

ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL DISTRICT

REGULAR MEETING

MINUTES

MAY 24, 2012

MEMBERS PRESENT: G.R. Harvey, Essex, Chairman
M. Patterson, Department of Agriculture, Vice Chairman
L. Bonfanti, Peabody, Secretary
L. Siewko-Story, Department of Agriculture
D. Porteous, Beverly
R. Fravel, Danvers
M. Teixeira, Gloucester
P. Anderson, Lynnfield
J. Sabella, Manchester
M. Sweeney, Marblehead
E. Weitzler, Middleton
W. Jackson, Swampscott
W. Nichols, Wenham

MEMBERS ABSENT: D. Cahill, Department of Agriculture
M. Crowe, Boxford
D. Ketcham, Hamilton
Nahant
Rockport
T. St. Pierre, Salem
C. Robinson, Topsfield

OTHERS PRESENT: D. O'Connell, Superintendent-Director, NSRVSD
R. Bourgeois, Superintendent-Director, C. Worth, District Treasurer
B. Morgan, Principal, NSTHS
K. Nigro, PMA
C. Worth, District Treasurer
C. Levesque, Recording Secretary
Others

1. Call to Order

The meeting was called to order at 7:05 p.m.

2. Tentative Regular Meeting Minutes for Approval

It was moved by Mrs. Sweeney and seconded by Dr. Anderson and VOTED to approve the Tentative Regular Meeting Minutes of April 26, 2012 as presented. Mr. Sabella abstained.

3. Treasurer's Report

Ms. Worth reviewed the financial statements. There was no discussion or questions from the Committee.

It was moved by Dr. Anderson and seconded by Mrs. Sweeney and unanimously VOTED to place the April 30, 2012 Balance Sheet on file for audit.

It was moved by Dr. Anderson and seconded by Mrs. Sweeney and unanimously VOTED to place the April 30, 2012 Profit and Loss Report on file for audit.

4. Owner's Project Manager Report

Mr. Nigro reported on salient points of the Status Report dated April 17 to May 18, 2012:

- The District submitted the 90% CD package to MSBA on May 4, 2012.
- The reporting period for LEED certification starts on June 1st.
- Prequalification process is complete and the OPM and project team are finalizing reference checks.
- Demolition, abatement and pre-engineering building packages are due June 14, 2012.
- Continue to meet with Danvers Fire Department to finalize building designations and numbering.
- At the May 24, 2012 Danvers Town Meeting, members approved to reduce the electrical permit fee by half.

As previously reported F. Harvey & Sons failed to meet contractual requirements with the Unions. The project team is working on a contingency plan for concrete while F. Harvey & Sons and the unions settle their differences.

When asked if this could cause a delay to the project, Mr. Nigro answered that this remains to be determined, but the project team is working on alternate plans. Mr. Bourgeois added that the project is in full gear and feels fortunate to have Mr. Nigro working on this project.

Mr. Bourgeois reported that the Essex Aggie Board of Trustees unanimously voted to contribute \$731,000 for the renovation of the Horse Barn. The Board felt that this will help to preserve the schools agricultural background.

5. Essex North Shore Agricultural and Technical Foundation, Inc. Report – Mr. Dean Porteous

Mr. Porteous reported that the 2nd Annual Golf Tournament is scheduled for July 16th at Ferncroft Country Club in Middleton. He has confirmation of two corporate sponsors and they are pursuing a third. The cost to participate is \$150.00 per golfer and hole sponsorship is \$125.00. Mr. Porteous reminded the Committee that all funds raised are used for students' scholarships.

A 1964 Buick LeSabre was anonymously donated to the Foundation. Mr. Porteous is exploring the process to auction the automobile on Craig's List.

6. Superintendents' Report – Mr. O'Connell

Mr. O'Connell and Mr. Bourgeois stated that in the 2012-2013 school year both schools are scheduled for joint professional days. The Superintendents agree that joint professional days help to further advance the collaboration and communication amongst the two faculties, as well as to begin to merge curriculum, policies, procedures and cultures.

Mr. O'Connell apologized for the confusion of distribution of construction hats and shovels at the Groundbreaking Ceremony. Mr. O'Connell and Mr. Bourgeois are offering to purchase shovels or hard hats for members who would like one. Please email the Superintendents and request your preference.

The 2012-12 Proposed Meeting schedule was reviewed. Discussion followed to schedule meetings of the Essex Aggie Board of Trustees and North Shore Regional Vocational School Committee and Essex North Shore Agricultural to the second Thursday of each month.

