

PLEASE POST - NOTICE OF PUBLIC MEETING

Essex North Shore Agricultural and Technical School District
Regular School Committee Meeting

Essex Technical High School
565 Maple Street
Hathorne, Massachusetts 01937
Media Center (Upper Level)

Tuesday, April 11, 2017
7:00 p.m.

Agenda

1. *Call to Order*
2. *Salute to the Flag*
3. *Public Comment**
4. *Student Representatives Report*
5. *Basic Training Academy Proposal- Ms. Christine Arsenault, Assistant Superintendent III, Director of Training, Essex County Sheriff's Department and Mr. Joseph St. Pierre, Facilities Manager*
Ms. Arsenault and Mr. St. Pierre will present the Basic Training Academy Proposal with the Essex County Sheriff's Department for approval.
6. *Mr. Kevin Nigro, PMA Consultants*
Mr. Nigro will provide an update on the status of the Essex North Shore Agricultural & Technical School District's Building Project.
7. *School District Name*
Attorney Tim Norris will provide an overview of his letter (attached) regarding the authority to name the district and school.
8. *Approval of Meeting Minutes*
The School Committee will consider approval of the March 9, 2017 Public Hearing and Regular Meeting Minutes.
9. *Communications*
 - a. Massachusetts Association of School Committees Day On The Hill, April 25, 2017 at the Grand Lodge of Masons, Boston, Massachusetts
 - b. Commonwealth of Massachusetts, Division of Professional Licensure
10. *Superintendent-Director Report*
11. *Principal Report*
Out of State Field Trip Requests
 - a. Administrative Recommendation: To approve an Out-of-State Field Trip Request for grades 9-12 Horse Judging students to Oak Hill Farm in Croydon, New Hampshire on April 30, 2017.

- b. Administrative Recommendation: To approve an Out-of-State Field Trip Request for grade 12 Natural Resource Management students to Wells Reserve at Laudholm in Wells, Maine on May 5, 2017.
- c. Administrative Recommendation: To approve an Out-of-State Field Trip Request for grade 12 Environmental Technology students to Quarrybrook Outdoor Learning Center in Windham, New Hampshire on May 9, 2017.
- d. Administrative Recommendation: To approve an Overnight Field Trip Request for grades 9-11 Cattle Club students to attend the Big East Cattle Show in West Springfield, Massachusetts from May 5, 2017 to May 7, 2017.

12. *Subcommittee Reports*

Finance Subcommittee

a. Financial Statements

Recommendation: To approve the January 31, 2017 financial statements and place on file for audit.

b. Essex North Shore Agricultural and Technical School District Facilities Usage Fee Schedule
Recommendation: To approve the Facilities Usage Fee Schedule.

c. FY2016 End of the Year Audit Report – Giusti, Hingston & Company

Recommendation: To accept the FY2016 End of the Year Audit Report as submitted.

d. General Obligation Bond Anticipation Notes and Signing of Associated Documents

Recommendation: To approve the renewal of the Essex North Shore Agricultural and Technical School District's \$3,648,307 Bond Anticipation Note maturing on April 21, 2017 to pay on August 1, 2017 in anticipation of the Massachusetts School Building Authority's final payment in July 2017.

e. Fiscal Year 2018 Skills Capital Grant Program

Recommendation: To accept the Massachusetts Skills Capital Grant in the amount of \$244,292.

f. FY2018 School Choice

Recommendation: To approve the recommendation that the District not participate in School Choice for the 2017 – 2018 school year.

g. Acceptance of Donation

Recommendation: To accept the donation of equipment valued at \$3,753.40 from Atlantic Lab Equipment, Inc. of Salem, Massachusetts to the Biotechnology Program.

h. Outside Projects

Recommendation: To approve an Application for a Building Project at Danvers High School's Athletic Complex, 60 Cabot Road, Danvers, Massachusetts.

i. Purchase of Lambing Pen Panels

Recommendation: To approve the purchase of Lambing Pen Panels for farm use in the amount of \$1,200 from the Farm Revolving Fund.

j. FY18 & FY19 Annual Audits

Recommendation: To authorize the District to sign an engagement letter with Giusti, Hingston and Company for the FY2018 and FY2019 Annual Audits.

Next Meeting: Wednesday, May 3, 2017 (5:30 p.m.)

District Policy Subcommittee

a. Recommendation: To temporarily suspend rules, as described in the "SUSPENSION OF POLICIES" in order to adopt the following policies as part of the School Committee meeting of Tuesday, April 11, 2017:

- Student Activities Account (File: JJF)
- Discrimination and Harassment Policy (File: ACAB)
- Bullying Prevention Policy (File: JICFB)

- b. Recommendation: First Reading
 - Community Use of School Facilities (File: KF)
 - c. Recommendation: Third Reading and Consider Adoption
 - Alcohol, Tobacco, and Drug Use by Students Prohibited (File: JICH)
- Next Meeting: To be determined

Personnel Subcommittee

- Staffing for FY2018

Next Meeting: April 11, 2017 (5:30 p.m.)

13. *Old Business*

14. *New Business*

15. *Warrant*

16. *Discussion Items That Were Not Reasonably Anticipated by the Chairperson (M.G.L., Chapter 30A – Section 18-25)*

17. *Adjourn*

The listing of matters includes those reasonably anticipated by the Chair in accordance with M.G.L., Chapter 30A, Section 18-25, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

*Public Participation at School Committee Meetings (File: BEDH)

1. At the start of each regularly scheduled School Committee meeting, individuals or group representative will be invited to address the Committee.
2. Public Comment shall be for a period of 20 minutes and shall generally follow the opening of the meeting. The Committee reserves the right to rearrange its agenda to accommodate scheduled presenters.
3. Any citizen wishing to speak before the Committee shall identify themselves by name and address and shall speak for no longer than 3 minutes. No citizen may speak more than once without permission of the Chair. All citizens shall speak to the full Committee through the Chair and shall not address individual members or administrators.
4. Individuals may address topics on the agenda, items specified for public comment, or items within the scope of responsibility of the School Committee. The Chair shall rule out of order any individual who fails to honor the guidelines or who addresses a matter inappropriate for public comment.
5. Improper conduct and remarks will not be allowed. Defamatory or abusive remarks are always out of order. If a speaker persists in improper conduct or remarks, the Chair may terminate that individual's privilege of address.
6. All remarks will be addressed through the Chair of the meeting.
7. Speakers may offer such objective criticisms of the school operations and programs as concern them, but in public session the Committee will not hear personal complaints of school personnel nor against any member of the school community. Under most circumstances, administrative channels are the proper means for disposition of legitimate complaints involving staff members.
8. Written comments longer than 3 minutes may be presented to the Committee before or after the meeting for the Committee members' review and consideration at an appropriate time.
9. The Chair shall have discretion to allow public comment during discussion of items appearing on the meeting agenda.