

ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL COMMITTEE

SPECIAL MEETING

MINUTES

SEPTEMBER 2, 2010

MEMBERS PRESENT: G.R. Harvey, Essex, Chairman
M. Patterson, Rowley, Vice Chairman
L. Bonfanti, Peabody, Secretary
P. Anderson, Lynnfield
D. Cahill, Lynn
M. Crowe, Boxford
M. Cullinan, Nahant
W. Jackson, Swampscott
D. Ketcham, Hamilton
W. Nichols, Wenham
D. Porteous, Beverly
C. Robinson, Topsfield
L. Siewko-Story, Georgetown
M. Small, Rockport
T. St. Pierre, Salem
M. Sweeney, Marblehead
M. Teixeira, Gloucester
E. Weitzler, Middleton

MEMBERS ABSENT: M. Cullinan, Nahant
R. Fravel, Danvers
J. Sabella, Manchester

OTHERS PRESENT: D. O'Connell, Superintendent-Director, NSRVSD
R. Bourgeois, Superintendent-Director, EATHS
C. Levesque, Recording Secretary
Others

1. Call to Order

The meeting was called to order at 6:40 p.m.

Mr. Harvey reported that he gave the School Committee's Greetings on Opening Day at North Shore Technical High and Essex Agricultural Technical High School.

To continue the spirit of collaboration Mr. O'Connell offered Committee members golf shirts that were provided to participants at the EA/NST Annual Golf Tournament that took place over the summer.

2. Tentative Organizational Meeting Minutes of August 19, 2010

A motion was made by Ms. Sweeney and seconded by Mr. Cahill and VOTED unanimously to approve the Tentative Minutes of the August 19, 2010 Organizational Meeting as presented.

3. Proposed Meeting Schedule

The Proposed Regular School Meeting Schedule was reviewed and members agreed that Regular Meetings would begin at 7:00 p.m., location noted on the schedule.

Mr. O'Connell invited all members to the North Shore Regional Vocational School Committee's Annual Dinner Meeting on January 13, 2011.

4. School Committee Biographies

Mr. Harvey thanked Committee members for providing their biographies in a timely manner. These served as a valuable tool to align member's expertise and experience when creating the Subcommittee assignments.

5. Subcommittee Appointments

The following appointments were included in the packet.

Finance & Property Policy

| | |
|---------------------|------------|
| Paul Anderson | Chairman |
| Leslie Siewko-Story | |
| Ellen Weitzler | |
| Bill Jackson | |
| Tom St. Pierre | |
| George Harvey | Ex Officio |
| Daniel O'Connell | Advisor |
| Roger Bourgeois | Advisor |
| Claudia Worth | Advisor |

Personnel Policy

| | |
|------------------|------------|
| Dean Porteous | Chairman |
| Mark Cullinan | |
| Mark Small | |
| Marcia Sweeney | |
| Craig Robinson | |
| Dan Cahill | |
| Leonard Bonfanti | |
| George Harvey | Ex Officio |
| Daniel O'Connell | Advisor |
| Roger Bourgeois | Advisor |

District Policy

| | |
|-------------------|------------|
| Malcolm Patterson | Chairman |
| Joseph Sabella | |
| Michael Crowe | |
| Russell Fravel | |
| Melissa Teixeira | |
| William Nichols | |
| David Ketcham | |
| George Harvey | Ex Officio |
| Daniel O'Connell | Advisor |
| Roger Bourgeois | Advisor |

Please schedule Subcommittee meetings through Ms. Levesque and if appropriate those meetings will be scheduled before School Committee meetings.

6. Owner's Project Manager Report

Mr. Kevin Nigro, PMA Consultants, reported that the Request for Services (RFS) Architectural Design Services incorporated MSBA edits which were created for specific language for Agricultural and Vocational Education square footage. A voluntary briefing session and site visit will be held on Thursday, September 16, 2010 at 3:30 p.m. at Essex Agricultural School for firms that are interested in the project.

Some pertinent items still under review are the anticipated date of design, accurate assessment of cost, and specific language for athletic fields.

The Building Committee for the Essex North Shore Agricultural & Technical School District was reviewed.

A motion was made by Dr. Anderson and seconded by Ms. Sweeney and VOTED unanimously to approve the membership. Mr. Nigro will forward the Building Committee membership to MSBA for their review and approval.

Mr. Nigro stated that the selection of a designer for Essex North Shore Agricultural and Technical High School project is scheduled for October 19, 2010 MSBA Designer Selection Panel (DSP). The purpose of this meeting is to review the designer applications and select finalists.

The DSP consists of 12 appointed members and three representatives of the regional school district.

Mr. Nigro requested that the Committee recommend and vote for the three representatives from this Committee to serve on the Designer Selection Panel.

It was moved by Dr. Anderson and seconded by Ms. Sweeney and VOTED unanimously that Mr. Thomas St. Pierre, Representing the City of Salem, Daniel O'Connell, Superintendent-Director, North Shore Regional Vocational School District and Roger Bourgeois, Superintendent-Director, Essex Agricultural and Technical High School, will represent the regional school district at the October 19, 2010 MSBA Designer Selection Panel meeting.

7. 501(c)3 Report

Mr. Porteous stated that the 501(c)3 Board of Directors will expand to nine members, which would add four more members. He then clarified there will only be three added as Superintendent Bourgeois is a member. He expects to schedule a meeting of the Board of Directors in the near future.

8. Other

Mr. Bourgeois reported that Senator Berry's office is tentatively planning a Groundbreaking Ceremony for October 6th. He will pass on additional information as he receives it from the Senator's office.

Mr. Crowe stated that members of the Building Committee should be aware that this is a time consuming and intrusive commitment.

Mr. Cahill requested that guidelines for Open Meeting Law be forwarded to all Committee members. Ms. Levesque agreed to forward documents she received from MASC.

9. Adjournment

It was moved by Ms. Sweeney and seconded by Mr. St. Pierre and VOTED unanimously to adjourn.

The Chairman declared the meeting adjourned at 7:20 p.m.

Respectfully submitted,

Secretary