

ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL COMMITTEE

REGULAR MEETING

MINUTES

MARCH 3, 2011

MEMBERS PRESENT: G.R. Harvey, Essex, Chairman
M. Patterson, Department of Agriculture, Vice Chairman
L. Bonfanti, Peabody, Secretary
D. Cahill, Department of Agriculture
L. Siewko-Story, Department of Agriculture
P. Anderson, Lynnfield
M. Cullinan, Nahant
M. Sweeney, Marblehead
R. Fravel, Danvers
D. Porteous, Beverly
W. Nichols, Wenham
C. Robinson, Topsfield
G. Small, Rockport
T. St. Pierre, Salem
M. Teixeira, Gloucester
E. Weitzler, Middleton
W. Jackson, Swampscott

MEMBERS ABSENT: M. Crowe, Boxford
D. Ketcham, Hamilton
J. Sabella, Manchester

OTHERS PRESENT: D. O'Connell, Superintendent-Director, NSRVSD
R. Bourgeois, Superintendent-Director, EATHS
C. Worth, Treasurer
Mr. Kevin Nigro, PMA
M. Kroesser, Asst. Superintendent, NSRVSD
B. Morgan, Principal, NSRVSD
C. Levesque, Recording Secretary
Others

1. Call to Order

The meeting was called to order at 7:15 p.m.

2. Tentative Regular Meeting Minutes for Approval

A motion was made by Mrs. Sweeney and seconded by Ms. Teixeira and VOTED to approve the Tentative Regular Meeting Minutes of January 27, 2011 as presented. Mr. Robinson abstained.

3. Owner's Project Manager Report

Mr. Nigro reported that PMA completed a cash flow schedule and forwarded the schedule to Peter. Fraizer, Assistant VP of FirstSouthwest.

Mr. Nigro distributed and reviewed the first draft of the School Project Communication Plan. Mr. Nigro asked that Committee members review and submit comments/suggestions electronically to knigro@pmaconsultants.com. At this time, there were no questions from the Committee.

Mr. Nigro reported that the CM at Risk selection process is underway; application was submitted electronically to IG for review and comments.

4. Building Committee

Members appointed to the CM at Risk and Trade Contractor Pre-Qualification Sub-Committee are:

Mr. Bonfanti, Mr. St. Pierre, Mr. Robinson, Mr. Cahill, Mr. Harvey, Mr. Marquis, Mr. Bourgeois and Mr. O'Connell.

After a brief discussion concerning a meeting schedule, Mr. Nigro offered that the Sub-Committee could wait for a month or two before committing to meeting schedule.

5. DCAM Update

Mr. O'Connell stated that he has had contact on with Pam Kocher, Executive Office of Administration and Finance, and anticipates a commitment letter for funds in the near future.

6. Hathorne Technology Foundation 501(c)3 Report

Mr. O'Connell reported that the Foundation is completing the bylaws, mission statement and beginning to draft descriptions of duties for the sub-committee chair positions.

Members of the Foundation are:

Dean Porteous, President, Alumni
Carol Sullivan, NS Tech Representative, Vocational Director
Ron Vercellone, Essex Agriculture Representative, Director of Community Services
Tom St. Pierre, School Committee Representative
Geoffrey Hunt, Sylvania, Corporate Representative
Daniel C. Bennett, Bennett Real Estate, Business Representative
Brian Cranney, President, Cranney Corporations, Business Representative
Anna Kulakowski, Assistant Vice President, DanversBank
Bradley Hunt, Financial Services, Salem Five Bank
Daniel O'Connell, Ex-Officio, Superintendent, North Shore Regional Vocational School District
Roger Bourgeois, Ex-Officio, Superintendent, Essex Agricultural & Technical High School

7. Peabody Finance Meeting Report

Mr. Bourgeois reported that he and Mr. Bonfanti met with Finance members of the Peabody City Council. This meeting was to address Peabody's estimated share of the cost of building the new school.

At its February 25, 2011 meeting the City Council approved funding by 8-3 for its share of the \$133 million cost of designing, building and furnishing the new regional vocational school in Danvers.

8. Sub-Committee Reports

There was not meeting or report by **District Policy**.

There was no meeting or report by **Finance & Property Policy**.

There was no meeting or report by **Personnel Policy**. However, the Sub-committee will meet on April 28, 2001 at 5:00 p.m. in the Log Bridge Inn at North Shore Technical High School.

9. Other

Mr. O'Connell stated that North Shore Technical High School will host MASC's "Charting the Course" on April 30th from 8:30a.m. - 3:00 p.m. Charting the Course is a program for new and veteran school committee members, developed and presented by the MASC Academy of School Leadership. The program is designed to introduce and update attendees on the eight key components of school leadership as identified by the Massachusetts Legislature in the Acts of 2002.

10. Design Leadership Team

Members present at the Executive Leadership team meeting on February 24th were: Roger Bourgeois, Essex Aggie, Dan O'Connell, NSRVSD, Chris Carroll, PMA; Kevin Nigro, PMA; Gregg Schroeder, DPC; Dan Colli, DPC.

The Executive Leadership team will consist of the above and George Harvey or his designated assignee. Mr. Harvey asked for a volunteer to serve as his designated assignee should he not be available to attend a meeting. Dr. Patterson offered that if the meeting was educational oriented he would be willing to serve as the designated assignee.

11. Adjourn

It was moved by Ms. Sweeney and seconded by Mr. Cahill and VOTED unanimously to adjourn.

The Chairman declared the meeting adjourned at 8:07 p.m.

Respectfully submitted,

Secretary

List of Meeting Handouts:

- High School Project Communications Plan
- Local Funding
- Total Project Cost
- Cash Flow Projection