

PLEASE POST - NOTICE OF PUBLIC MEETING

Essex North Shore Agricultural and Technical School District Regular School Committee Meeting

Essex Technical High School
565 Maple Street
Hathorne, Massachusetts 01937
Media Center (Upper Level)

Monday, February 12, 2018
7:00 p.m.

Agenda

1. *Call to Order*
2. *Salute to the Flag*
3. *Public Comment**
4. *Student Representatives Report*
5. *Essex Tech Parent, Teacher, Student Organization (PTSO)*
First Annual Taste of the Essex Tech Community.
6. *Approval of Meeting Minutes*
The School Committee will consider approval of the January 11, 2018 Annual Meeting Minutes.
7. *Communications*
 - a. Notice of Resignation Received from William H. Lupini, Ed.D.
 - b. Notice of School Committee Reappointment
 - Ms. Alexandra Liteplo, Middleton Representative
 - c. Subcommittee Assignments
8. *Massachusetts Association of School Committees*
Superintendent Search Services
9. *Superintendent-Director Report*
10. *Principal Report*
Out of State Field Trip Requests
 - a. Administrative Recommendation: To approve an Out-of-State Field Trip for Fall Cheering to Myrtle Beach, South Carolina from April 26, 2018 through April 29, 2018.
 - b. Administrative Recommendation: To approve an Overnight Field Trip for grade 11 Environmental students to the Darling Marine Center at the University of Maine in Walpole, Maine from May 22, 2018 through May 25, 2018.
 - c. Administrative Recommendation: To approve an Overnight Field Trip for grades 11-12 Cattle Club students to attend the Big East Youth Cattle and Jackpot Cattle Show in West Springfield, Massachusetts from May 3, 2018 through May 5, 2018.
 - d. Administrative Recommendation: To approve an Out of State Field Trip for grade 9 Natural Resources Management students to Pawtuckaway State Park in Nottingham, New Hampshire

on May 14, 2018.

- e. Administrative Recommendation: To approve an Out of State Field Trip for grades 9-12 FFA Horse Judging members to Ancora Imparo Equine Center in Northfield, New Hampshire on April 29, 2018.

11. *Subcommittee Reports*

Finance Subcommittee

a. *Financial Statements*

Recommendation: To approve financial statements for October 31, 2017. If approved, the statements will be placed on file for audit.

b. *Acceptance of Donations*

Recommendation:

- To accept the donation of a 2001 Toyota Prius from Mr. Michael J. Smith and Ms. Patrice J. Smith of Arlington, Massachusetts to the Automotive Technology Program.
- To accept the donation of a 2004 Toyota Camry from Mr. Gregory T. Hayes of Chelsea, Massachusetts to the Collision Repair and Refinishing Program.
- To accept the donation of a six year old mare from Ms. Robin Peterson of Back Bay Farm, Ipswich, Massachusetts to the Equine Program.
- To accept the donation of 13S Comfort GE Rooftop Unit with a value of \$3,250 from Distributor Corporation of New England, Malden, Massachusetts to use as a teaching tool for the HVAC Program.
- To accept the donation of an Optical Comparator with a value of \$10,000 from ABIOMED of Danvers, Massachusetts to use as a teaching tool for the Advanced Manufacturing Program.
- To accept the donation of a MaxMIII 400, a 5 axis milling machine with a value of \$250,000 from EMCO Corporation of Novi, Michigan for the Advanced Manufacturing Program.
- To accept the donation of furniture and desks with a value of \$27,000 from The Furniture Trust of Boston, Massachusetts to the Engineering Technology Program.

c. *Fiscal Year 2018 Grant*

Recommendation: To accept the following FY2018 Grant:

| <u>Grant Description</u> | <u>Amount</u> |
|--------------------------|---------------|
| Fuel Up to Play 60 | \$2,850 |

d. *Blue Sky Animal Care Architecture Proposal*

Recommendation: To accept the preliminary planning of the renovations for the Vet Tech Program in the amount of \$9,150.

e. *FY2019 Budget*

The administration will present details of the FY2019 (draft) budget proposal for discussion.

Finance Policy Subcommittee

Next Meeting: March 7, 2018 (5:30 p.m.)

District Policy Subcommittee

Next Meeting: March 15, 2018 (5:30 p.m.)

Personnel Subcommittee

Next Meeting: To be determined

12. *Excess & Deficiency Certification (E & D)*

The District has received E & D certification from the Department of Revenue for July 1, 2017 of \$1,330,320.

13. *Old Business*

14. *New Business*

Alternative Method to Post Meeting Notices – The district is required to notify the Attorney General's office of the district's use of the "alternate posting method" and include the URL of website and page where posting will be done.

The School Committee will consider adopting the district's Alternative Method to post meeting notices.

15. *Warrant*

16. *Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A – Section 18-25)*

17. *Adjourn*

The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

*Public Participation at School Committee Meetings (File: BEDH)

1. At the start of each regularly scheduled School Committee meeting, individuals or group representative will be invited to address the Committee.
2. Public Comment shall be for a period of 20 minutes and shall generally follow the opening of the meeting. The Committee reserves the right to rearrange its agenda to accommodate scheduled presenters.
3. Any citizen wishing to speak before the Committee shall identify themselves by name and address and shall speak for no longer than 3 minutes. No citizen may speak more than once without permission of the Chair. All citizens shall speak to the full Committee through the Chair and shall not address individual members or administrators.
4. Individuals may address topics on the agenda, items specified for public comment, or items within the scope of responsibility of the School Committee. The Chair shall rule out of order any individual who fails to honor the guidelines or who addresses a matter inappropriate for public comment.
5. Improper conduct and remarks will not be allowed. Defamatory or abusive remarks are always out of order. If a speaker persists in improper conduct or remarks, the Chair may terminate that individual's privilege of address.
6. All remarks will be addressed through the Chair of the meeting.
7. Speakers may offer such objective criticisms of the school operations and programs as concern them, but in public session the Committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.
8. Written comments longer than 3 minutes may be presented to the Committee before or after the meeting for the Committee members' review and consideration at an appropriate time.
9. The Chair shall have discretion to allow public comment during discussion of items appearing on the meeting agenda.