

ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL DISTRICT

REGULAR MEETING

MINUTES

APRIL 25, 2013

MEMBERS PRESENT: M. Patterson, Department of Agriculture, Vice Chairman  
L. Bonfanti, Peabody, Secretary  
D. Cahill, Department of Agriculture  
P. Anderson, Lynnfield  
E. Weitzler, Middleton  
T. St. Pierre, Salem  
C. Robinson, Topsfield  
W. Nichols, Wenham

MEMBERS ABSENT: G.R. Harvey, Essex, Chairman  
L. Siewko-Story, Department of Agriculture  
D. Porteous, Beverly  
M. Crowe, Boxford  
R. Fravel, Danvers  
M. Teixeira, Gloucester  
D. Ketcham, Hamilton  
Nahant  
J. Sabella, Manchester  
M. Sweeney, Marblehead  
B. Perkins, Rockport  
W. Jackson, Swampscott

OTHERS PRESENT: D. O'Connell, Superintendent NSRVSD  
C. Worth, District Treasurer  
K. Nigro, PMA  
S. Louizos, President, North Shore Educational Association  
J. Alden, Chairman, NSRVSD General Advisory Board  
S. Smith, Attorney EATHS  
J. Kimani, President, EATHS Hathorne Federation of Teachers, Local 1269  
C. Levesque, Recording Secretary

1. Call to Order

The meeting was called to order at 7:04 p.m. The recording secretary called the roll. It was noted that a quorum was not present and the meeting would be informational only.

2. Treasurer's Report

Mrs. Worth reported that the March 2013 Profit & Loss Statement showed a \$600,000.00 DCAM Reimbursement. A reimbursement was also received from MSBA that is not reflected in the Profit & Loss statement as it was received after the Statement was distributed.

3. Communications

All communications were read and accepted.

Mr. O'Connell reported that Mr. Gilbert, MASC, has suggested three dates to meet with this Committee for the program "Charting the Course." Mr. Gilbert is available June 4, 11 or 18. Please email Mrs. Levesque with the date that members are available.

5. Owner's Project Manager Report

Mr. Kevin Nigro reported on the following:

- The School Building Committee will change their meeting to the 2<sup>nd</sup> Thursday at 4:00 p.m. of each month. This will allow all parties involved to have sufficient time to review and verify documents.
- The payment for the Gilbane Requisition was reviewed and approved.
- The School Building Committee recommends payment for Change Order No. 002 in the amount of \$40,910.00.
- The Authorization to Proceed has over 100 items that are being reviewed as items are received.
- There is a great deal of activity surrounding the Farmstead to meet the July 1<sup>st</sup> deadline to have the small animal barn completed.
- The District will purchase equipment with educational pricing, which is cost savings to the District
- A tour of the new school is scheduled for school committee member on May 9<sup>th</sup> at 3:30 p.m. Please dress appropriately.

Mr. Nigro stated that there is an excess of 18,000 yards of loam at the construction site. They are looking at offering the loam to the districts Department of Public Works to pick up if interested. If they do decide to offer it to the communities Mr. Nigro will send out an email to Committee members to forward to their Department of Public Works.

Mr. Nigro presented a slide show of the construction to date.

6. Essex North Shore Agricultural and Technical Foundation, Inc. Report – Mr. Dean Porteous

There was no meeting or report.

7. Superintendents' Report

Mr. O'Connell reported on that the administrative teams from North Shore and Essex Aggie met on April 22<sup>nd</sup>. Members agreed to three major items on the Merger Transition Plan:

- #14 Student Management System – agreed to select iPass
- #24 Quarter or Trimester – agreed to Trimesters
- #35 Accounting Software Package – agreed to use OSAS

Mr. O'Connell reported that at this administrative team meeting a Administration Organization Chart for the new district was reviewed and discussed.

Mr. O'Connell reported that he met with Attorney Stevens to review Ch. 463 S.14 legislative language regarding employment to current employees of Essex Agricultural and Technical High School, North Shore Regional Vocational School District or Peabody School District. Attorney Stevens will review the language and report back with her legal interpretation of the legislative language.

Mr. Cahill offered his congratulations to Mr. O'Connell for being selected as Superintendent-Director of the Essex North Shore Agricultural & Technical School District. Mr. Cahill stated that the Superintendent's outreach to Essex Aggie employees has alleviated much anxiety. Dr. Patterson agreed and he has found the Superintendent to be true to his word and that Mr. O'Connell has addressed some of the misrepresentations.

8. Discussion Items that Were Not Reasonably Anticipated by the Chairperson, in Accordance with M.G.L., Chapter 30A, Section 18-25

Mr. O'Connell stated that future meetings will be at North Shore Technical High School.

9. Sub-Committee Reports

There was no meeting or report by **Finance & Property Policy**

There was no meeting or report by **District Policy**.

**Personnel Policy**

Mr. Robinson reported that there was not a quorum at the meeting scheduled earlier this evening. Members that were present discussed the proposed Organization Chart for the new district.

A Personnel Policy meeting is scheduled for May 7, 2013 at 5:00 p.m. to consider recommending approval of the Organization Chart.

10. Adjourn

Dr. Patterson declared the meeting adjourned.

The North Shore Regional Vocational School District School Committee adjourned at 7:53 p.m.

Respectfully submitted,

Secretary

There were no handouts at the meeting