

ESSEX NORTH SHORE AGRICULTURAL & TECHNICAL SCHOOL DISTRICT
562 MAPLE STREET, HATHORNE, MA 01937-0346

REGULAR MEETING

MINUTES

MARCH 10, 2016

MEMBERS PRESENT: M. Teixeira, Gloucester, Chairwoman
T. St. Pierre, Salem, Vice Chair
M. Amato, Boxford, Secretary
F. DiLuna, Department of Agriculture
D. Blake, Beverly
W. Marquis, Danvers
D. Ketcham, Hamilton
A. Liteplo, Middleton
E. Johnson, Nahant
B. Perkins, Rockport
W. Nichols, Wenham

MEMBERS ABSENT: L. Siewko-Story, Department of Agriculture
M. Patterson, Department of Agriculture
G. R. Harvey, Essex
Lynnfield, Unfilled
J. Sabella, Manchester
J. Liacos, Peabody
W. Jackson, Swampscott
Topsfield, Unfilled

OTHERS PRESENT: B. Lupini, Interim Superintendent
B. Morgan, Principal
M. Znamierowski, Business Manager
C. Levesque, Recording Secretary
J. Sullivan, Melanson Heath

1. *Call to Order*

The meeting was called to order at 6:36 p.m. The recording secretary called the roll. The Chairwoman reported a quorum was present.

Ms. Teixeira introduced and welcomed Mr. Francis DiLuna. Mr. DiLuna was recently appointed to the school committee and represents the Department of Agriculture.

2. *Overview of the Proposed FY2017 Budget*

Ms. Teixeira asked if members had any questions or concerns regarding the FY2017 Budget. At this time, there was no discussion from Committee members.

Superintendent Lupini reviewed the Budget Hearing Draft dated March 7, 2016. The FY2017 budget proposal represents a 3.31% increase over FY2016. This increase accounts for a 9.9% increase in the student population. Non-teacher pensions costs accounts for 74% of the total budget increase.

Superintendent Lupini commended Mrs. Znamierowski's efforts migrating employees from the Health Trust and the assumption of employees that could migrate from health plans and may choose the district's plan. This resulted in a \$15,000 savings for retirees and \$30,000 savings for current employees.

The Instructional Equipment line is now projected at a 96k increase for FY2017 (down from the original proposal of a 145k increase), due to a recent 144k grant through the Massachusetts Skills Capital Grant Program.

Mrs. Znamierowski reported that when the short-term bonds from the building project are sold it could reduce assessments by 31k this is a one-time basis.

Superintendent Lupini reported that based on Governor Baker's FY2017 budget proposal, the district is currently estimating Chapter 70 revenues at \$3,355,355.

School Committee members complimented Superintendent Lupini on the FY2017 budget process and felt it was transparent and the documents provided were easy to follow.

3. *Public Hearing on the Proposed FY2017 Budget*

Ms. Teixeira asked if the public had any comments regarding the FY2017 Budget.

Ms. Teixeira recognized Mr. Sirois, 8 Oakland Street from Salem. Mr. Sirois asked for an explanation regarding the proposed parking and sports fee. Mr. Sirois stated that he feels the parking fee of \$100 is excessive.

Superintendent Lupini responded that these fees established to bring additional ways to increase revenue. The district will move forward with these fees and assess the outcome of the fees at the end of FY2017.

Mr. Sirois thanked the Superintendent and Committee for their efforts in developing the FY2017 budget and appreciates having full access to this information.

4. *Approval of Meeting Minutes*

Motion made by Mr. Marquis, seconded by Mr. Ketcham to approve the Tentative Minutes of February 23, 2016 as presented. Approved. Mr. DiLuna, Mr. Blake, Mr. Ketcham, Ms. Johnson and Mr. Nichols abstained.

5. *Communications*

There were no Communications.

6. *Student Representatives Report*

There was no report.

7. *Superintendent Report*

Dr. Lupini discussed his emailed report as follows:

- Massachusetts Skills Capital Grant Program – The district received \$144,186 from the 2016 Workforce Skills Capital Grant Program. The grant will expand the Heating, Ventilation, Air Conditioning and Refrigeration (HVACR) Program.
- MCAS 2.0 Communications Committee – Dr. Lupini has been appointed to represent the Massachusetts Association of School Superintendents (MASS) on the MCAS 2.0 Communication Workgroup. The charge of this group is to ensure that administrations, teaches, and parents are kept fully informed about the project as it moves through the planning and implementation stages.
- DanversCARES Position Statement – This group developed a “Position Statement on Legalization of Marijuana” and asked that the School Committee endorse the paper. Danvers Public Schools and St. John's Preparatory School had already done so.

