

ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL DISTRICT

REGULAR MEETING

MINUTES

MARCH 1, 2012

MEMBERS PRESENT: G.R. Harvey, Essex, Chairman  
M. Patterson, Department of Agriculture, Vice Chairman  
L. Bonfanti, Peabody, Secretary  
D. Cahill, Department of Agriculture  
L. Siewko-Story, Department of Agriculture  
D. Porteous, Beverly  
R. Fravel, Danvers  
M. Teixeira, Gloucester  
P. Anderson, Lynnfield  
T. St. Pierre, Salem  
W. Jackson, Swampscott  
C. Robinson, Topsfield  
W. Nichols, Wenham

MEMBERS ABSENT: M. Crowe, Boxford  
D. Ketcham, Hamilton  
J. Sabella, Manchester  
M. Sweeney, Marblehead  
E. Weitzler, Middleton  
M. Cullinan, Nahant  
Rockport

OTHERS PRESENT: R. Bourgeois, Superintendent-Director, EATHS  
D. O'Connell, Superintendent-Director, NSRVSD  
K. Nigro, PMA  
R. Vogel, Design Partnership  
C. Levesque, Recording Secretary  
Others

1. Call to Order

The meeting was called to order at 7:04 p.m.

2. Tentative Regular Meeting Minutes for Approval

It was moved by Ms. Teixeira and seconded by Dr. Anderson and VOTED to approve the Tentative Regular Meeting Minutes of January 26, 2012 as presented. Mr. Cahill, Mr. Robinson and Mr. Nichols abstained.

3. Treasurer's Report

Ms. Worth reported that all MSBA submissions are current and \$216,000 was received from DCAM in February.

It was moved by Dr. Anderson and seconded by Mr. St. Pierre and unanimously VOTED to place the January 31, 2012 Balance Sheet on file for audit.

It was moved by Dr. Anderson and seconded by Mr. St. Pierre and unanimously VOTED to place the January 2012 Profit and Loss Report on file for audit.

#### 4. Owner's Project Manager Report

Mr. Nigro informed the committee of the project status to date.

- Continue to meet with Danvers Technical Advisory Committee (TAC)
- Filing Notice of Intent to Danvers
- Will file Notice of Intent to Middleton for playing fields only
- Final design plans are 60% complete
- MSBA 60% CD submitted which did not include independent estimate from DesignPartnership, Gilbane and PMA
- Three bid packets for steel, site and concrete should be available March 27<sup>th</sup>
- Continue to meet with Executive Leadership Committee: MSBA, DCAM, DesignPartnership, Gilbane and Superintendents.
- Excavation should begin mid to late April

#### 5. 501(c)3 Update – Mr. Dean Porteous

Mr. Porteous reported that the Committee is creating informational packets on each program offered at Essex Aggie and North Shore Technical High School.

Mr. Jeff Hunt has resigned but will assist Mr. Porteous in finding a replacement.

#### 6. Superintendents' Report – Mr. O'Connell and Mr. Bourgeois

Due to the inclement weather Mr. O'Connell and Mr. Bourgeois will defer their report to the next meeting.

#### 7. New Business – Sub-Committee Assignments

Mr. Harvey reported that he has made the following reassignments to Sub-Committees:

- Remove Ms. Teixeira from District Policy and reassign to Personnel Policy
- Remove Mr. Cahill from Personnel Policy and reassign to District Policy
- Remove Mr. Cullinan from Personnel Policy and reassign to Finance & Property

Mr. Harvey stated that Ms. Teixeira's experience as chairperson and chief negotiator of Gloucester's Personnel subcommittee would be useful as the two district's merge. Mr. Cahill's background as a City Counselor in Lynn would be appropriate for District Policy. Mr. Cullinan's sixteen (16) years as Nahant's town administrator and preparing budgets would be of assistance to the Finance & Property Sub-Committee.

Mr. Cahill stated that he appreciates the Chairman's confidence. He wants to make the Chair aware that he spent four years on the Lynn School Committee and is familiar with personnel issues. Removing him from Personnel would leave Essex Aggie without representation on the Personnel Sub-Committee. Mr. Harvey stated that he was trying to balance membership to each Sub-Committee.

Mr. Harvey stated that he will not pursue a School Committee retreat, as he has not received any feedback from Committee members.

Ms. Teixeira asked how the Committee would benefit from a retreat. Mr. Harvey answered that the purpose would be to establish goals, etc.

Ms. Teixeira felt that goals with specific target dates would be beneficial. Mr. Harvey agreed and asked members to think it over and let him know if there is any interest.

## 8. Sub-Committee Reports

### **Finance & Property Policy**

Mr. O'Connell stated that under the provisions of Chapter 71, §16D(g) regional bonus aid is paid to any regional school district formed after FY1993. Based on the FY12 foundation enrollment, the district received \$6,800 to reflect the addition of Peabody. Superintendents O'Connell and Bourgeois recommend forwarding these funds to Peabody to offset that city's FY13 short term note assessment.

A motion was made by Mr. St. Pierre and seconded by Mr. Jackson **and unanimously VOTED** to approve forwarding \$6,800 to Peabody to offset that city's FY13 short term note assessment, as recommended by the Finance & Property Sub-Committee.

### **District Policy**

Mr. Bourgeois reported the policies resulted in a suggestion from the TAC Review Committee, to address the neighbor's traffic concerns.

Mr. Bourgeois stated that the **Student Drop Off and Pick Up Policy** was developed to address concerns by neighbors of students parking on side streets and parents picking up students on side streets.

The **Overflow Policy** is to address as more juniors get their driving license could create overflow in campus parking. If this were to happen, staff would park across the street and students would gain extra spaces.

Mr. Bourgeois addressed the edits made to each policy.

### **Student Drop Off and Pick Up Policy**

The word *during* will be added after *before* in the 2<sup>nd</sup> sentence, members agreed.

### **Overflow Campus Parking Policy on Days that School is in Session** were:

2<sup>nd</sup> sentence delete the word *all*

Switch students and staff to *staff and students* and add *provided on space available*.

Dr. Patterson explained that the Sub-Committee is recommending adoption of the policies on the first reading.

A motion was made by Mr. St. Pierre and seconded by Ms. Teixeira and unanimously VOTED to suspend the rules and adopt the policies as is upon first reading.

A motion was made by Mr. Porteous and seconded by Dr. Anderson and unanimously VOTED to adopt with edits the **Student Drop Off and Pick Up Policy** and **Overflow Campus Parking Policy on Days that School is in Session Policy**, as recommended by the District Policy Sub-Committee.

There was no meeting or report by **Personnel Policy**

9. Other

Mr. Harvey thanked Dr. Story for providing the coffee and pastries tonight.

Mr. O'Connell reported that Senator Berry's office confirmed May 9<sup>th</sup> at 1:30 p.m. for the Groundbreaking Ceremony. It will be emceed by Senator Berry and the Governor and Lieutenant Governor will be in attendance.

Mr. Cahill suggested that both schools present a gift to Senator Berry as will be retiring. Mr. Robinson suggested that something designed by the students would be appropriate and members agreed.

10. Warrant

It was moved by Dr. Anderson and seconded by Ms. Teixeira and unanimously VOTED to approve the Warrant of March 1, 2012 and place on file for audit.

11. Adjourn

It was moved by Dr. Patterson and seconded by Dr. Anderson and VOTED unanimously to adjourn.

The Chairman declared the meeting adjourned at 7:45 p.m.

Respectfully submitted,

Secretary

No Hand Outs