

PLEASE POST - NOTICE OF PUBLIC MEETING

Essex North Shore Agricultural and Technical School District
Regular School Committee Meeting

Essex Technical High School
565 Maple Street
Hathorne, Massachusetts 01937
Media Center (Upper Level)

Thursday, May 10, 2018
7:00 p.m.

Agenda (REVISED)

1. *Call to Order*
2. *Salute to the Flag*
3. *Public Comment**
4. *Student Representatives Report*
5. *Approval of Meeting Minutes*
The School Committee will consider approval of the April 10, 2018 Regular Meeting Minutes.
6. *Communications*
Office of the Attorney General - Adoption of an Alternative Meeting Notice Posting Method
7. Essex Technical High School 2018-2019 Proposed School Calendar
8. *Superintendent-Director Report*
9. *Principal Report*
Out of State Field Trip Request
Administrative Recommendation: To approve an Out-of-State Field Trip for Skills USA students and chaperones to attend the Skills USA National Conference in Louisville, Kentucky from June 25-28, 2018.
10. *Subcommittee Reports*
Finance Subcommittee
 - a) Financial Statements
Recommendation: To approve the January 31, 2018 and February 28, 2018 financial statements and place on file for audit.
 - b) Non Union Employees Salaries Adjustments
Recommendation: To approve the Paraprofessional Salary Increase (FY2019) 2% (\$9,814) and Individually Contracted Employees Increase (FY2019) (other than administrators) 2% (\$5,745).
 - c) Establishing Scholarships
Recommendation: To accept a donation of \$1,000 to establish the Kameron L. Spiridigliozzi Scholarship.

- d) Stipends for New England Association of Schools & Colleges (NEASC) Chairs
Recommendation: To approve a stipend payment of \$2,000 for each of the NEASC Chairs. The funding source will come from the School Committee budget.
- e) Recommendation: To approve a transfer of \$5,900 from the Equine Science budget non instructional equipment to Graphics instructional equipment to purchase a Creaser per the recommendation from the Graphic Communications Program Advisory Board and Program Director.
- f) Acceptance of Donations
Recommendation:
 - To accept the donation of a six month old bearded dragon from Mr. Victor Macedo of Peabody, Massachusetts to the Veterinary Technology Program.
 - To accept the donation of miscellaneous glassware and bins from Sanofi-Genzyme of Cambridge, Massachusetts with a value of \$1,051.44 to the Biotechnology Program.
 - To accept the donation of a six month old hamster from Ms. Faith Doucette of Gloucester, Massachusetts to the Veterinary Technology Program.
- g) Fiscal Year 2017 Audit Report – Giusti, Hingston & Company
Recommendation: To accept the Fiscal Year 2017 Audit Report received from Giusti, Hingston & Company as submitted
 Next Meeting: Wednesday, June 6, 2018 (5:30 p.m.)

Policy Subcommittee
 Next Meeting: T/B/D

Personnel Subcommittee
Recommendation: To approve the job descriptions for the following positions: Director of Academic Programs, Instructional Technology Specialist/Librarian, Cooperative Education Coordinator, Community Relations and Partnerships Coordinator, Administrative Assistant to Career and Technical Education Directors.
 Next Meeting: June 14, 2018 (5:30 p.m.)

11. *New Business*

The School Committee shall receive the names of the finalist Superintendent-Director candidates from the Superintendent-Director Search Committee.

12. *Warrant*

13. *Discussion of a Public Hearing for the Name of the School*

14. *Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A – Section 18-25)*

15. *Adjourn*

The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

*Public Participation at School Committee Meetings (File: BEDH)

1. At the start of each regularly scheduled School Committee meeting, individuals or group representative will be invited to address the Committee.
2. Public Comment shall be for a period of 20 minutes and shall generally follow the opening of the meeting. The Committee reserves the right to rearrange its agenda to accommodate scheduled presenters.
3. Any citizen wishing to speak before the Committee shall identify themselves by name and address and shall speak for no longer than 3 minutes. No citizen may speak more than once without permission of the Chair. All citizens shall speak to the full Committee through the Chair and shall not address individual members or administrators.
4. Individuals may address topics on the agenda, items specified for public comment, or items within the scope of responsibility

of the School Committee. The Chair shall rule out of order any individual who fails to honor the guidelines or who addresses a matter inappropriate for public comment.

5. Improper conduct and remarks will not be allowed. Defamatory or abusive remarks are always out of order. If a speaker persists in improper conduct or remarks, the Chair may terminate that individual's privilege of address.
6. All remarks will be addressed through the Chair of the meeting.
7. Speakers may offer such objective criticisms of the school operations and programs as concern them, but in public session the Committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.
8. Written comments longer than 3 minutes may be presented to the Committee before or after the meeting for the Committee members' review and consideration at an appropriate time.
9. The Chair shall have discretion to allow public comment during discussion of items appearing on the meeting agenda.