitzler, Middleton

MEMBERS ABSENT: D. Cahill, Lynn
R. Fravel, Danvers

OTHERS PRESENT: D. O'Connell, Superintendent-Director, NSRVSD
R. Bourgeois, Superintendent-Director, EATHS
K. Nigro, PMA Consultants
C. Levesque, Recording Secretary
Others

1. Call to Order

The meeting was called to order at 7:00 p.m.

2. Tentative Special Meeting Minutes of September 2, 2010

A motion was made by Ms. Sweeney and seconded by Dr. Anderson and VOTED to approve the Tentative Special Minutes of the September 2, 2010 as presented. Representatives from Nahant and Manchester-by-the Sea abstained.

3. Owner's Project Manager Report

Mr. Nigro, PMA Consultants, distributed a Project Timeline and Designer RFS Review Score Sheet. Mr. Nigro stated that the Timeline is a draft and that the start date is a worst case scenario.

Three designer firms submitted proposals for the project. Mr. Crowe asked if it was unusual to receive a low response. Mr. Nigro stated that he did not think it was unusual. Mr. St. Pierre stated that some of the companies that responded were engineering firms.

Mr. Nigro stated that the selection of a designer for Essex North Shore Agricultural and Technical High School project is scheduled for October 19, 2010 MSBA Designer Selection Panel (DSP). The purpose of this meeting is to review the designer applications and selecting finalists.

The DSP consists of 12 appointed members and three representatives of the regional school district.

4. District Policy Sub-Committee Report

Dr. Patterson reported that at the sub-committee meeting earlier this evening, discussion on changing the school name was initiated. A suggestion was made to run a contest of staff and students from both schools. Three finalists will be selected. Hathorne Academy was the initial suggestion.

A new school seal should be designed by students from both schools through the Graphics Communications Program at North Shore Technical High School.

Discussion ensued on all items of the By-Laws and final edits/additions or corrections will be reviewed by both Superintendent-Directors and then forwarded to Rick Manley of Edwards, Angell, Palmer & Dodge, LLP for his review. The Superintendents will also review Essex Aggies's By-Laws for commonality or additions. The final product and approval will be made at the next District Policy Subcommittee meeting.

5. Other

Mr. O'Connell stated that it is a requirement for new school committee members is to attend Charting the Course. A program for new and veteran school committee members developed and presented by the MASC. The program is designed to introduce and update attendees on the eight key components of school leadership as identified by the Massachusetts Legislature in the Acts of 2002.

Topics include:

- school finance
- open meeting law
- public records law
- conflict of interest law
- special education law
- collective bargaining
- school leadership standards & evaluations
- school committee roles & responsibilities

Mr. O'Connell I will contact MASC and ask Mike Gilbert for tentative dates that he is available to present the workshop.

Mr. Porteous reported on areas that will need to be discussed at the next 501(c)3 meeting. There is a federal filing fee of \$850.00 that needs to be addressed. Monthly financial reports will need to be filed and if anyone knows of someone who would volunteer for this please contact Mr. Porteous.

Mr. Bourgeois reported that Senator Berry's office is tentatively planning a Groundbreaking Ceremony for October 6th. Coffee and pastries will be available at 9:00 a.m. and the Governor should arrive at approximately 9:30 a.m. Mr. Bourgeois will forward additional information as it becomes available.

Mr. Small, Rockport representative, stated that this would be his last meeting as he was relocating. His son, Geoffrey Small has agreed take his place on the committee.

6. Adjournment

It was moved by Ms. Sweeney and seconded by Mr. Porteous and VOTED unanimously to adjourn.

The Chairman declared the meeting adjourned at 7:35 p.m.

Respectfully submitted,

Secretary

List of Meeting Handouts:

- Project Timeline – Draft Summary Schedule
- Designer RFT Review Score Sheet