

PLEASE POST – NOTICE OF PUBLIC MEETING

Essex North Shore Agricultural and Technical School District
Finance Subcommittee

562 Maple Street
Hathorne, Massachusetts 01937
Smith Hall Conference Room

Wednesday, February 3, 2016
5:30 p.m.

Agenda

1. *Call to Order*

2. *Approval of Meeting Minutes*

Administrative Recommendation: The administration recommends approval of meeting minutes for the Finance Subcommittee meeting of Thursday, January 21, 2016.

3. *Acceptance of Donations*

Administrative Recommendation: The administration recommends acceptance of the donation of a Sokkia Total Station and Electronic Distance Measurer from Mrs. Carol Marsella with an estimated value of \$4,000. These materials will be used by the Natural Resource Management students.

4. *Facilities Usage*

Administrative Recommendation: The American Cancer Society Relay for Life (Danvers) has requested use of the turf field on Friday, June 17, 2016 from 6:00 p.m. to midnight. The administration recommends that the facilities usage fee be waived for this event.

5. *Financial Statements*

Administrative Recommendation: The administration recommends approval of financial statements for October 31, 2015 and November 30, 2015. If approved, the statements will be placed on file for audit.

6. *Group Insurance Commission (GIC)*

Administrative Recommendation: The administration recommends approval of a consultant agreement with Boston Benefits Partners (John Brouder) to work with our employees during the move to the Group Insurance Commission (GIC). The proposed cost of this consulting arrangement is \$4,070, per the letter from Mr. Brouder.

7. *Child Care Center*

Administrative Recommendation: The administration recommends approval of a request for proposals (RFP) for leasing of space for a childcare center. The proposed RFP will be provided to Finance Subcommittee members on or before Tuesday, February 2, 2015.

8. *FY2017 Budget*

The administration will present details of the FY2017 (draft) budget proposal for discussion.

9. *Discussion items that were not reasonably anticipated by the Chairperson (M.G.L., Chapter 30A - Sections 18-25)*

10. *Adjourn*

The listing of matters are those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.