

ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL DISTRICT

REGULAR MEETING

MINUTES

JANUARY 26, 2012

MEMBERS PRESENT: G.R. Harvey, Essex, Chairman  
M. Patterson, Department of Agriculture, Vice Chairman  
L. Bonfanti, Peabody, Secretary  
L. Siewko-Story, Department of Agriculture  
M. Crowe, Boxford  
D. Porteous, Beverly  
R. Fravel, Danvers  
M. Teixeira, Gloucester  
J. Sabella, Manchester  
P. Anderson, Lynnfield  
M. Sweeney, Marblehead  
E. Weitzler, Middleton  
T. St. Pierre, Salem  
W. Jackson, Swampscott  
C. Robinson, Topsfield  
W. Nichols, Wenham

MEMBERS ABSENT: D. Cahill, Department of Agriculture  
D. Ketcham, Hamilton  
M. Cullinan, Nahant  
Rockport

OTHERS PRESENT: R. Bourgeois, Superintendent-Director, EATHS  
D. O'Connell, Superintendent-Director, NSRVSD  
M. Kroesser, Asst. Superintendent, NSRVSD  
K. Nigro, PMA  
R. Bell, Design Partnership  
C. Levesque, Recording Secretary  
Others

1. Call to Order

The meeting was called to order at 7:25 p.m.

2. Tentative Regular Meeting Minutes for Approval

It was moved by Mrs. Sweeney and seconded by Mr. St. Pierre and VOTED to approve the Annual Meeting Minutes of January 12, 2012 as amended. Mr. Robinson, Topsfield representative, abstained.

Page 2, Secretary...*delete Mr. Bonfanti and replace with Mr. Nichols*

3. Treasurer's Report

Mr. O'Connell reviewed the November 30, 2011 and December 31, 2011 Profit and Loss Report and the Balance Sheet November 30, 2011 and December 31, 2011. There was no discussion or questions by members of the Committee.

It was moved by Ms. Sweeney and seconded by Dr. Anderson and unanimously VOTED to place the November 30 and December 31, 2011 Balance Sheet on file for audit.

It was moved by Ms. Sweeney and seconded by Dr. Anderson and unanimously VOTED to place the November 30, and December 31, 2011 Profit and Loss Report on file for audit.

Mr. Bell of DesignPartnership reported that the design phase is almost complete and we are now entering the construction phase. Mr. Bell presented the updated design to the Committee.

#### 4. Owner's Project Manager Report

Mr. Nigro informed the committee of the project status to date.

- A species specialist completed the investigation regarding the Vespa Sparrow, a protected species. The habitat assessment concluded that the project will not result be impacted by the construction of the school.
- Continue to work with Danvers Conservation Committee regarding the wetlands.
- Meeting with Executive Leadership Committee: MSBA, DCAM, DesignPartnership, Gilbane and Superintendents.
- Reviewed and approved VM changes with VM Sub-Committee and Building Committee.

Mr. Nigro stated that it would be beneficial if the School Committee would vote to authorize that the School Building Sub-Committee could vote to accept VM items as recommended by the Value Management Sub-Committee that would result in bringing the project back within the budget.

It was moved by Mr. Robinson and seconded by Ms. Teixeira to authorize the School Building Sub-Committee to approve recommended reductions from the VM Sub-Committee that result in bringing the project cost overrun to zero (0) and maintain educational space.

#### 5. 501(c)3 Update – Mr. Dean Porteous

There was no meeting or report.

#### 6. Superintendents' Report – Mr. O'Connell and Mr. Bourgeois

Mr. Bourgeois reported that there was a second Outreach Community Meeting on January 24, 2012 to allay neighbors' traffic concerns. In the morning, buses will drop off students at the front and rear of the school. The western driveway will handle student parking. A middle driveway will allow cars to exit the school and the eastern driveway will be only an entrance. A set of lights will be installed at the middle driveway for traffic leaving the school. Only one entrance would be open during the day with a security guard and vehicles leaving during the day would need to exit past the security guard, which limits access to the school. Buses would drop off students at the entrance of each academy. A lane for parents to pick up students would be available at the front of the school.

Mr. O'Connell reported that the design process is in the final phase, as well as the equipment list.

Mrs. Kroesser reported that Professional Development for both schools is scheduled for February 1, 2012. These meetings will be by department and focus on instruction and develop learning goals and align curriculum over the next couple of years. Mr. Bourgeois stated that it would be ideal in the next year and a half that both schools are using same textbooks, etc.

7. Sub-Committee Reports

There was no meeting or report by **District Policy**

There was no meeting or report by **Finance & Property Policy**

There was no meeting or report by **Personnel Policy**

8. Other

Mr. Harvey stated that members could contact him if they would like to be reassigned to a different sub-committee.

9. Warrant

It was moved by Dr. Anderson and seconded by Ms. Teixeira and unanimously VOTED to approve the Warrant of January 26, 2012 and place on file for audit.

10. Adjourn

It was moved by Ms. Sweeney and seconded by Dr. Anderson and VOTED unanimously to adjourn.

The Chairman declared the meeting adjourned at 8:55 p.m.

Respectfully submitted,

Secretary

There were no hand-outs