Mr. Marquis stated that he would support endorsing the position statement from DanversCARES. Ms. Amato stated that the TriTown Counsel also has a similar position statement.

Mr. Nichols stated that he is not a proponent and is not ready to support the statement. Mrs. Liteplo agrees with Mr. Nichols.

Following discussion, Ms. Teixeira stated that the Committee is not ready to take a position regarding this matter and will defer to a future meeting.

8. *Principal's Report*

Out of State Field Trip Requests

- a. Motion made by Mr. St. Pierre, seconded by Mr. Marquis to approve a request for members of the FFA Horse Evaluation Team to attend the American Youth Horse Council Symposium in Lexington, Kentucky from April 20-24, 2016. Motion carried unanimously.
- b. Motion made by Mr. St. Pierre, seconded by Ms. Amato to approve a request for the Companion Animal students to attend the Seacoast Cat Club Show in Concord, New Hampshire on Sunday, May 2, 2016.

9. *Audit Report*

Mr. John Sullivan (Melanson Heath) reported on the management audit of the Essex North Shore Agricultural and Technical School District. Mr. Sullivan also addressed the student activities funds audit for the district.

Mr. Sullivan reported on the findings and recommendations regarding the student activities funds and management audit.

Motion made by Mr. Marquis, seconded by Ms. Amato to refer the management audit and student activities funds audit to the Finance Subcommittee and the Policy Subcommittee.

10. *Treasurer Position*

Mrs. Worth agreed to continue in this position through March. Three resumes were received for this position and were forwarded to Ms. Amato, Chair of the Personnel Subcommittee. Ms. Amato reported that she reached out to MASC and was informed that the interviews could be done in Open Session before the full committee. Ms. Amato will schedule these interviews for the April 14, 2014 School Committee meeting. Ms. Amato will forward a list of interview questions, job description and resumes to all members to review. Ms. Amato will be responsible to check the references.

Mr. Perkins suggested that the Committee start the April 14th meeting at 6:30 p.m. Members agreed.

11. *Subcommittee Reports*

Finance Subcommittee

- a. Motion made by Mr. Perkins, seconded by Mr. Marquis to approve the December 31, 2015 financial statements and place on field for audit. Motion approved.
- b. Motion made by Mr. Perkins, seconded by Mr. St. Pierre to accept the donation of a 2001 Saab from Mr. William A. Farinelli of Danvers to the Automotive Technology program. Motion approved.
- c. Motion made by Mr. Perkins, seconded by Mr. St. Pierre to authorize payment of \$1,224.50 to Polaris Public Relations for services provided to the District. Motion approved.
- d. Motion made by Mr. Perkins, seconded by Mr. St. Pierre to approve the administrative recommendation that the District not participate in School Choice for the 2016-2017 school year. One abstention (Mr. DiLuna) Motion approved. Motion made by Mr. Perkins, seconded by Mr. St. Pierre to approve an Application for a Building Project at the Town of Middleton Public Works. The project cost estimate is \$5,000. Motion approved.

Policy Subcommittee

District's revised Admission Policy

Motion made by Mr. Ketcham, seconded by Mr. St. Pierre to suspend and waive the three readings to adopt Admissions Policy. One abstention (Mr. DiLuna) Motion approved.

Motion made by Mr. Ketcham, seconded by Ms. Amato to adopt the revised Admission Policy. One abstention (Mr. DiLuna) Motion approved.

Ms. Carol Sullivan, CTE Director and Ms. Hannah Marchant, Student Representative to the School Committee entered the meeting at 8:25 pm.

Ms. Marchant and Ms. Sullivan just returned from the Skills/USA competition and asked to report the results to the School Committee.

