

ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL COMMITTEE

REGULAR MEETING

MINUTES

MARCH 24, 2011

MEMBERS PRESENT: G.R. Harvey, Essex, Chairman
M. Patterson, Department of Agriculture, Vice Chairman
D. Cahill, Department of Agriculture
L. Siewko-Story, Department of Agriculture
P. Anderson, Lynnfield
M. Sweeney, Marblehead
R. Fravel, Danvers
D. Ketcham, Hamilton
W. Nichols, Wenham
C. Robinson, Topsfield
G. Small, Rockport
T. St. Pierre, Salem
E. Weitzler, Middleton
W. Jackson, Swampscott

MEMBERS ABSENT: L. Bonfanti, Peabody, Secretary
M. Crowe, Boxford
D. Porteous, Beverly
M. Teixeira, Gloucester
M. Cullinan, Nahant
J. Sabella, Manchester

OTHERS PRESENT: R. Bourgeois, Superintendent-Director, EATHS
M. Kroesser, Assistant Superintendent, NSRVSD
C. Sullivan, Vocational Director
C. Worth, Treasurer
Mr. Kevin Nigro, PMA
B. Morgan, Principal, NSRVSD
C. Levesque, Recording Secretary
Others

1. Call to Order

The meeting was called to order at 7:03 p.m.

Mr. Harvey stated as a point of information that Mr. O'Connell was absent this evening as he is presenting Mr. Lynch with the Athletic Director of the Year Award at the Athletic Directors Conference.

2. Tentative Regular Meeting Minutes for Approval

A motion was made by Mrs. Sweeney and seconded by Mr. Cahill and VOTED to approve the Tentative Regular Meeting Minutes of March 3, 2011 as amended:

Record Mr. Porteous and Mr. Fravel as present. Section 10, last sentence...*delete he and add the*

Mr. Ketcham abstained.

Essex North Shore Agricultural & Technical School Committee

March 24 2011
Approved: April 28, 2011

3. Owner's Project Manager Report

Mr. Nigro reported that David Stephen, New Vista Design, continues to meet with Design Focus Groups from both schools. The first phase of interviews has been completed and will move onto the second phase. Upon completion of the second phase the final program will be developed and then affirm the academy model design.

Ms. Weitzler stated that she was concerned with decisions relating to space design that effect the operating cost. Specifically; Mr. Harvey's comment about 1 full cafeteria and small satellite café's within each academy. Mrs. Kroesser explained that the satellite café's would not require a fully equipped kitchen.

Mr. Nigro reported that the Inspector General's office verbally approved the CM at Risk application and he is just waiting for the written approval.

The CM at Risk legal notice was published in the Central Register, local newspaper and Compass System.

Mr. Nigro will provide to the CM at Risk Prequalification and Selection Committee guidelines for prequalification scoring and CM at Risk Score Sheet. Members are required to read each Statement of Qualifications from firms and complete the Management experience Section. A meeting of the Prequalification Committee will be scheduled for final review and score sheet tabulation.

4. Bonding Report

No report at this time as negotiations with DCAM continue.

5. Hathorne Technology Foundation 501(c)3 Report

On behalf of Mr. Porteous, Mrs. Kroesser reported that the Hathorne Technology Foundation is in the process of completing the By-Laws, Mission Statement and beginning to draft descriptions of duties for Sub-Committee Chair positions. As soon as the Sub-committee posts are filled, elections will follow and then fundraising and other projects will begin to raise revenue. There is a need for legal counsel and discussion pursued that this could be a compensated position. If you know of anyone able to serve on the Foundation in any capacity please ask them to submit a letter of interest and qualifications to Dean Porteous, North Shore Technical High School, 30 Log Bridge Road, Middleton, MA 01949.

Ms. Carol Sullivan distributed and discussed the role of the Chair to the Sub-Committees. A person volunteering for a Chair position needs to consider the significant time commitment it would require.

6. DCAM Update

Mrs. Kroesser reported that there have been numerous discussions with Superintendent Daniel O'Connell, Mr. Peter Frazier, Mr. Kevin Nigro, and Ms. Pam Kocher, trying to work out the bonding schedule.

MSBA has taken \$4,000,000.00 off of the \$133,000,000 to pay the Owner's Project Manager, as well as other fees and permits. We will not have to borrow for that \$4,000,000. This means that our bonding total will be \$129,000,000. Mr. Peter Frazier agrees that this is a great concession by MSBA.

Bonding is going to start after June 30th of this year – moving it to the next fiscal year. Then it will be interest only for the next two years. In other words we will pay interest only for FY12 and FY13. Then we will pay principal and interest for FY14 – the year we move in.

This is a huge benefit to the sending communities. The first year's interest will be between \$5,800 and \$15,000. North Shore Regional Vocational School District will go through their Finance Sub-Committee and do not anticipate asking the districts for these funds. As soon as the amount is known, a Finance Sub-Committee meeting will be scheduled to request allocation of these funds from North Shore Regional Vocational School District's E & D account or the merger line item in next year's budget.

As soon as all the above decisions are official the final bonding schedule can be developed.

7. Superintendents' Report – Mrs. Mary Kroesser and Mr. Roger Bourgeois

Mr. Bourgeois reported that the first round of meetings with the Design Focus Groups; Mr. David Stephen, New Vista Design and representatives from Designpartnership have gone well.

Mr. Stephen has challenged the faculty, staff and administration to think outside of the box, design a school for the future and get the most out of square footage.

Mrs. Kroesser reported that the focus groups, Mr. Stephen and architects have been forward thinking and visual, multi-purpose rooms; display spaces; lighting, etc.

8. Sub-Committee Reports

There was not meeting or report by **District Policy**.

There was no meeting or report by **Finance & Property Policy**.

There was no meeting or report by **Personnel Policy**.

9. Other

10. Adjourn

It was moved by Mrs. Sweeney and seconded by Mr. Cahill and VOTED unanimously to adjourn.

The Chairman declared the meeting adjourned at 8:07 p.m.

Respectfully submitted,

Secretary

List of Meeting Handouts:

- Draft Design and Construction Schedule (3/21/2011)
- PMA Status Report
- Hathorne Technology Program