After discussion, the following schedule was proposed:

5:00 p.m. – Essex Aggie Board of Trustees

6:00 p.m. – Essex North Shore Agricultural & Technical School Committee

7:00 p.m. – North Shore Regional Vocational School Committee

Members were asked to think about how best to schedule Sub-Committee meetings which usually are scheduled before the School Committee Meetings.

7. New Business

At Mr. Nigro's request, a motion was made by Mrs. Sweeney, seconded by Ms. Teixeira and unanimously VOTED to authorize that the School Building Committee award Bid Package #03A – Concrete, if necessary.

Mr. Harvey asked the Recording Secretary to include Communications as an item to future agendas.

8. Sub-Committee Reports

Finance & Property Policy

FY13 Operating Budget

Non-Reimbursable items for which the three districts (Essex Aggie, Peabody and North Shore Tech) will share the cost for the following:

- Recording Secretary Salary (\$7,000)
- Treasurer Salary (\$6,000)
- Consultant
- Premium for Liability Insurance
- Audit Services
- Miscellaneous

It was moved by Dr. Anderson and seconded by Mrs. Sweeney and VOTED unanimously approve the allocation of funds for the above non-reimbursable items, as recommended by the Finance & Property Sub-Committee.

Mr. Bourgeois stated that through mutual agreement Essex Aggie and North Shore Regional Vocational School District will split the cost of the FY13 non-reimbursable items so there is no assessment charged to the communities.

Audit Firm Proposals (2)

Two quotes were received from Powers & Sullivan, LLC and Giusti, Hingston and Company to perform audit services.

A motion was made by Dr. Anderson and seconded by Mrs. Sweeney and VOTED unanimously to award Powers & Sullivan, LLC to perform audit services for the Essex North Shore Agricultural and Technical School District, the lowest responsive quote, as recommended by the Finance & Property Sub-Committee.

There was no meeting or report by **District Policy**.

There was no meeting or report by **Personnel Policy**; however Mr. Porteous, Chairman, stated that he may schedule a meeting July.

9. Old Business

Naming the Merger High School

Mr. Harvey stated that a vote for naming the merged high school will be by majority vote; if there is not a majority vote he will appoint an Ad Hoc Sub-Committee. The Ad Hoc Sub-Committee's sole purpose is to come back to the full Committee on June 28, 2012 with two names.

Mr. Fravel stated it appears to him that the Committee should give naming the merged school more thought.

Mr. Nichols asked as a Point of Order would the vote be majority or weighted and Mr. Harvey stated it would be a weighted vote.

A motion was made by Mr. Sabella and seconded by Mr. Nichols to give this item more thought and table tonight's vote.

After a lengthy discussion, Mr. Nichols withdrew his second to Mr. Sabella's motion.

Mr. Bonfanti then seconded Mr. Sabella's motion to table tonight's vote.

A roll call vote was taken. Mr. Harvey clarified that a YES vote will postpone naming the new school district and name an Ad Hoc Sub-Committee. A NO vote will call for the full Committee to vote for a name tonight.

Roll Call:

YES: Mr. Fravel, Dr. Anderson, Mr. Sabella, Ms. Weitzler, Mr. Bonfanti, Mr. Jackson, Mr. Nichols, Dr. Patterson and Mr. Harvey.

NO: Dr. Story, Mr. Porteous, Mrs. Sweeney

YES – 9	WEIGHTED – 14	
NO – 4	WEIGHTED – 8	Motion Carries to Table Vote

Members appointed to the Ad Hoc Sub-Committee are: Mr. Cahill, Dr. Story, Mrs. Sweeney, Mr. Porteous, Mr. Sabella, Mr. Fravel & Mr. Bonfanti, Chair.

Mr. Bonfanti asked members to email names for the merged school to him by June 4, 2012.

A motion was made by Ms. Weitzler and seconded by Mr. Sabella and unanimously VOTED to charge the Ad Hoc Sub-Committee with naming a mascot and the school colors.

Mr. O'Connell wanted to ensure that the members appointed to the Ad Hoc Sub-Committee understand that they are to come to the June 28th School Committee meeting with two recommendations for naming the merged school, mascot and school colors.

The Ad Hoc Sub-Committee for Naming Rights will meet on June 4, 2012 at 6:00 p.m. in the Media Center at North Shore Technical High School, 30 Log Bridge Road, Middleton, MA.

10. Other

There was no discussion.

11. Warrant

It was moved by Dr. Anderson and seconded by Ms. Teixeira and unanimously VOTED to approve the Warrant of May 24, 2012 and place on file for audit.

12. Adjourn

It was moved by Dr. Anderson and seconded by Ms. Teixeira and VOTED unanimously to adjourn.

The Chairman declared the meeting adjourned at 8:47 p.m.

Respectfully submitted,

Secretary

There were no items distributed at meeting.