

ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL COMMITTEE

REGULAR MEETING

TENTATIVE MINUTES

APRIL 28, 2011

MEMBERS PRESENT: G.R. Harvey, Essex, Chairman
M. Patterson, Department of Agriculture, Vice Chairman
L. Bonfanti, Peabody, Secretary
D. Porteous, Beverly
M. Teixeira, Gloucester
P. Anderson, Lynnfield
M. Sweeney, Marblehead
R. Fravel, Danvers
D. Ketcham, Hamilton
W. Nichols, Wenham
J. Sabella, Manchester
C. Robinson, Topsfield
T. St. Pierre, Salem
W. Jackson, Swampscott

MEMBERS ABSENT: D. Cahill, Department of Agriculture
L. Siewko-Story, Department of Agriculture
M. Crowe, Boxford
E. Weitzler, Middleton
M. Cullinan, Nahant
G. Small, Rockport

OTHERS PRESENT: R. Bourgeois, Superintendent-Director, EATHS
D. O'Connell, Superintendent-Director, NSRVSD
C. Worth, Treasurer
Mr. Kevin Nigro, PMA
Mr. Peter Frazier, FirstSouthwest
C. Levesque, Recording Secretary
Others

1. Call to Order

The meeting was called to order at 7:0 p.m.

2. Tentative Regular Meeting Minutes for Approval

A motion was made by Dr. Anderson and seconded by Ms. Sweeney and VOTED to approve the Tentative Regular Meeting Minutes of March 24, 2011 as presented. Ms. Teixeira, Gloucester representative, abstained.

It was move by Dr. Patterson and seconded by Ms. Sweeney to switch Agenda Items 5 and 6 in order to facilitate the flow of the meeting.

3. Owner's Project Manager Report

Mr. Nigro explained the guidelines that members of the CM at Risk Prequalification and Selection Committee followed. Of the nine firms that submitted SOQ's for CM at Risk Services the Selection Committee selected five firms:

- 1 – Consigili
- 2 – Gilbane
- 3 – Dimeo
- 4 – Skansa
- 5 – Suffolk

Ms. Sweeney asked if the companies selected were based in Massachusetts. Mr. Nigro stated that he knows that one company has a central office in Connecticut, but maintains offices in Massachusetts.

4. Short-Term Note and Bonding Schedule Update

Mr. Peter Frazier, Senior Vice President, FirstSouthwest, distributed and review an updated draft financing plan. The plan provides an estimate of the costs to the District and its member communities of the fiscal year costs of financing the District's net share of the project.

Warrant – It was moved by Dr. Anderson and seconded by Ms. Sweeney and recommend approval the April 28, 2011 warrant and place the file on audit.

A Roll call vote was taken:

YES – Mr. Porteous, Mr. Fravel, Ms. Teixeira, Mr. Ketcham, Dr. Anderson, Mr. Sabella, Ms. Sweeney, Mr. Bonfanti, Mr. St. Pierre, Mr. Jackson, Mr. Robinson, Mr. Nichols, Dr. Patterson, Mr. Harvey
NO – NONE

YES – 14 NO - 0
WEIGHTED – 32 WEIGHTED – 0 Motion Carries Unanimously

6. Designpartnership Update

Mr. Bell reported that they are moving into the Design Development Phase of the project where scaled layouts and building elevations will be drawn and modeled; although the layouts very preliminary. The Class Schedule and Program analysis are complete. The Districts are reviewing final documents to confirm academy student enrollment number and number of students per academy.

Mr. Bell complimented personnel from all three schools for their collaboration and the enthusiasm for the project.

Mr. O'Connell commended Mr. John Alden, President of North Shore Tech's General Advisory Board, for the Advisory Board's input during the Program Advisory meetings.

Mr. O'Connell thanked Mr. Bell and Designpartnership for their patience and cooperation for payment.

5. New Vista Design for Learning Presentation

Mr. David Stephen is working with all three schools with regards to the academic/technical/agricultural programs to create a joint educational vision.

Mr. Stephen stated that he meets with the merger administration team every two weeks and some areas they cover are: comparison of program characteristics; initiatives between Essex Aggie and North Shore Tech, and 21st Century skills, connective and interactive technology. He stated that online resources have significant impact on how classrooms are designed.

Mr. O'Connell stated that these meetings have stimulated a lot of energy between both schools and everyone is working well together for what's best for the students.

Mr. Bourgeois agreed that the faculty feels this is an opportunity to do what's best for the students.

7. Proposed FY11 & FY12 Weighted Vote Allocations for District By-Laws

After review and discussion of the proposed weighted vote allocations, it was moved by Mr. Bonfanti and seconded by Mr. St. Pierre and VOTED unanimously to accept the FY11 and FY12 Weighted Vote Allocations.

8. Mr. Bourgeois stated that in the spirit of collaboration next year the co-op coordinator will be work for both Essex Aggie and North Shore Tech.

Mr. Bourgeois reported on that construction for the Agricultural Training Center has started and expects it to be completed by the end of August. They would like an auxiliary building to be a built possibly by North Shore Tech students.

Mr. O'Connell reported that a proposed Administrative Flow Chart would be available at the May 26th meeting.

9. Sub-Committee Reports

There was not meeting or report by **District Policy**.

There was no meeting or report by **Finance & Property Policy**.

There was no meeting or report by **Personnel Policy**.

10. Other

11. Adjourn

It was moved by Ms. Sweeney and seconded by Mr. Bonfanti and VOTED unanimously to adjourn.

The Chairman declared the meeting adjourned at 8:35 p.m.

Respectfully submitted,

Secretary

List of Meeting Handouts:

- FirstSouthwest Memorandum (April 28, 2011)