TEAM

Machine CNC –Silver Sam Acciavatti of Danvers and Jason Townsend of Beverly - Grade 12
Automotive Manufacturing – Gold Joseph Petrocino of Beverly, Rachel Butler of Danvers and Julian Bramante of Middleton - Grade 11

INDIVIDUAL

Machine CNC – Silver Sean Beatrice of Danvers – Grade 12
Automotive Refinishing – Bronze Nicholas Amero of Gloucester, Grade 12
Collision Repair Technician – Silver Logan Knight of Peabody, Grade 12
Automotive Technology – Bronze Jose Pereria of Danvers, Grade 12
Masonry – Silver Thomas Gallione of Beverly, Grade 12
Commercial Baking – Bronze Shalyn Peterbark of Danvers, Grade 11
Electrical – Silver Tyler Backman of Manchester by the Sea, Grade 12
Electrical – Bronze Nathan DaSilva of Peabody, Grade 12
Internetworking – Gold Tyler Hughes of Salem, Grade 11
Internetworking – Silver Lucas Simons of Salem, Grade 12
Internetworking – Bronze Alex Mason of Gloucester, Grade 12
Information Technology – Gold Isaiah Thomas of Gloucester, Grade 12
Information Technology – Silver Christopher Nelson of Gloucester, Grade 12
Information Technology – Bronze Ben Adams of Rockport, Grade 10

State Officer Candidates – Laura Pham of Lynnfield, Grade 11 and Matthew Cunha of Peabody, Grade 10

All students that placed will compete in the Skills/USA State Competition on April 28 & 29, 2016.

12. *FY2017 Preliminary Budget Review*

Motion made by Mr. Marquis, seconded by Mr. St. Pierre for the following Revenue Sources for FY2017 Budget:

- Appropriate \$600,000 from E & D to reduce FY2017 community assessments
- Appropriate \$110,000 of anticipated rental revenue from the Essex Sports Complex
- Implement a parking fee of \$25 per participant in FY2017, an estimated \$20,000 in revenue
- Implement an athletic fee of \$25 per participant in FY2017, an estimated \$20,000 in revenue
- Appropriate \$50,000 from the Facilities/Rental Revolving Fund to the FY2017 Budget
- Appropriate \$100,000 from the Tuition Revolving Fund to the FY2017 Budget
- Appropriate \$100,000 from the Shop/Career Revolving Fund to the FY2017 Budget
- Appropriate \$25,000 from the Athletic Revolving Fund to the FY2017 Budget
- Appropriate \$31,195 of Bond Anticipation Note (BAN) premium to reduce the FY2017 community assessments
- Appropriate \$297,959 of Bond Premium to reduce the FY2017 community assessments
- Recommend a FY2017 Gross Operating Budget of \$26,261.503

Roll Call Vote:

YES –Mr. Blake, Ms. Amato, Mr. Marquis, Mr. Ketcham, Mrs. Liteplo, Ms. Johnson, Mr. Perkins, Mr. Nichols, Ms. Teixeira.

NO – None

ABSTAIN – Mr. DiLuna

YES WEIGHTED – 20

NO WEIGHTED – 0 Motion carries.

13. *Old Business*

Mr. St. Pierre reported that the School Building Subcommittee met earlier this evening.

Motion made by Mr. St. Pierre, seconded by Mr. Marquis to approve Change Order #16 credit of not less than \$6,531 to the district. One abstention (Mr. DiLuna) Motion approved.

Motion made by Mr. St. Pierre, seconded by Mr. Marquis to approve Application Requisition #35 in the amount of \$334,611.07 paid to Gilbane Contracting. One abstention (Mr. DiLuna) Motion approved.

Motion made by Mr. St. Pierre, seconded by Mr. Marquis to approve \$50,000 returned to the district. One abstention (Mr. DiLuna) Motion approved.

Mr. St. Pierre reported that Requisition #36 not to exceed \$70,000 to Gilbanne Contracting will not be paid until the Punch List is received and approved.

14. *New Business*

Mr. Perkins referred the matter of a Community Service Project for seniors to the administration.

15. *Warrant*

Motion made by Mr. Perkins, seconded by Mr. Marquis to place the Warrant of March 10, 2016 on file for audit. One abstention (Mr. DiLuna) Motion approved.

16. *Discussion Items That Were Not Reasonably Anticipated by the Chairperson, in accordance with M.G.L., Chapter 30A, Section 180-25*

17. *Adjourn*

Motion made by Mr. Marquis, seconded Ms. Amato to adjourn. Motion carried.

Ms. Teixeira, Chairwoman, declared the meeting adjourned.

The Essex North Shore Agricultural and Technical School Committee adjourned at 9:00 p.m.

Respectfully submitted,

Secretary

All reference documents and reports are filed in the Superintendent-Director's office.